

## **Town of East Montpelier FY2018 Funding Requests**

Each year the Town of East Montpelier receives requests for funds from many different organizations. The Selectboard appoints a committee to review the requests and to recommend which should appear on the Town Meeting Warning for action. The committee requires certain information to make sound decisions for each request. In order for your organization to be considered for funding, it is mandatory that you complete this information form. Submit the form and supplementary information to:

**Funding Request Study Committee  
Town of East Montpelier  
P.O. Box 157, East Montpelier, VT 05651-0157 (submit by mail)  
eastmontadmin@comcast.net (submit by email)**

on or before **Friday, October 21, 2016**. Incomplete forms and/or requests received after this date will be disqualified for funding. The Committee reserves the right to require any requesting organization to defend its request in person at the Committee's annual meeting normally held in early November. An organization applying for the first time or requesting a substantial increase in funding should expect an invitation to attend the annual meeting.

If your organization operates two or more programs with separate budgets or funding sources, please fill out one form for each program. All information should be given for your latest complete fiscal year (12 months). Approved requests will be acknowledged in the fiscal year 2018 (July 1, 2017 – June 30, 2018) budget for the Town of East Montpelier. Please feel free to submit any other information you feel would be helpful to the committee in making their decision.

**If you have any questions please contact Bruce Johnson, Town Administrator, at (802) 223-3313 x 204 or eastmontadmin@comcast.net.**

### **STANDARD INFORMATION**

**Organization Name:** American Red Cross, New Hampshire and Vermont Region

**Address:** 29 Mansfield Ave., Burlington, VT 05401

**Fiscal Year Reported:** FY July 1<sup>st</sup>, 2015 to June 30<sup>th</sup> 2016

**Program Description:** The American Red Cross is a volunteer-based, donor-funded organization that strives to provide emergency assistance in the wake of a disaster (i.e. fire, flood). Disaster services range from large scale shelter operations to care for many people after a disaster, to helping one family after a home fire. The majority of our responses are to home fires and typical services include 2-3 nights in a hotel for the family/individual, money for food and clothing, first month's rent or security deposit on a new apartment (if applicable), and referrals to other local service agencies for further assistance. The Red Cross also provides hydration and rehabilitation services to first responders working on the scene of a disaster.

**Name of Person filling out this form:** Claire Giroux-Williams

**Name of Person to contact with questions:** Claire Giroux-Williams

**Phone Number:** 802-660-9130 ext. 111 **E-mail:** Claire.girouxwilliam@redcross.org

**AMOUNT OF FUNDING REQUEST:** \$250

**SERVICE INFORMATION**

**What is your organization's service area? State? Washington County? or Other?**

We cover the whole state of Vermont and New Hampshire.

**What is the total number of individuals served by your organization in your prior Fiscal Year?**

36,412 individuals. Please note this includes clients served in disasters, our Service to Armed Forces Clients as well as people enrolled in our health and safety and preparedness courses.

**How many people in East Montpelier were served by your organization in the same period?**

0 people in E. Montpelier were in need of and received direct disaster services from the Red Cross this past fiscal year. Our services were and continue to be available if needed. The Red Cross responded to 10 incidents in Washington County, assisting 24 families and 62 individuals. Additionally, 32 East Montpelier residents took part in one of our many health and safety training programs offered. East Montpelier was the home of 5 blood drives that collected 100 pints of life-saving blood, while 4061 pints were collected throughout Washington County. Our Service to the Armed Forces program supported 11 Washington County residents and we installed 32 free smoke alarms throughout the county and helped families create evacuation plans. Additionally, East Montpelier is the home to one of our many dedicated volunteers.

**What type of service(s) does your organization provide to East Montpelier residents?**

As described in the Program Description, the Red Cross offers emergency assistance to people who survive a large or small scale disaster. These services are available upon need. The Red Cross works with local emergency managers and trains our volunteers to be prepared in case of disaster affecting your community. Additionally, our Fire Safety Campaign offers free smoke detector installation and fire evacuation planning for any home needing it.

**Approximately how many staff hours are dedicated to provide the services your organization offered East Montpelier residents during this time period?**

0 hours for direct services, it is difficult to determine staff hours for indirect and preparedness services.

**What services does your organization provide that are not available elsewhere?**

The Red Cross is the first neighbor on the scene providing immediate relief to those affected. We take care of the immediate basic human necessities like the need for a roof over your head, a warm bed to sleep in, food to eat, and other necessities like

prescription medications, seasonal clothing, or baby supplies. In the instance of a home fire (the most common disaster in the region) trained Red Cross volunteers meet with the affected family(s) or individual(s), sometimes before the fire has even been extinguished, and determines what is needed in the next few minutes, hours, and days. We also provide mass care for first responders to allow them to maximize their time on-site in the form of water, food, and hot beverages

**What (if any) organizations provide similar services?**

No other organizations arrive on scene ready to assist immediately. There are several other service agencies that provide longer term care, and we work with them (as described below).

**If applicable, how does your organization collaborate with organizations providing similar services?**

The Red Cross works with other agencies like Champlain Housing Trust, SEVCA (Southeastern Vermont Community Action), Department of Children and Families, local thrift stores and churches, Vermont 211 and other organizations. We provide referrals to ensure the people we help receive the long term services they need like permanent housing and additional clothing and household items.

**In what way are the services your organization provides preventative in nature?**

The Red Cross collaborates with local emergency officials such as fire departments and emergency managers to create emergency plans. We also install smoke detectors and distribute fire prevention tips, encouraging families to build an emergency kit and plan in case of disaster. Also the Local Disaster Shelter Initiative (described on page 2) is preparedness focused. We cannot prevent disasters but we can help prepare communities to handle them.

**FINANCIAL INFORMATION**

**How did your organization determine the amount of the funding request? Please explain in detail your reasoning for any increase or decrease (use attached sheet if necessary).**

The request amount is based on a community's current population. Our request amount has remained the same for several years.

**If approved by the town, how will your organization use the funds?**

Funding would be used to maintain equipment, train volunteers, provide disaster assistance and continue preparedness measures.

**Do any of your grant sources require local financial commitment? Explain.**

No.

**Is your organization approved by the IRS as tax-exempt? Yes.**

If yes, indicate your approval type: 501c3: 53-0196605

Please note the included "FY16 Budget vs Results" document indicating our revenue and expenses for the fiscal year.

INCOME SOURCES	PERCENT OF INCOME	TOTAL INCOME
Federal		
State		
Local Towns		
United Way		
Fundraising		
Other		
Other		
<b>TOTAL</b>		

EXPENDITURES	Budgeted Percent	Budgeted Dollars	Actual Expense Percent	Actual Expense Dollars
Personnel				
Insurance/Rent/Utilities				
Fundraising Costs				
Other				
Other				
Total				

**Number of full-time paid staff positions (full-time equivalents or hours): 26.25**

**Number of full-time volunteer staff positions (full-time equivalents or hours): 0\***

\*We have approximately 1200 volunteers. Many of them are ready to respond to disasters 24/7 and we have several part-time office volunteers and part-time Disaster Action Team leaders who collectively provide several thousand hours of service per year. However, none would be considered full-time equivalents.

**American Red Cross  
New Hampshire & Vermont Region  
FY16 Budget vs Results**

	<b>Agency Budget</b>	<b>Agency Results</b>
<b>REVENUE</b>		
Federated	39,316	46,540
Monetary Contributions	1,466,772	1,126,845
Net Special Events	94,787	90,216
Legacies & Bequests	0	592,942
In-Kind Contributions	0	47,313
Income From Endowments	70,942	71,131
Contracts	250,358	222,381
Products & Services	1,841,821	1,842,026
Other Revenues	0	1,776
Support from other ARC units	1,416,572	861,403
TOTAL BUDGETED REVENUE	<u>5,180,568</u>	<u>4,902,574</u>
<b>EXPENSES</b>		
Compensation	2,171,379	2,109,021
Employee Benefits	713,613	694,722
Travel & Meetings	265,469	222,926
Financial Assistance	392,694	343,298
Supplies	135,458	92,005
Program Materials	233,157	215,946
Equipment Maintenance & Rentals	183,964	167,188
Buildings & Occupancy	227,602	239,383
Professional Fees	399,253	395,862
Contractual Services	256,475	256,715
Depreciation	201,504	165,509
TOTAL BUDGETED EXPENSES	<u>5,180,568</u>	<u>4,902,574</u>
BUDGETED SURPLUS (DEFICIT)	<u>0</u>	<u>0</u>