



GREEN UP VERMONT
P.O. Box 1191
Montpelier, Vermont 05601-1191
(802)229-4586, or 1-800-974-3259
greenup@greenupvermont.org
www.greenupvermont.org

Dear Select Board/Town Clerk:

October 2016

Please consider Green Up Vermont's request for your community's financial support. We respectfully ask you to include the appropriate amount from the guide below in your budget for next year. This guide remains the same as in previous years:

For towns under 1,000 population \$ 50
For towns over 1,000 and under 2000 . . . \$100
For towns over 2,000 and under 3000 . . . \$150
For towns over 3,000 and under 4000 . . . \$200
For towns over 4,000 population \$300

Sincerely,
Melinda Vieux
President, Green Up Vermont

PLEASE NOTIFY US IF YOU REQUIRE A SECOND REQUEST LETTER FOR FUNDS DISTRIBUTION.

Town report information for Green Up Day, May 7, 2016
(This is available for download at www.greenupvermont.org under "About Us.")

Green Up Day marked its 46th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit www.greenupvermont.org.

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover seventeen percent the budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees. Sixth grader Blake Clark says "I think we should keep this tradition going forever and ever!" Please help make sure Green Up Day never goes away.

Mark your calendar: May 6, 2017 Green Up Day, 47 years of tradition!

**Join with people in your community to clean up for Green Up Day,
Always the first Saturday in May.**

Town of East Montpelier FY2018 Funding Requests

OCT 7 2016

Each year the Town of East Montpelier receives requests for funds from many different organizations. The Selectboard appoints a committee to review the requests and to recommend which should appear on the Town Meeting Warning for action. The committee requires certain information to make sound decisions for each request. In order for your organization to be considered for funding, it is mandatory that you complete this information form. Submit the form and supplementary information to:

**Funding Request Study Committee
Town of East Montpelier
P.O. Box 157, East Montpelier, VT 05651-0157 (submit by mail)
eastmontadmin@comcast.net (submit by email)**

on or before **Friday, October 21, 2016**. Incomplete forms and/or requests received after this date will be disqualified for funding. The Committee reserves the right to require any requesting organization to defend its request in person at the Committee's annual meeting normally held in early November. An organization applying for the first time or requesting a substantial increase in funding should expect an invitation to attend the annual meeting.

If your organization operates two or more programs with separate budgets or funding sources, please fill out one form for each program. All information should be given for your latest complete fiscal year (12 months). Approved requests will be acknowledged in the fiscal year 2018 (July 1, 2017 – June 30, 2018) budget for the Town of East Montpelier. Please feel free to submit any other information you feel would be helpful to the committee in making their decision.

If you have any questions please contact Bruce Johnson, Town Administrator, at (802) 223-3313 x 204 or eastmontadmin@comcast.net.

STANDARD INFORMATION

Organization Name: Green Up Vermont

Address: PO Box 1191, Montpelier, VT 05601-1191

Fiscal Year Reported: FY 2016 (July-June)

Program Description: mission: to promote the stewardship of our state's

natural landscape + waterways and the livability of our communities by involving people in Green Up Day and raising public awareness about the benefits of a litter-free environment

Name of Person filling out this form: Melanie Phelps

Name of Person to contact with questions: Melanie Phelps

Phone Number: 229-4586 E-mail: greenup@greenupvermont.org

AMOUNT OF FUNDING REQUEST: #150

SERVICE INFORMATION

What is your organization's service area? State? Washington County? or Other?

What is the total number of individuals served by your organization in your prior Fiscal Year? all individuals statewide

How many people in East Montpelier were served by your organization in the same period? all East Montpelier residents

What type of service(s) does your organization provide to East Montpelier residents?

Organizing + promoting Green Up Day volunteers

Approximately how many staff hours are dedicated to provide the services your organization offered East Montpelier residents during this time period? 2 part-time hours staff (over 3,000 hours)

What services does your organization provide that are not available elsewhere?

Only organization like it in the state/United States.

What (if any) organizations provide similar services? None

If applicable, how does your organization collaborate with organizations providing similar services? n/a

In what way are the services your organization provides preventative in nature?

Litter prevention education; ~~decreasing pollution~~
Decreases pollution and impact on wildlife

FINANCIAL INFORMATION

How did your organization determine the amount of the funding request? Please explain in detail your reasoning for any increase or decrease (use attached sheet if necessary).

Population-based.

If approved by the town, how will your organization use the funds?

Operational costs.

Do any of your grant sources require local financial commitment? Explain.

No.

Is your organization approved by the IRS as tax-exempt? Yes

If yes, indicate your approval type: 501c3: other: _____

INCOME SOURCES	PERCENT OF INCOME	TOTAL INCOME
Federal	0%	0
State	6%	10,550.00
Local Towns	14%	24,893.50
United Way	0%	0
Fundraising	78%	139,109.30
Other	2%	2681.40
Other		
TOTAL	100%	177,234.20

EXPENDITURES	Budgeted Percent	Budgeted Dollars	Actual Expense Percent	Actual Expense Dollars
Personnel	56%	74,300	57%	74,789.06
Insurance/Rent/Utilities	9%	11,880	8%	9651.01
Fundraising Costs	4%	5,400	4%	5394.05
Other GU Program	31%	41,482	31%	40,778.92
Other				
Total	100%	133,062	100%	130,613

- Number of ^{part-time} full-time paid staff positions (full-time equivalents or hours): 2 → 3,000 hours
- Number of ^{part-time} full-time volunteer staff positions (full-time equivalents or hours): 10
(board members)