

## **Town of East Montpelier FY2018 Funding Requests**

Each year the Town of East Montpelier receives requests for funds from many different organizations. The Selectboard appoints a committee to review the requests and to recommend which should appear on the Town Meeting Warning for action. The committee requires certain information to make sound decisions for each request. In order for your organization to be considered for funding, it is mandatory that you complete this information form. Submit the form and supplementary information to:

**Funding Request Study Committee**  
**Town of East Montpelier**  
**P.O. Box 157, East Montpelier, VT 05651-0157 (submit by mail)**  
**eastmontadmin@comcast.net (submit by email)**

on or before **Friday, October 21, 2016**. Incomplete forms and/or requests received after this date will be disqualified for funding. The Committee reserves the right to require any requesting organization to defend its request in person at the Committee's annual meeting normally held in early November. An organization applying for the first time or requesting a substantial increase in funding should expect an invitation to attend the annual meeting.

If your organization operates two or more programs with separate budgets or funding sources, please fill out one form for each program. All information should be given for your latest complete fiscal year (12 months). Approved requests will be acknowledged in the fiscal year 2018 (July 1, 2017 – June 30, 2018) budget for the Town of East Montpelier. Please feel free to submit any other information you feel would be helpful to the committee in making their decision.

**If you have any questions please contact Bruce Johnson, Town Administrator, at (802) 223-3313 x 204 or eastmontadmin@comcast.net.**

### **STANDARD INFORMATION**

Organization Name: North Branch Nature Center

Address: 713 Elm Street, Montpelier, VT 05602

Fiscal Year Reported: January 1 – December 31, 2015

Program Description: The North Branch Nature Center offers a variety of nature programs for all ages. Best known for our summer camps, ECO program in local schools and preschool programs, NBNC also has a 28-acre property with trails open free of charge year-round.

Name of Person filling out this form: Chip Darmstadt

Name of Person to contact with questions: Chip Darmstadt

Phone Number: 802-229-6206 E-mail: chip@northbranchnaturecenter.org

**AMOUNT OF FUNDING REQUEST: \$750.00**

## **SERVICE INFORMATION**

What is your organization's service area? State? Washington County? or Other?  
Primarily Washington county, including Montpelier, East Montpelier and surrounding towns.

What is the total number of individuals served by your organization in your prior Fiscal Year? Approximately 2,500 individuals

How many people in East Montpelier were served by your organization in the same period? At least 150 (based on programs with registration) East Montpelier residents

What type of service(s) does your organization provide to East Montpelier residents?  
NBNC offers the ECO (Educating Children Outdoors) program at E. Montpelier Elementary; children from E. Montpelier attend our summer nature camps, as well as other programs at NBNC. Regular nature programs for all ages and special events like the BirdFest and Saw-whet Owl banding draw participants from E. Montpelier; residents use our trails which connect to the East Montpelier trail connect.

Approximately how many staff hours are dedicated to provide the services your organization offered East Montpelier residents during this time period? unknown hours

What services does your organization provide that are not available elsewhere?  
The North Branch Nature Center is the only nature center in Washington County and serves children, teens and adults of all ages. Through the ECO (Educating Children Outdoors) program we provide teacher-training at 9 local schools (including East Montpelier), combined with an outdoor education component that brings students into the outdoors for nature activities and place-based learning. During the summer months the Center offers camp opportunities, including half-day sessions for preschoolers. NBNC is the only organization in the area offering youth birding activities, natural history walks and lectures for adults, and wildlife festivals for all ages. We strive to make our programs open and accessible to all by keeping prices as low as possible (or free) and offering scholarships.

What (if any) organizations provide similar services? EarthWalk and Four Winds also provide environmental education services, but each organization has its own distinct programmatic focus.

If applicable, how does your organization collaborate with organizations providing similar services? Not applicable

In what way are the services your organization provides preventative in nature? Our programs strive to connect people of all ages with the natural world, in particular children. At a time when obesity levels are on the rise and the typical American child is spending an average of 7 hours daily in front of a screen, we offer healthy, enriching opportunities to connect with nature. The term "nature deficit disorder" has been coined to describe this relatively new disconnect between an increasing number of children (and adults) and the natural world. Our mission is to reverse that trend and provide opportunities for all to develop an awareness and appreciation of our natural environment.

**FINANCIAL INFORMATION**

How did your organization determine the amount of the funding request? Please explain in detail your reasoning for any increase or decrease (use attached sheet if necessary). This is our third request to the town of East Montpelier. Last year we received \$750 and we've dropped our request level accordingly.

If approved by the town, how will your organization use the funds? If approved, NBNC would use these funds for general operating support, trail and property maintenance, and program development.

Do any of your grant sources require local financial commitment? Explain.

Not applicable

Is your organization approved by the IRS as tax-exempt? Yes

If yes, indicate your approval type: 501c3: x other: \_\_\_\_\_

<b>INCOME SOURCES</b>	<b>PERCENT OF INCOME</b>	<b>TOTAL INCOME</b>
Federal	0%	\$0
State	0%	\$0
Local Towns	1.5%	\$4,750
United Way	0%	\$0
Fundraising	22%	\$70,298
Other ( <i>private grants</i> )	17%	\$52,303
Other ( <i>program fees, etc.</i> )	59.5%	\$187,257
<b>TOTAL</b>	<b>100%</b>	<b>\$314,608</b>

<b>EXPENDITURES</b>	<b>Budgeted Percent</b>	<b>Budgeted Dollars</b>	<b>Actual Expense Percent</b>	<b>Actual Expense Dollars</b>
Personnel	78%	\$262,535	80%	\$255,668
Insurance/Rent/Utilities	8%	\$26,600	7%	\$22,007
Fundraising Costs	2.5%	\$8,450	2.5%	\$8,168
Other ( <i>program related</i> )	12%	\$39,503	10%	\$32,333
Other	-	-	-	-
Total	100%	\$337,088	100%	\$318,176

Number of full-time paid staff positions (full-time equivalents or hours): 6.25 fte

Number of full-time volunteer staff positions (full-time equivalents or hours): NA