

Town of East Montpelier FY2019 Funding Requests

Each year the Town of East Montpelier receives requests for funds from many different organizations. The Selectboard appoints a committee to review the requests and to recommend which should appear on the Town Meeting Warning for action. The committee requires certain information to make sound decisions for each request. In order for your organization to be considered for funding, it is mandatory that you complete this information form. Submit the form and supplementary information to:

Funding Request Study Committee
Town of East Montpelier
P.O. Box 157, East Montpelier, VT 05651-0157 (submit by mail)
eastmontadmin@comcast.net (submit by email)

on or before **Friday, October 27, 2017**. Incomplete forms and/or requests received after this date will be disqualified for funding. The Committee reserves the right to require any requesting organization to defend its request in person at the Committee's annual meeting normally held in early November. An organization applying for the first time or requesting a substantial increase in funding should expect an invitation to attend the annual meeting.

If your organization operates two or more programs with separate budgets or funding sources, please fill out one form for each program. All information should be given for your latest complete fiscal year (12 months). Approved requests will be acknowledged in the fiscal year 2019 (July 1, 2018 – June 30, 2019) budget for the Town of East Montpelier. Please feel free to submit any other information you feel would be helpful to the committee in making their decision.

If you have any questions please contact Bruce Johnson, Town Administrator, at (802) 223-3313 x 204 or eastmontadmin@comcast.net.

STANDARD INFORMATION

Organization Name: Sexual Assault Crisis Team of Washington County (SACT)

Address: 4 Cottage Street, Barre, VT 05641

Fiscal Year Reported: Hotline Budgets for FY 17 & FY 18. Organizational budget for FY18

Program Description:

The Sexual Assault Crisis Team (SACT) is a private, non-profit organization that offers free of charge advocacy for male, female, and transgender victims of sexual violence. This advocacy includes emotional support both one on one and groups, 24/7 emergency hotline, legal support, medical and hospital support, emergency overnight shelter support and shelter use for victims/survivors, their non-offending family members during the legal process including court, depositions, rape exam recovery, time before or after individual counseling sessions through private therapist, other times when victims/survivors need a private space or bed for an hour or a day. SACT also provides education around all sexual violence issues for Washington County Schools K-12 and colleges, service groups and other public organizations.

SACT is also continuing its work with Norwich University and the Vermont National Guard Sexual Violence Response Coordinator to ensure returning soldiers, and their family members, who are struggling with sexual violence issues, are offered supportive services in their transition to civilian life.

Name of Person Completing This Form: Keith E Goslant/Peer Advocate

Name of Person to contact with questions: _Keith E Goslant or Bobbi Gagne/Executive Director

Telephone Number or email: Bobbi: sactwc@aol.com Keith: vtsact@hotmail.com

AMOUNT OF FUNDING REQUEST: \$250 (Two Hundred Fifty)

SERVICE INFORMATION

What is your organization's service area? State? Washington County? or Other? SACT is based in Washington County and has made a commitment to provide services to all residents of Washington County. However, as the SACT shelter program is the only shelter in VT providing shelter services to male victims/survivors of domestic & sexual violence, SACT accepts statewide referrals.

What is the total number of individuals served by your organization in your prior Fiscal Year?_Individuals

During 2016-2017 SACT received 1361 calls for services from 227 individuals. These calls included: crisis calls following sexual assaults, requests for emotional support, hospital advocacy, criminal justice advocacy, information and referral, and requests for education and training. These requests resulted in 741 units of service being provided. These calls for services were answered by both paid staff and volunteers. During the 2016-2017 fiscal year, SACT provided shelter for 43 people for a total of 1410 bed nights. During the 2016 – 2017 reporting period, SACT provided outreach and education to 83% of the Norwich student leaders, and 84% of Norwich's new students, faculty, and staff.

How many people in East Montpelier were served by your organization in the same period?_____East Montpelier residents

SACT is currently unable to provide a community specific breakdown of requests for services; identification of residency is not a requirement to receive services, thus, approximately 31% of requests have not included disclosure of the town of residency of the person requesting services.

What type of service(s) does your organization provide to East Montpelier residents?

Services provided by SACT have included:

- Shelter services for victims of sexual violence
- Shelter services for male victims of domestic violence
- 24/7 hotline
- Medical advocacy including support during rape exams
- Legal systems advocacy.

Approximately how many staff hours are dedicated to provide the services your organization offered East Montpelier residents during this time period?____Hours

Please refer to attached budget breakdown for Hotline services which includes identification of both paid/stipend and volunteer hours.

What services does your organization provide that are not available elsewhere?
See narrative below

What (if any) organizations provide similar services? See narrative below

If applicable, how does your organization collaborate with organizations providing similar services? See below narrative

From their websites:

The **Good Samaritan Haven** serves **people who are homeless in Central Vermont**. We serve individuals and families through our 30 bed emergency shelter, transitional supportive housing program, and outreach services. All are welcomed and there is no charge for any services.

CIRCLE (formerly known as Battered Women's Service and Shelter)

Shelter: Circle provides a safe, confidential living place for **women and children fleeing from abusive situations**. Shelter staff offers emotional support, resources, and education about healthy relationships for residents while working with them to plan a future free from abuse.

The SACT shelter program was created to provide services to **female and male victims/survivors of sexual violence and their non-offending family members**. During the 2015-2016 fiscal year, SACT provided shelter for 31 people for a total of 930 bed nights.

SACT has worked with, and taken referrals from both, the Good Samaritan Haven and Circle. These incidents have been when a resident experienced sexual violence during their shelter stay, and/or when the victim was male or had adolescent male children that needed to accompany them into shelter.

SACT is a member of the multidisciplinary team that constitutes Washington County's Special Investigative Unit established via Legislative action. The program is led by staff of the OUR HOUSE program.

SACT has also provided shelter services working in collaboration with the Council on Aging when accessibility needs exceeded what was available in other shelter programs.

SACT has worked in collaboration with and accepted referrals from Community Action and Capstone programs.

SACT has worked closely with the Safe Space program of The Pride Center of Vermont, which is a state-wide resource for the LGBTQ communities. SACT has made a commitment to provide services specifically for the Transgender (non-binary gender) community who may be denied traditional shelter services which are dormitory or shared accommodations based solely on gender.

When referrals are accepted from other service organizations, SACT has set up a shared case management process with the referring agencies. This has been beneficial particularly to shelter residents with of domestic violence. Under current DCF guidelines there are more entitlement services immediately available to victims of domestic violence than sexual violence. This collaboration has also resulted in the referring organization providing some funding to be used for the victim's food, personal hygiene supplies, travel vouchers and other personal expenses. In these instances, the support is given directly to the victim and not to SACT as an organization.

SACT continues to work closely with Norwich University and the Vermont National Guard Sexual Violence Response Coordinator to ensure returning soldiers, and their family members, and who are struggling with sexual violence issues, are offered the necessary services to assist in their transition to civilian life.

In what way are the services your organization provides preventative in nature?

The most recent project undertaken by SACT that would be considered preventative in relation to sexual violence is the By-Stander training offered at Norwich University. This training walks participants through various scenarios that could be indicators/precipitants to an incident of sexual violence and helps participants identify how they, as a by-stander, could intercede and potentially prevent an incident from occurring. SACT continues to provide training, and participate in panel discussions, in community forums regarding sexual violence. SACT continues to be a member of the Washington County Special Investigative Unit and review process for incidents of sexual violence.

FINANCIAL INFORMATION

How did your organization determine the amount of the funding request? Please explain in detail your reasoning for any increase or decrease (use attached sheet if necessary).
Request is for level funding.

If approved by the town, how will your organization use the funds?
To support SACT's hotline program

Do any of your grant sources require local financial commitment? Explain.
No, but community funding illustrates that local communities support services provided by SACT

Is your organization approved by the IRS as tax-exempt? Yes

If yes, indicate your approval type: 501c3: Yes other: _____

PLEASE SEE ATTACHED BUDGETS AND NARRATIVE FOR FINANCIAL BREAKDOWNS AND STAFFING DETAILS

INCOME SOURCES	PERCENT OF INCOME	TOTAL INCOME
Federal		
State		
Local Towns		
United Way		
Fundraising		
Other		
Other		
TOTAL		

EXPENDITURES	Budgeted Percent	Budgeted Dollars	Actual Expense Percent	Actual Expense Dollars
Personnel				
Insurance/Rent/Utilities				
Fundraising Costs				

Other				
Other				
Total				

Number of full-time paid staff positions (full-time equivalents or hours): _____

Number of full-time volunteer staff positions (full-time equivalents or hours): _____



Sexual Assault Crisis Team of Washington County, VT

4 Cottage Street

Barre, Vermont 05641

Office: (802) 476-1388 Facsimile: (802) 476-1381

24 Hour Hotline: (802) 479-5577

2016-2017

Annual Report to Municipalities

The Sexual Assault Crisis Team (SACT) is a private, non-profit organization that offers free of charge advocacy for female, male, and transgender victims of sexual violence. This advocacy includes emotional support both one on one and groups, 24/7 emergency hotline, legal support, medical and hospital support, emergency overnight shelter support and shelter use for victims/survivors and/or their non-offending family members during the legal process including court, depositions, rape exam recovery, time before or after individual counseling sessions through private therapist, and other times when victims/survivors need a private space or bed for an hour or a day. SACT also provides education regarding all aspects of sexual violence issues for Washington County Schools K-12 and colleges, service groups and other public organizations.

SACT, as is most non-profits, is continuing to face demands on existing resources as it attempts to provide the services needed for female and male shelter residents who maybe leaving behind their homes, belongings and financial resources. These demands include the need for medical assistance, food, and startup costs. Victims and survivors not only look to SACT to provide food, emergency dental and or medical assistance, but also looks to SACT for transportation funds and relocation funds including rent deposits etc. SACT has found its shelter staff may also be required to provide both technical and clinical support to people as they apply for Relief from Abuse orders, complete victim's compensation forms, provide collaborate case management with other service providers, apply for disability and entitlement benefits, and ensure all required notifications have been submitted to continue essential services. SACT works in coalition with other Washington County and State agencies to provide comprehensive services to those seeking assistance. SACT continues its work with Norwich University and the Vermont National Guard Sexual Violence Response Coordinator to ensure returning soldiers, and their family members, who are struggling with sexual violence issues, are offered supportive services in their transition to civilian life. During the 2016 – 2017 reporting period, SACT provided outreach and education to 83% of the Norwich student leaders, and 84% of Norwich's new students, faculty, and staff.

SACT operates using both paid staff and volunteers. During 2016-2017 SACT had 3 full-time advocates, 4 part-time stipend paid hotline staff, and many volunteers. Volunteers and part-time hotline staff are all from local Washington County communities. These dedicated advocates received twenty hours of intense training so they would be able to provide confidential advocacy to victims by responding to hotline calls & subsequently have provided 4380 hours of volunteer services. SACT's training program has been acknowledged as meeting current best practice standards and has been used as a model for the development of similar trainings by other sexual violence programs both within VT and nationwide. During 2016-2017 SACT received 1361 calls for services from 227 individuals. These calls included: crisis calls following sexual assaults, requests for emotional support, hospital advocacy, criminal justice advocacy, information and referral, and requests for education and training. These requests resulted in 741 units of service being provided. These calls for services were answered by both paid staff and volunteers.

SACT provided shelter for male, female, and transgender survivors of sexual violence. As with all the services provided by SACT, shelter services are offered to both non-offending survivors and their non-offending family members. SACT continues to provide shelter services for male and transgender victims of domestic/sexual violence, which in the past has included returning military personnel. SACT has extended shelter services to special needs victims, primarily those needing a fully accessible facility and which would also allow a non-offending care provider to stay in shelter with the victim/survivor. During the 2016-2017 fiscal year, SACT provided shelter for 43 people for a total of 1410 bed nights.

SACT remains dedicated to providing services to all victims/survivors of sexual violence and remains committed to identifying new needs and then meeting that challenge. Please do not hesitate to contact SACT for additional information or to make a request for services.

Acting President
Cheri L. Goldstein, MSOL
Moonstorm4@aol.com
802.522.2676
Worcester, VT

Bobbi Gagne, Executive Director
Ex-officio w/o vote
802.476.1388
Barre, VT

Acting Vice Pres
Amy Farr
Amy.farr@vermont.gov
Berlin, VT

Cathy Diego
cdiego@norwich.edu
802.485.2327
Montpelier, VT

Ashley Hill, Esq.
ashley.alyssa.hill@gmail.com
Unlisted – she is a prosecutor
Montpelier, VT

Jamie Moorby
transfeminist@gmail.com
802.595.9525
Calais, VT

Berta Randall, Treasurer
badk153@charter.net
1 (802) 479-0946

SACT BOARD APPROVED BUDGET FY2018

REVENUE TOTALS	
Item	Amount
VOCA GRANT	\$ 16,090.00
STATE GRANT	\$ 26,579.00
DV/SV Omnibus Grant	\$ 11,516.00
TOWN/CITY FUNDING	\$ 7,000.00
Rape Prevention Education Grant /Norwich/Donations	\$ 11,810.00
Emergency Shelter Grant	\$ 9,000.00
Rural Grant: Consulting	\$ 4,921.00
Give Way to Freedom	\$45,000.00
Property and Other Income	\$ 3,000.00
Sexual Assault Services (SASP) Grant	\$ 116,529.00
VOCA Match	\$ 4,023.00
	\$ 255,468.00

EXPENSES TOTAL	
Item	Amount
Payroll and Benefits	\$ 198,923.00
Travel, Meals & Lodging	\$ 1,000.00
Office Expenses	\$ 5,618.00
Insurances	\$ 11,807.00
Board Reserve	\$ 1,000.00
Water/Sewer	\$ 900.00
Heating/Fuel/ Heat repairs	\$ 4,000.00
Shelter Related Expenses	\$ 433.00
Snow and Trash Removal	\$ 800.00
Victim Related Expenses	\$ 500.00
Utilities/Electric	\$ 1,367.00
Property Maintenance	\$ 2,567.00
Telephone/Hotline	\$ 9,317.00
TOTAL Equipment & Tech Support	\$ 4,221.00
Accounting/Auditing/admin	\$ 4,509.00
Dues/Subscriptions	\$ 4,483.00
VOCA Match	\$ 4,023.00
	\$ 255,468.00

Sexual Assault Crisis Team	
Item	Amount
Total Revenue	\$ 255,468.00
Total Expenditures	\$ 255,468.00
Profit/Loss	\$ -

2017
Budget

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Sexual Assault Crisis Team
of Washington County, VT

SACT Hotline Budget FY 2018		
Total Hotline Hours	8,760	
Compensated Hours	4,380	
Stipends	\$40,000.00	Each stipend staff also provides equal or greater volunteer hours to match stipend hours
Paid Staff	\$15,000.00	Portion of salary for full time SACT program staff also providing hotline advocacy
Total	\$55,000.00	
Operating Support		
Answering Service	\$1,500.00	
Cell Phone Service	\$2,250.00	
Total	\$3,750.00	
Actual Expense with Volunteer Hours	\$58,750	
SACT Hotline Budget FY 2017		
Total Hotline Hours	8,760	
Compensated Hours	4,380	
Stipends	\$40,000.00	Provides equal or greater volunteer hours to match stipend hours
Paid Staff	\$15,000.00	Portion of salary for full time SACT program staff also providing hotline advocacy
Total	\$55,000.00	
Equipment		
Cell Phones/Office System	\$4,200.00	Replacement of equipment and new phones for additional advocates One-time expense FY 2017
Operating Support		
Answering Service	\$1,500.00	
Cell Phone Service	\$2,250.00	
Paging	\$1,750.00	FY 2018 Replaced with cell phones
Total	\$5,500.00	
Actual Expense with Volunteer Hours	\$64,700.00	