

State of Vermont
Highway Division, Right-of-Way,
Utilities & Permits Unit
One National Life Drive
Montpelier, VT 05633-5001

[phone] 802-828-2653
[fax] 802-828-2456
[ttd] 802-253-0191

Agency of Transportation

<http://vtrans.vermont.gov/>

August 11, 2014

Town of East Montpelier
Teresa Conti
PO Box 157
E Montpelier, VT 05651

Re: Site Plan Review

Dear Town Clerk:

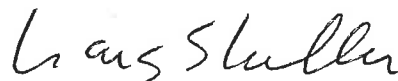
This is a reminder that 24 V.S.A. Section 4416, as amended by Section 29 of Act No. 167 of 2014 (effective July 1, 2014), provides that "Whenever a proposed site plan involves access to a State highway, the application for site plan approval shall include a letter of intent from the Agency of Transportation confirming that the Agency has reviewed the proposed site plan and is prepared to issue an access permit under 19 V.S.A. Section 1111, and setting out any conditions that the Agency proposes to attach to the Section 1111 permit."

To obtain a letter of intent, applicants must submit a 19 V.S.A. Section 1111 Permit application to the VTrans Utilities & Permits Unit, along with a cover letter requesting a letter of intent for use in the local development review process. The permit application form can be requested by contacting Sabine Frost at AOT.HWYUtilitiesAndPermits@state.vt.us. Applicants should review the General Highway Permit Application Information document available on the VTrans website which describes the type of information required with the permit application forms.

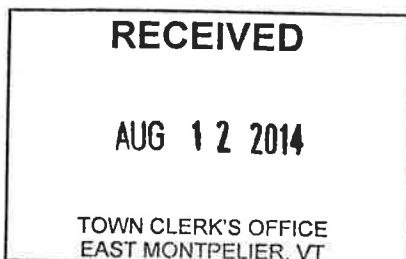
Additionally, we would appreciate your assistance in reminding landowners who may be contemplating subdivision of lands abutting State highways that 19 V.S.A. Section 1111 (k), states "No deed purporting to subdivide land abutting a state highway or a class 1 town highway can be recorded unless all the abutting lots so created are in accord with the standards of this section, including but not limited to the requirement to provide a frontage road or roads".

Please do not hesitate to contact this office with any questions or inquiries on these issues. Thank you.

Sincerely,



Craig S. Keller, P.E.
Chief of Utilities and Permits
craig.keller@state.vt.us
or AOT.HWYUtilitiesAndPermits@state.vt.us



cc: Vermont League of Cities and Towns





JUL 06 2016

State of Vermont
Policy, Planning & Intermodal Development Division
Policy, Planning and Research Bureau
Development Review & Permitting Services Section

Agency of Transportation

One National Life Drive
Montpelier, VT 05633-5001
vt:ans.vermont.gov

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[ttd] 800-253-0191

July 1, 2016

Donald Waterhouse
Central Vermont Regional Planning Commission
29 Main Street, Suite 4
Montpelier, VT 05602

Subject: Section 1111 Permit Fees

Dear Sir/Madam:

Please note that 19 V.S.A. Section 1112 has been added by Section 57 of H.877 of 2016 (effective July 1, 2016). VTTrans is now required to collect fees for certain types of 19 V.S.A. Section 1111 permits or permit amendments issued. Attached for your information is the Fee Schedule that VTTrans will use on new permit requests starting July 1, 2016.

Further information about the Agency permitting process, and the latest permit application form can be found on our web site:

<http://vttransplanning.vermont.gov/permitting-services>

We would appreciate your assistance in reminding landowners and developers who may be contemplating or planning work within the State Highway right-of-way to contact the Permitting Services Office at (802) 828-2653 in advance of submitting their permit request. Please do not hesitate to contact us with any questions about the permitting process. Thank you.

Sincerely,

Craig S. Keller, P.E.
Chief of Permitting Services

cc: Vermont League of Cities and Towns
Addison County Regional Planning Commission
Bennington County Planning Commission
Central Vermont Regional Planning Commission
Chittenden County Metropolitan Planning Organization
Lamoille County Planning Commission
Northeastern Vermont Development Assoc.
Northwest Regional Planning Commission
Rutland Regional Planning Commission
So. Windsor County Regional Planning Commission
Two Rivers-Ottawaquechee Regional Commission
Windham Regional Commission



FOR AGENCY USE ONLY

PERMIT ID# _____
AMOUNT PAID _____
CHECK # _____
RECEIVED DATE _____
ACCEPTED BY _____

**VERMONT AGENCY OF TRANSPORTATION
State Highway Access and Work Permit**

FEE SCHEDULE (July 1, 2016)

The applicant shall pay the applicable administrative processing and application review fee by submitting a check made payable to the "State of Vermont" to the following address

Vermont Agency of Transportation
Development Review and Permitting Services Section
One National Life Drive
Montpelier, VT 05633-5001
(802) 828-2653

Municipal and State projects are **not** exempt from fees. Nonprofit organizations and companies are **not** exempt from fees. Permit revisions and time completions are **not** exempt from fees. **Fees are not refundable.**

The Agency reserves the right to return an application that is incomplete, inaccurate or does not meet the requirements for a VSA, Title 19, Section 1111 Permit. The Agency may require an applicant to submit additional information that the Agency considers necessary in order to make a decision on the permit request. Calculate the fee using the table below (only **one** fee per permit)

Residential or Agricultural	\$0
Utility Installations	\$100
Minor Commercial Developments	\$250
Major Commercial Developments	\$2,500
Annual Utility Permits	\$500

Notes:

1. "Residential or Agricultural" means accesses serving a single-family home, a duplex residence, or a logging or field access for agricultural use only. Three or more dwelling units are considered a "Minor" or "Major" Commercial Development." **All** land subdivisions are considered either "Minor" or "Major Commercial Development";
2. "Utility Installations," include each direct connection to the State highway storm water system;
3. "Minor Commercial Developments" means a commercial development for which the Agency does not require the applicant to submit a traffic impact study;
4. "Major Commercial Developments" means a commercial development for which the Agency requires the applicant to submit a traffic impact study (in any case involving an access permit for a development contributing 75 or more peak hour trips to State highways based upon latest trip generation guidance by Institute of Transportation Engineers);
5. "Annual Utility Permits" are the Routine Maintenance and Emergency Repair Permits issued to utility companies;
6. There exist other types of permits for which a fee is **not** required. Examples of these types of permits are; temporary traffic control signage, survey or boring work, sidewalks, installation of traffic counting devices, trailer-mounted or permanent speed radar feedback signs and regrading of a roadside ditch; and
7. **Any questions please call the Permitting Services Office at (802) 828-2653**