

June 1, 2017

PC Members Present: Jean Vissering (Chair), Scott Hess, Mark Lane, Kim Watson, Jack Pauly

Others Present: Bruce Johnson (Zoning Administrator), Kristi Flynn (Recording Clerk), Laura Ranker

Call to order: 7:00pm

Changes to Agenda – None

Public Comment – None

Hazard Mitigation Plan Update: Discussion on Plan Requirements with Laura Ranker, Emergency Management Planner, Central Vermont Regional Planning Commission

Laura Ranker from CVRPC attended the meeting to give the PC some guidance on updating the Hazard Mitigation Plan (HMP), which expires every five years. Ms. Ranker suggested updating the plan annually as it is a living document. The HMP is integrated with the local emergency management plan. The Town Plan can reference the HMP. One requirement is to engage the public in the process. When FEMA approved the original plan, they sent some recommendations and suggestions; Ms. Ranker will send that report to the PC Chair. Following are some new requirements for this update:

- Incorporate changes in zoning regulations
- Include new planning initiatives, i.e., road plans
- Look at/update actions chart – which actions have happened, no longer applicable, new
- Update identified threats – natural versus man-made disasters: cyber-attack, chemical spill, toxic solar panels

The town should expect two severe weather events per year. The PC should develop parameters for prioritization and update historical record of disasters. The CVRPC can help facilitate the update of the HMP by:

- Helping to write the plan
- Updating the historical record
- Facilitating public meetings/garnering feedback
- Working with the town committee to identify major shareholders: road foreman, Emergency Management director, school, SB

Process going forward:

- Draft goes to the state (DEMHS), who will send comments
- Next draft goes to the FEMA through the state, who will send comments
- Send final draft to FEMA through the state
- SB adopts the plan and sends adoption letter to FEMA
- FEMA sends final approval letter to the town

Things to do now:

- Consider who needs to be involved
- Review mitigation actions
- Review resources from FEMA's site; consider using parts of recommended survey
- Form committee
- Work on how to engage the public
- Review Memorandum of Understanding with CVRPC; drafted in June, executed in July

Select PC Member(s) to Serve on Hazard Mitigation Plan Committee

Possible committee: Bruce Johnson, Road Foreman, SB member, Emergency Manager, PC members: Mark Lane, Scott Hess, Kim Watson (assist on specific tasks)

Review Town Plan Update: Review Chapter Assignments

Ms. Potter has volunteered for document control, updating data for charts and review of the Housing section. Ms. Fillion may be able to help with the final formatting and graphic compilation. The section leaders need to review the following:

- What needs to be updated
- New things to be included
- Realistic actions
- Can mark-up copy or update the Word document

The Chair has asked Ginny Burley to let the PC know where she feels the Public Health information would fit into the plan. The sections were assigned as follows:

- Mr. Hill – A Look at the Town, Town Government, Finance, Townspeople
- Ms. Potter – East Montpelier and the Region, Housing
- Mr. Stout – Recreation, Economic Development, Transportation
- Ms. Vissering – Trails, Scenic Resources, Land Use Patterns and Zoning, Villages and Growth Areas

- Mr. Pauly – Historic Resources, Social Services, Earth Resources
- Mr. Hess – Education, Economic Development (?)
- Mr. Lane – Fire Protection and Ambulance Service, Police Protection and Disaster Planning, Forest Resources
- Mr. Stewart – Solid Waste Disposal
- Ms. Watson – Wetlands, Waterways & Wildlife, Water Supplies & Aquifers, Agriculture, Wastewater Disposal
- Energy Committee – Energy

East Montpelier Village Master Plan: Preparation for June 15, 2017 Public Meeting

The public meeting is scheduled for 7-8pm at the Fire Station. The PC will give a short presentation and open up for questions and comments. Refreshments will be provided. For publicity, the meeting will be put on Front Porch Forum; the Chair will send a personal note to the three people on Quaker Hill who have concerns.

Update on East Montpelier Old LaPerle Farm Property Committee

There is no meeting scheduled until July. The VHCB grant was approved and the SB needs to formally accept it. The committee is required to choose an appropriate planner.

Review Minutes

May 18, 2017

Motion: I move to approve the minutes as amended. Made: Mr. Hess, second: Mr. Lane

Vote on Motion: Passed 5-0

ZA Report

Four new permits; 26 permits in 2017

DRB Report

Next meeting is 6/6

Motion to Adjourn. Made: Ms. Watson, second: Mr. Hess. Passed unanimously. Meeting adjourned at 8:55 p.m.

Respectfully submitted by Kristi Flynn, Recording Clerk