

June 19, 2014

PC Members Present: Jean Vissering (Chair), Julie Potter, Scott Hess, Rob Halpert, Jack Pauly, Norman Hill, Kim Watson

Others Present: Kristi Flynn (Recording Secretary), Kim McKee (CVRPC)

Call to Order: 7:04pm

Public Comment: None

Additions to the Agenda: Road closures/conversions

Continued Development of New Flood Hazard Regulations with River Corridor Protection

Kim McKee of CVRPC attended the meeting to review the brochure. The PC reviewed the brochure in detail. Following are discussion points/suggestions:

- There are 600 copies of the brochure built into the budget
- Purpose:
 - Send to residents in the floodplain
 - Available for download on the town website
 - Information for general public
- Many user-unfriendly terms; brochure is too wordy and technical
- The Word document (longer) will be used as the Guide on the website
- Answer to why PC is creating new regulations – protecting property owners and the town
- Actions:
 - Mention flood regulations in place since 2008; being updated/improved because of state regulations
 - Add short sentence regarding ERAF (increased assistance/more money)
- Property owners actions:
 - Flood insurance – condense to 1st paragraph
- More information
 - Change to bullet points; put EM website first
 - Remove ‘also’ in numerous places
- Add Natural and Beneficial Functions to the brochure; maybe right before More Information section

Next meeting with Ms. McKee will be 7/10; review the draft regulations and updated draft of the brochure after today’s suggestions.

Review of Hearing Comments and Discussion of Next Steps in Proposed Zoning Regulations

- Section 3.13 – change back to “more than 3 vehicles”
- Section 7.8 – add citation – Mr. Halpert will check with legislative counsel on chapter where charters are listed

Ms. Potter will make the corrections to the draft regulations and submit to the TA for SB review.

Motion: I move to submit the final revisions to the land use regulations with the amendments as of 6/5/14 to the SB and recommend approval. Made: Ms. Watson, second: Mr. Hess

Vote on Motion: Passed 7-0

Consideration of an Administrative Amendment Procedure for DRB Approvals

This issue refers to approved permits that need small changes; this would be incorporated into the zoning regulations. The PC will review some examples from other town’s regulations at the next meeting. The ZA prefers the language of the Town of Manchester. Mr. Halpert will find and circulate language from Montpelier’s regulations.

Review Minutes

June 5, 2014

Motion: I move to approve minutes as amended. Made: Ms. Watson, second: Mr. Hess **Vote on Motion:** Passed 6-0; Halpert abstained

ZA Report

1 new permit since the last meeting

Other Business

Hearing on reclassification/discontinuance of town roads; are there any PC concerns?

DRB review – if curb cut is on state road, need to have state approval prior to DRB approval; add to future agenda

CVRPC – Ms. Potter was voted in as member of Executive Committee for 1 year

Motion to Adjourn. Made: Ms. Watson, second: Mr. Hill. Passed unanimously. Meeting adjourned at 9:20 p.m.

Respectfully submitted by Kristi Flynn, Recording Secretary