

Minutes of the East Montpelier Planning Commission

APPROVED 9/5/13

June 20, 2013

PC Members Present: Jean Vissering (Vice Chair), Tom Pierce, Julie Potter, Jack Pauly, Scott Hess, Mark Lane

Others Present: Kristi Flynn (Recording Secretary)

Call to Order: 7:10pm

Public Comment: None

Additions to the Agenda: SB Meeting-Capital Budgeting Update – Julie Potter: the Town Treasurer wants a basic inventory and is willing to meet with and help the PC

Distribution & Discussion of Approved Town Plan

Color copies of the approved Town Plan were distributed to the PC.

Discussion on Potential Revisions to the Land Use & Development Regulations

The PC felt a good discussion happened with the DRB on June 4. The PC decided to tackle the list of changes by starting with the easiest ones first. Ms. Potter volunteered to track and make the changes for the document; she will need a Word version. Mr. Lane and Ms. Vissering will organize a summary list by order of complexity and combine with PC action items from the Town Plan. Some topics:

- Aquifer protection area – affects the village; needs clarity in the regulations
- Certificate of compliance – review process; maybe clarify
- Judicial Bureau – signs, but not all zoning violations, junkyards(?); similar to traffic court, get ticket, pay fine

Process:

- 1) Ms. Vissering and Mr. Lane will develop organized list; prioritize based on simplicity
- 2) Develop a timeline
- 3) Develop list of groups to enlist for help, i.e., Community Groundwater Study Committee or other experts

Review of Minutes

May 2, 2013

Motion: I move to approve the minutes as amended. Made: Ms. Potter, second: Mr. Pauly

Vote on Motion: Passed

May 16, 2013

Motion: I move to approve the minutes as amended. Made: Mr. Hess, second: Mr. Lane

Vote on Motion: Passed

June 4, 2013 {DRB Minutes}

The PC had no comments on the minutes

VLCT Workshop Update

Ms. Vissering and Ms. Potter attended the workshop. There was a session on form-based zoning. They suggested looking at Huntington's regulations. With form-based zoning, there is no talk of use; possible criteria would be number of stories, location to street, plantings, roof shape and windows. Jericho is looking at form-based zoning; the PC should review their RFP (Request for Proposal).

ZA Report- one new permit since last meeting.

DRB Report – at the 6/4 meeting, the DRB approved a U-32 pole barn and held a joint meeting with the PC

Other Business

- Municipal Planning Grant – could get up to \$20,000 for a single municipality; could be used for bylaw updates, utilities/infrastructure, planning for flood resilience. The application is due 9/30/13. The PC feels they need help with the village overlay but first need to figure out what they need help with and will wait until 2015 to apply for a grant.
- Update on CVRPC/CVEDC – representatives came to the SB meeting on 6/17; not on the fast track for a vote

PC is okay with having one meeting in July. The next regular PC meeting is 7/18. The PC will not meet during August.

Motion to Adjourn. Made: Mr. Hess, second: Mr. Lane Meeting adjourned at 8:35 p.m.

Respectfully submitted by Kristi Flynn, Recording Secretary