

## *Minutes of the East Montpelier Planning Commission*

**APPROVED 10/18/12**

September 6, 2012

PC Members Present: Rick Hopkins (Chair), Jean Vissering, Tom Pierce, Gene Troia, Jack Pauly, Kim Watson, Scott Hess, Ken Santor

Others Present: Kristi Flynn (Recording Secretary), Julie Potter, Renee Carpenter, Seth Gardner, Carl Etnier

**Call to Order:** 7:05pm

**Public Comment:** Renee Carpenter stated that there is a meeting for the Farm Contract Study Committee in September and she thought a PC member should be part of the committee; Kim Watson noted that she is a PC member on the committee

**Changes to Agenda:** None

### **Coburn Pond Discussion, update of recent developments**

- No Trespassing signs are gone
- Water is very clean this year
- AOT still owns the property but has met with the VT River Conservancy to discuss land management plan to protect for public access
  - Process is underway with the Friends of Coburn Pond group
- Parking seems to be working well; attendance is hard to count because people are always coming and going
- PC asked Renee to review the Recreation section of the Town Plan
- Renee asked the PC to write a letter of support to AOT regarding compliance issues

### **Topic of Discussion, review public meetings**

Suggestions on how to conduct the meetings:

- Overview of the meeting, quick intro of next/prior meeting
- Invite authors to speak, lay the groundwork for their chapters
- Ask for show of hands regarding chapter interest to guide discussions
- Listen to comments, concerns, questions; listening session for PC
- Be prepared for comments on other chapters
- Write comments on flipcharts and post around the room – Kim & Julie
- Chair will prepare agenda; Vice Chair will post reminder on Front Porch Forum
- Have 10-15 copies of the plan at each meeting
- Comment period ends 10/20/12
- Review the next steps
- Adjourn
- Provide refreshments – Pauly volunteered

### **Review of Minutes**

July 19, 2012

**Motion: I move to approve as amended.** Made: Watson, second: Hess

**Vote on Motion:** Passed 8-0

July 26, 2012

**Motion: I move to approve as amended.** Made: Troia, second: Vissering

**Vote on Motion:** Passed 8-0

### **Consideration of Zoning Administrator Appointment**

**Motion: I move to go into executive session to discuss a personnel matter.** Made: Vissering, second: Watson

**Vote on Motion:** Passed 8-0

Others present: Seth Gardner, Carl Etnier. PC entered executive session 8:20pm; exited 8:50pm

No action was taken.

### **ZA Report**

7 new permits since the last meeting.

### **DRB Report**

- Approved PRD for Roger & Barbara Clark on Dodge Road
- Heard Killian appeal of Smith/DeGoosh zoning permit – appeal was withdrawn
- Recessed Wong hearing; application was withdrawn

- Next DRB meeting – 9/18 site visit at Sanfacon

**Other Business**

- 9/13 – Geological survey groundwater mapping – 7pm at EMES
- Goddard College Act 250 permit application for woodchip boiler facility
- Middlesex Town Plan – looking for comments
- 8/20 Bicycle and Ped Grant program hearing – sidewalk on the west side, crosswalk by Post Office, not plowed in winter – Pierce and Vissering will review to see if this is noted in the Town Plan
- VT Planners Conference – 10/26 in White River
- Stipend – SB did approve a stipend for the PC - \$750 for Chair, \$500 for members; PC members can individually decline the stipend

**Motion to adjourn.** Made by Mr. Santor; seconded by Mr. Hess. Passed unanimously. Meeting adjourned at 9:15p.m.

*Respectfully submitted by Kristi Flynn, Recording Secretary*