

October 17, 2013

PC Members Present: Rick Hopkins (Chair), Jean Vissering, Scott Hess, Jack Pauly, Kim Watson, Julie Potter

Others Present: Kristi Flynn (Recording Secretary)

Call to Order: 7:07pm

Public Comment: None

Additions to the Agenda: CVRPC merger update – merger didn't pass 11-10 with 1 abstention and 1 town not represented; CVRPC Wastewater session on 11/12 at 7pm – Ms. Vissering and Ms. Watson are attending

Discussion of Items for Possible Revision to Zoning Regulations

- Building envelopes/footprint (Table 6.1, Section 6.1 (C), Section 6.7)
 - In Table 6.1, add “Drawn (General location) to: Natural Features and Proposed building envelopes
 - In (C) Other Plan concerns – change PC to DRB
 - Sections 6.1, 6.3 and 6.7 – leave as they are
- Require sketch plan for conditional use review/site plan/subdivision (Sections 5.1-5.5)
 - Section 5.3 (B)(1) – new preliminary review process – “Prior to submittal of completed applications, applicants are encouraged to meet with the Zoning Administrator for preliminary discussion regarding the applicant’s developments. The ZA may then recommend a preliminary site plan review with the DRB.”
 - Section 5.3 (B)(2) – current language and review process; change Board to ZA
 - Section 5.4 (B)(1) – change site plan review to conditional use review in new paragraph (as stated above in Section 5.3)
- Re-design permit application – PC feels this is not a PC concern as it is an administrative form; possibly review after regulations changes are completed
- Enforcement by Judicial Bureau – Ms. Potter will research how this will impact the bylaws; ordinances may need to be re-worked; if the topic is pursued further, the PC may ask a representative from VLCT to come in for a presentation
- Aquifer Protection Overlay – PC needs more information
 - Criteria/clarification
 - List of what is allowed and not allowed in the overlay
 - Quantity and quality
 - Discuss at next meeting
- Groundwater withdrawal
 - Have someone from the state water supply division come to the PC for a different perspective
 - Town Plan states having a lower threshold
 - Discuss at 11/21 meeting and invite Paul Erlbaum

Review of Minutes

October 3, 2013

Motion: I move to approve the minutes as written. Made: Mr. Hess, second: Ms. Potter

Vote on Motion: Passed 7-0

ZA Report

- Two new permits
- 40 permits year-to-date

DRB Report

- 10/15 – approved Mike Brown’s change of use; he purchased Hawkins’ land care business

Other Business

- Charter Committee forum update
 - Tony Klein provided some guidance
 - Committee identified the charge and solicited feedback
 - Would like to minimize what is in the charter – Town Treasurer / ZA length of service
 - Conflict of interest – where does it go?

Motion to Adjourn. Made: Mr. Pauly, second: Mr. Hess. Passed unanimously. Meeting adjourned at 9:25 p.m.

Respectfully submitted by Kristi Flynn, Recording Secretary