

Minutes of the East Montpelier Selectboard

February 2, 2015 Meeting

SB Attendance: Chair Seth Gardner, Casey Northrup, Steve Sparrow, and Kim Swasey; Town Administrator Bruce Johnson

Public Attendance: None

Chair Gardner called the meeting to order at 6:37 p.m.

Additions to Agenda: Town Health Officer Recommendation

Public Comment: None

Consideration of Appointed Treasurer Job Description

The Chair presented the draft town treasurer job description for consideration. Chair Gardner and Board Member Etnier have been meeting with prospective treasurer appointee (and current elected treasurer) Don Welch to refine the job description and develop a contract for the upcoming year. The contract is ready for review by the town attorney. The intent is to have a signed contract in place prior to 2015 Town Meeting. Board members discussed the job description, tweaked some wording for better flow, and determined that the end result was acceptable.

Motion: To adopt the East Montpelier Town Treasurer Job Description as amended. Made by Ms. Swasey; second by Mr. Sparrow. Passed unanimously.

Mr. Johnson will forward the draft contract with the newly adopted job description to Town Attorney Bruce Bjornlund for comment.

Treasurer Welch provided an updated FY2015 budget report which board members reviewed.

2015 Certificate of Highway Mileage

Annually the town is required to provide an updated certificate of highway mileage to the VT Agency of Transportation by the middle of February. Changes this year include: the reclassification to Class 2 of the stretch of road from US Rte. 2 to County Road along Quaker, Vincent Flats, Dodge, Lyle Young, and Templeton Roads; the shift to Legal Trail for the untraveled portion of Foster Road; and the discontinuance of two driveways off of Sodom Pond Road. Selectboard-signed versions of the meeting minutes for the reclassifications must be included with the certificate.

Motion: To accept and sign the 2015 Certificate of Highway Mileage and sign the meeting minutes for February 17 & July 21, 2014. Made by Mr. Northrup; second by Ms. Swasey. Passed unanimously.

Board members signed the certificate and the meeting minutes.

Discussion of 2015 Town Meeting/Forum Presentations

The board reviewed the various town meeting articles with an eye to determining which articles would need Selectboard commentary and which board members would lead the discussions on those articles. Chair Gardner will handle the Selectboard report; Mr. Northrup will deal with Article 6, the new capital reserve fund/capital plan concept; and Article 14, the education funding item, will be more of a general discussion. TA Johnson will develop some supporting materials for Article 14.

Addition to Agenda: Town Health Officer Recommendation

The board is required to provide a recommendation for a town health officer to the VT Department of Health. The Department of Health will determine if the recommended person is qualified and then appoint the person. The health officer will serve a 3-year term running from March 1, 2015 to February 28, 2018. The current town health officer is Dave Grundy and he is willing to serve another term.

Motion: To have Chair Gardner sign the form recommending Dave Grundy be reappointed to a 3-year term as Town Health Officer. Made by Mr. Northrup; second by Mr. Sparrow. Passed unanimously.

Chair Gardner signed the recommendation form.

Warrants

Members reviewed and signed the warrant.

Minutes

The Chair presented the minutes of the January 19, 2015 Selectboard meeting for consideration.

Motion: To approve the January 19, 2015 Selectboard meeting minutes as presented. Made by Mr. Northrup; second by Ms. Swasey. Passed unanimously.

The Chair presented the minutes of the January 26, 2015 Selectboard meeting for consideration.

Motion: To approve the January 26, 2015 Selectboard meeting minutes as presented. Made by Ms. Swasey; second by Mr. Sparrow. Passed unanimously.

Other Business

Town Administrator Report:

Chair Gardner and TA Johnson will attend the regional meeting on emergency dispatch services to be held Thursday, February 5th, 5 p.m. at the Emergency Services Facility (the new East Montpelier fire station).

Zoning Administrator Report:

The first Environmental Court telephone conference on the Duane Wells appeal was held earlier in the day (February 2nd). Judge Durkin will preside over the case. A number of neighbors have entered appearances. Prior to the next conference there will be discussion on the possibility of using mediation to resolve the case, but that does not seem to be a likely scenario.

Motion: To adjourn. Made by Ms. Swasey; second by Mr. Sparrow. Passed unanimously. Meeting adjourned 7:56 p.m.

Respectfully submitted by Bruce Johnson, Town Administrator

Approved: February 16, 2015 East Montpelier Selectboard Meeting