

Minutes of the East Montpelier Selectboard

APPROVED 2/17/14

February 3, 2014

SB Members Present: Seth Gardner (Chair), Carl Etnier, Casey Northrup, Steve Sparrow

Others Present: Bruce Johnson (Town Administrator), Kristi Flynn (Recording Secretary)

Call to Order: 6:32pm

Additions to the Agenda: Obeldobel/Johnson Road update

Public Comment: None

Consideration of Contract for Bicycle and Pedestrian Grant (the Village Sidewalk Project) Local Project Manager

The Village Committee has chosen Kevin Russell as the local project manager. The contract was reviewed by Bruce Bjornlund and VTrans and the SB can negotiate the length of 36 months, which may not be long enough. The amount due to the project manager is capped at \$44,250; he will work with the Village Committee but the SB has the ultimate decision.

Motion: I move to authorize the TA to sign the contract with the local project manager, Community Development Services. Made: Mr. Sparrow, second: Mr. Etnier

Vote on Motion: Passed 4-0

Consideration of Agreement for Town Meeting Use of U-32

The contract is the standard form from the school. It needs to be signed by the Town Clerk, SB Chair and School Board Chair.

Motion: I move to authorize the Chair to sign the U-32 Rental Agreement and U-32 Waiver. Made: Mr. Etnier, second: Mr. Sparrow

Vote on Motion: Passed 4-0

Introduction of Draft CDL Drug & Alcohol Policy

VLCT created a Drug & Alcohol Testing manual. The town needs to create a policy and auditable files on all CDL drivers, with a separate file for each employee. The state does require random drug testing. The TA will send out the draft policy to the SB once it is received back from Fred Satink.

2014 Certificate of Highway Mileage

Captain Kidd Road was added.

Motion: I move to approve the Highway Mileage Certificate for year ending 2/10/14. Made: Mr. Northrup, second: Mr. Etnier

Vote on Motion: Passed 4-0

Capital Improvement Committee Questionnaire

The questionnaire is geared toward specific projects. The committee is looking at vehicle replacement schedules and reviewing town-owned structures (culverts, bridges, etc.). The SB had a discussion regarding upgrades to the town office. There was a suggestion to contact Hobie Guion regarding an evaluation of the town office. The questionnaire is step one in the process, can be viewed as a wish list.

Motion: I move to include a suggestion on the questionnaire that the town invest in solar electricity. Made: Mr. Etnier, second: Mr. Northrup

Vote on Motion: Passed 4-0

Discussion of 2014 Town Meeting/Forum Presentation

Article 1 – 2 vacant PC seats – Mr. Gardner

Article 2 – SB report – Mr. Gardner

Article 3 – budget of \$1.484 million – Mr. Gardner

Article 4 - \$75,000 in Capital Reserve Fund, increase by \$25,000 – Mr. Gardner

Article 5 – Kellogg-Hubbard Library – Kellogg-Hubbard Library representative

Article 6 – Town Charter – Edie Miller and Charter Committee

Article 7 – Taxes – Mr. Gardner

Article 8 – Hold unaudited funds in Reserve Fund – Mr. Northrup

Article 9 – Conflict of Interest ordinance – Mr. Etnier

Article 10 – Four Corners Schoolhouse

Article 11 – Cemetery Commission

Article 12 – Signpost funding

Article 13 – Funding Request Committee

Article 14 – Montpelier Senior Activity Center

Article 15 – GMTA

Article 16 – State Public Bank – Eric Esselstyn and Mr. Etnier

Warrants

Signed

Review of Minutes

January 20, 2014

Motion: I move to approve the minutes as amended. Made: Mr. Etnier, second: Mr. Northrup

Vote on Motion: Passed 4-0

January 27, 2014

Motion: I move to approve the minutes as amended. Made: Mr. Northrup, second: Mr. Sparrow

Vote on Motion: Passed 4-0

Other Business

Town Administrator (TA) Report

- Tony Klein – solar discussion regarding his regular Monday chats with the TA
- Town Meeting – send out press release re: use of U-32: Front Porch Forum, WDEV, Times Argus, The World
- EMFD painting issue – want permission to use \$3000 to paint interior of Station #1 – money was raised in 2008 and not used; SB agrees to pay the invoice
- North Montpelier Village Water – 2 buildings are putting in wells (Soule and Kreis); 2 people on Factory Street are still on the public system

Upcoming schedule:

- February 6 – PC presentation on fluvial erosion regulations – 7pm at town office
- February 15 – site inspection of Class 4 roads – 9am at Johnson Road
- February 17 – SB hearings on Class 4 roads, then regular meeting – 6pm at town office
- February 27 – SB pre-Town Forum work session – 6:30pm at town office
- March 1 – Town Forum – 9:30am at U-32 cafeteria
- March 3 – SB regular meeting – 6:30pm at town office
- March 4 – Town Meeting – 9:30am at U-32 auditorium
- March 17 – SB regular & organizational meeting – 6:30pm at town office

Update on dogs on North Street

Mr. Etnier updated the board with the fact that, according to a local veterinarian, large dogs will be able to easily get out of a 4' fence; the vet recommends an 8' fence outside of the 4' fence. Mr. Etnier forwarded the letter to Ms. Thornton-Kelly to the North Street neighbors.

EMFD Protocol

Mr. Northrup heard back from the Fire Chief, Ty Rolland, who said that all bases were covered when the EMT was out on a burn permit call and insists that everything is under control.

Obeldobel/Johnson Road Update

Mr. Gardner spoke with Mr. Obeldobel and he suggested that Mr. Obeldobel try to come to an agreement with his neighbors on Johnson Road. Mr. Obeldobel seemed to be open to the suggestion.

Zoning Administrator Report

- See 2014 report – 5 new permits
- Next DRB hearing will be March 11th

Motion to adjourn. Made by Mr. Sparrow; seconded by Mr. Northrup. Passed 4 -0. Meeting adjourned at 8:45pm.

Respectfully submitted by Kristi Flynn, Recording Secretary