

Minutes of the East Montpelier Selectboard

APPROVED 4/2/12

March 19, 2012

SB Members Present: Bruce Johnson (Chair), Seth Gardner, Carl Etnier, Casey Northrup, Steve Sparrow
Others Present: Kristi Flynn (Recording Secretary), Mike Garand, Dina Bookmyer-Baker

Call to Order: 6:38pm

Additions to the Agenda: Vermont State Police contract

Public Comment: None

Road Foreman Report

- Plate compactor – 3 bids (\$1807, \$2067, \$2072) – least expensive bid has a cast iron bottom and is probably the best; compactor will be used to patch asphalt and compact dirt after culverts have been replaced; it costs \$75 per project to rent; average life of equipment is 10+ years; SB agrees to have Road Foreman (RF) purchase the least expensive option
- Can't find additional grader for spring rental
- Comp time versus overtime – crew doesn't like comp time; SB can re-visit for a future personnel policy
- Joint sharing of chipper with Calais – RF would like to share equipment with Calais (they have a spare dump truck he might like to borrow); the SB suggested making sure that the town's insurance covers the equipment
- Spring ditching plan – let things dry up first
- Sand, lawn & roadside mowing bids – RF will review draft bids
- 2012 paving plan – get asphalt on roads before June because it is cheaper; there is money in the Capital Reserve Fund
- Send out bids – 1 mile on County Road, Muddy Brook Road, Towne Hill Road (approx. 1 mile remaining); talk about thicker overlay and less mileage; save Center Road for the paving grant
- Structures grant – keep getting turned down
 - Dodge Road/Bennett Brook culvert needs to be replaced – not a cheap fix at \$30,000
 - Try for Quaker Road and Bennett Brook for grant application
- Foster Road – mud bogging is happening again
- Mack Financing – town was approved; 6/11/12 is the build date for the chassis, town will pay \$30,000 at close

Zoning Administrator (ZA) Position Discussion

The ZA is over the allotted hours of 22 hours per week. The SB received the zoning office activity handout; the SB was hoping the ZA could stay within budget as activity/permits have been down. The ZA requested a faster computer and the ability to check voice mail remotely.

Office Space

The ZA and the Treasurer will be sharing an office. A separate phone line will be installed on Thursday. Lyle Haven is giving the town 4 short credenza-style file cabinets that can be used as a wall.

Expiring Farm Contracts

Donaghy – interested in switching to current use

Hill – working on it

Morse, Smith – add acres to current use

Stone – Gardner will contact to explain the programs

SB will send out two sets of letters – six for expiring contracts and six for those that expire in 2014-2016

Farm Contract Committee

The SB talked about potential members, including Seth Gardner. The organization meeting will be scheduled for 9/1/12. The charge for the committee is to develop a recommendation for Town Meeting 2013 as to whether or not to continue farm contracts and if so under what form.

Motion: I move to form a Farm Contract Committee with the following members: Peter Hill, Tracy Loysen, Ed Deegan, Andy Christiansen, Austin Cleaves, Tom Brazier, Rick Barstow, Seth Gardner, Rob Chickering, and a PC member with an organizational meeting on or after 9/1/12. Made: Gardner, second: Northrup

Vote on Motion: Passed 5-0

Town Forest Fund CD

Treasurer will create a schedule of consolidation

Motion: I move to allow Treasurer to rollover CD for another 6 months. Made: Northrup, second: Gardner

Vote on Motion: Passed 5-0

Amendment to FEMA DR-4022 (TS Irene) Grant Agreement

The amendment will provide more flexibility once FEMA makes a decision on its payout percentage.

Motion: I move to authorize the Chair to sign the Amendment to the DR-4022 Grant Agreement. Made: Gardner, second: Etnier

Vote on Motion: Passed 5-0

Government & Finance Sections of Draft 2013 Town Plan

Tabled to 4/2 meeting.

Appointments

Emergency Management Coordinator – need an alternate coordinator

Motion: I move to appoint the following: Carol Welch and Don Welch to State Police Community Advisory Board; Ben Winters to the Recreation Board; Frank Pratt to Central VT Regional Planning Commission Transportation Advisory Committee; Charles Johnson to Conservation Fund Advisory Committee; Ginny Callan to Central VT Solid Waste Management District; Bill George as Emergency Management Coordinator. Made: Etnier, second: Gardner

Vote on Motion: Passed 5-0

Access Permits

T. Wayne Clark – requesting 3 new accesses: Codling Road, ROW off Codling Road and Wheeler Road; SB agreed to table decision to a future meeting

Excess Weight Permit

Motion: I move to approve the EWP for Lajeunesse Construction, Mike Brown, Tomco Excavating, Inc, Newport Sand and Gravel, Feed Commodities International, Camp Precast Concrete Products, Winterset, Inc, and Black Rock Coal, Inc. Made: Gardner, second: Etnier

Vote on Motion: Passed 5-0

Warrants

Signed

Vermont State Police Contract

Motion: I move to authorize the Chair to sign the Vermont State Police Contract. Made: Gardner, second: Etnier

Vote on Motion: Passed 5-0

Review of Minutes

March 5, 2012

Motion: I move to approve as amended. Made: Northrup, second: Gardner

Vote on Motion: Passed 5-0

March 12, 2012

Motion: I move to approve as presented. Made: Gardner, second: Sparrow

Vote on Motion: Passed 5-0

Other Business/Town Administrator Report

VLCT SB Initiatives Workshop - Sparrow going on 3/31, Gardner interested

Park N Ride – meeting with WEC, VTrans and DEC did not go very well; WEC is holding up the process, they want liability protection and parking spaces; the design element kick-off meeting on 3/13 went well

Phone Service – Town Garage is getting DSL

Personnel Matters

The SB discussed the payroll budget for the Zoning Administrator. That budget line is currently at 88.5% usage with 7 pay periods remaining. The SB decided to limit the ZA hours for the remainder of the fiscal year to 18/week on average; more during a week that has a Development Review Board meeting and less otherwise. This will cause the ZA payroll line to exceed the FY2012 by about \$2,200. Mr. Gardner will send the ZA a letter outlining the decision and will meet with her to discuss the situation.

Motion: To adjourn. Made: Northrup, second: Gardner

Vote on Motion: Passed 5-0. Meeting adjourned at 10:25 pm.