

Minutes of the East Montpelier Selectboard

APPROVED 5/20/13

May 6, 2013

SB Members Present: Seth Gardner (Chair), Steve Sparrow, Casey Northrup, Kim Swasey, Carl Etnier

Others Present: Bruce Johnson (Town/Zoning Administrator), Kristi Flynn (Recording Secretary), Julie Potter, Frank Pratt, Karen Gramer, Kim Watson, Tim Carver

Call to Order: 6:37pm

Additions to the Agenda: None

Public Comment: None

Contract for ACS/Xerox Land Records System

ACS could start the first of June, but will have to look at the town's equipment again.

Motion: I move to authorize the Town Administrator (TA) to sign the ACS Enterprise Solutions Agreement for IT Products and services. Made: Northrup, second: Swasey

Vote on Motion: Passed 5-0

Management Concerns on Legal Trail #4 (Dodge Road Trail)

The SB reviewed the letters sent to and from the Clarks regarding brush clearing near the town trail. One of the suggestions is installing a sign at the parking area prohibiting parking at night. The SB will discuss the issue more at the next meeting.

Delinquent Tax Collector Presentation by Karen Gramer

Ms. Gramer brought the delinquent tax report that shows all property owners who are delinquent. At 5/17/12, there was \$193,000 outstanding; on 5/1/13, there was just \$38,000 outstanding. The Winston and Ibey tax sales are coming up on June 3rd. The SB will discuss making a base bid at the next meeting. Ms. Gramer also went over the revised Tax Collection Policy that explains the process to the taxpayers.

Discussion of State Road Speed Limits with Focus on VT Rte 14N Near Orchard Valley Waldorf School

Deb Reed, the administrator for the Orchard Valley School, wants the town to push harder for reducing the speed limit on Route 14 past the school. CVRPC won't do a traffic study because it is a private school. Frank Pratt and Tom Anderson are planning to meet one day at 7:30am to observe the area; the date is not set, but SB members are welcome.

Washington County Sheriff's Department

Frank Pratt had a conversation with the Sheriff's Department, which is looking for more public safety patrols in the county. They could start in about 3 weeks in a minimum of 3-hour blocks. The town would need a contract and it would be in addition to State Police coverage. The Sheriff's Department would target lowering the speed in town.

Update on Contract Agreements with Calais & EMFD

The TA received a call from Denise Wheeler in Calais; the Calais SB is not ready and may have some changes.

FY2013 Financial Audit Engagement Letter

The SB discussed the audit engagement process. The engagement letter is for a 1-year or 3-year term.

Motion: I move to engage Fothergill, Segale and Valley for a term of one year. Made: Swasey second: Northrup

Vote on Motion: Passed 5-0

Discussion of Proposed CVRPC/CVEDC Merger

Tim Carver and Julie Potter gave the SB an update on the merger. The Executive Committee is anxious to have a vote and is looking at June or July. He stated that other towns have concerns about the merger and suggested the SB talk with some of these towns. The merger as presented is not in the best interest of the town and the RPC has not exercised its outreach to the towns. The SB discussed options: request a presentation by CVRPC; have SB member attend the 5/14 CVRPC meeting and ask questions. Kim Swasey will attend the meeting and ask questions developed by the SB and Julie Potter. The list will be developed at the 5/13 SB meeting.

Potential Recommendation to Planning Commission for Land Use Regulation Changes to Conservation Overlay

The SB is concerned that Conservation Overlay Area S, the aquifer protection zone, is poorly defined both in scope and goal. Two recent DRB hearings dealt with properties in this area that didn't have any other issues, but everything in the Conservation Overlay requires a conditional use review. The SB would like the PC to look at this issue and will draft a letter to that effect.

ESRI ArcGIS License Maintenance Agreement

The system is the base of the Query Manager program used by the listers.

Motion: I move to authorize the Town Administrator to sign the ESRI ArcGIS License Maintenance Agreement.

Made: Etnier, second: Sparrow

Vote on Motion: Passed 5-0

2013/2014 Winter Sand Bid Determination

The town received six bids from five different companies. The SB was assured that the Road Foreman checks the quality of every load that is delivered. The SB discussed including in next year's bid documents, criteria for best value, for example greenhouse gas emissions and quality of sand.

Motion: I move to accept the Cheney Trucking bid for sand for this coming winter. Made: Northrup, second: Sparrow

Vote on Motion: Passed 5-0

Work Session for Hearing on Draft Town Plan

The hearing is scheduled for 5/13 at 6:30pm at the Town Municipal Building. The hearing will be organized by the Table of Contents, and then will be opened up for additional comments. SB should make sure to note the two new sections, Economic Development and Energy & Energy Conservation, as well as the Land Use Patterns section that was changed substantially.

Excess Weight Permits

Motion: I move to authorize the Town Administrator to sign Excess Weight Permits for: Haskins & Associates Concrete, John Picard, Miller Construction Inc, Newton Construction LLC, Gregory Bartlett, Grandfield Masonry, LePage Gravel Pit, Warren Hill Trucking Inc, and Kingsbury Companies LLC. Made: Northrup, second: Sparrow

Vote on Motion: Passed 5-0

Warrants

Signed

Review of Minutes

April 15, 2013

Motion: I move to approve the minutes as amended. Made: Sparrow, second: Northrup

Vote on Motion: Passed 5-0

Other Business

Town Administrator (TA) Report

- Upcoming SB schedule -
 - May 13th Town Plan Hearing, with special meeting immediately after to consider changes
 - May 20th regular SB meeting
 - June 3rd Town Plan Hearing, with regular meeting immediately after hearing
- A resident has a concern about an abandoned mobile home, the door is left open for cats and he feels it may be a health issue; the SB sees no authority on which to act
- Town Clerk update – Terri is home and recovering
- Captain Kidd Road – the developer wished the town to take over the road, there was a discussion of the town roads policy; SB decided the applicant needs to get a petition signed with 5% of townspeople or 105 signatures to get the process moving forward
- Road Foreman Report –
 - State is re-doing the railing on the Singing Bridge
 - There has been some complaints about a big pipe on the Kingsbury Hydro property
 - One of the 2008 trucks remains at Clarks; not sure when work will be done
 - Green Up Day went well, though not a lot of trash was collected
- Should know by early June if we received the CVSWMD grant for a bulk trash event on Rally Day
- VTrans Maintenance Garage CPG Application for 18.1 kW solar installations – town chose not to comment
- Park N Ride – more correspondence between VTrans and WEC
- VLCT's 2014 Health Exchange – plan has multiple options to be chosen by the employees

Zoning Administrator (ZA) Report

There were four new permits since the last meeting. The next DRB meeting is 5/7; they will be dealing with four hearings.

Motion: To adjourn. Made: Swasey, second: Sparrow. Passed unanimously. Meeting adjourned at 9:50 pm.

Respectfully submitted by Kristi Flynn, Recording Secretary