

Minutes of the East Montpelier Selectboard

APPROVED 6/4/12

May 21, 2012

SB Members Present: Bruce Johnson (Chair), Casey Northrup, Steve Sparrow, Carl Etnier, Seth Gardner (8:35pm)

Others Present: Kristi Flynn (Recording Secretary), Don Welch, Mike Garand, Dave Coburn, Ross Hazel

Call to Order: 6:35pm

Additions to the Agenda: Painting estimate
Town audit engagement letter

Public Comment: None

Excess Weight Permits

Motion: I move to approve Excess Weight Permits for R E Vize Mobile Home Transport, ACC Excavation LLC, DeBois Construction, Warren Hill Trucking, Inc. and Jack F. Corse Inc. Made: Etnier, second: Northrup

Vote on Motion: Passed 4-0

Road Foreman (RF) Report

- Paving – should be done today
- Shoulder work – would take the town 1-2 months to finish; RF would like to hire an outside contractor; the RF received quotes from Pike and Blow & Cate; Pike can start in 2-3 weeks; there was discussion regarding bike lanes; the SB agreed to go with Pike for the project
- 2007 LoPro – engine is not under warranty
- WEC utility easement – landowner request to move lines closer to Murray Road
- Clark (Dodge Road) access – multi-residential access, currently using a Y access, though RF recommends not using the upper access because of the site distance; needs a sign for hidden drive
- Overtime versus comp time – not in the personnel policy right now; Chair will re-work the policy and bring to the SB for review with a maximum number of hours available to comp time
- Bottom of East Hill Road – discussion on what to do with the overgrown brush because the site distance is not good into Route 14; the RF will see what he can do

Town Treasurer Report

The Treasurer brought the tax collection report; delinquent notices are going out this week. For cash flow purposes, there is \$2,250,000 going out and that approximate amount in the checking account.

Revolving Loan Advisory Committee & Use of Sandy Pines Loan

Dave Coburn came to the SB to give a quick overview of the complicated program. The town received a grant from the state in the 90's and the town loaned it to the owners of Sandy Pines. The repayments were deferred for 5 years and the owners asked for a longer deferral. The repayments started in 2011, \$15,000 per year with one-half going to the state. Next steps to take: 1) SB re-form and appoint the advisory committee; and 2) have committee create a management plan. Dave Coburn and Ross Hazel have volunteered to be on the committee. The SB will put a notice on Front Porch Forum.

PACE Program Discussion

There are 3 documents to be reviewed. Efficiency VT will be doing the administrative work and the loan requirements will be strict. The SB discussed the collection policy that will probably need to be refined. The SB believes that Efficiency VT will do whatever it takes to make the program work. The Chair will forward the documents to the Town Attorney.

CDL Drug & Alcohol Policy Development – tabled to next meeting

Discussion on Options for Digitization for Land Records

There is money in the budget starting 7/1/12. The Cotts system is used by Calais and Marshfield. All records are scanned and there is a cost to access the documents. The Chair will contact Calais Town Clerk to schedule a field trip with our Town Clerk.

Access Permits

T. Wayne Clark – Etnier visited the DRB last Tuesday and brought concerns of the SB regarding subdivision configurations

Motion: I move to approve the three access permits (#12-008, #12-009 & #12-010) for T. Wayne Clark. Made:

Northrup, second: Sparrow

Vote on Motion: Passed 5-0

John & Rose Riley (Foster Road) – RF approved the access with a culvert

Motion: I move to approve the access permit #12-030 for Foster Road LLC. Made: Gardner, second: Etnier

Vote on Motion: Passed 5-0

Roger & Barbara Clark – tabled to a future meeting

Painting of Town Office

SB received one proposal from Perfect Paint (\$5000 for exterior painting), but no other bids at the moment. The SB agreed to wait for comparison bids.

Town Audit Engagement Letter

Cost will increase next year from \$12,500 to \$13,750.

Motion: I move to authorize the Chair to sign the Audit Engagement Letter for FY2012. Made: Northrup, second:

Etnier

Vote on Motion: Passed 5-0

Warrants

Signed

Review of Minutes

May 7, 2012

Motion: I move to approve as amended. Made: Northrup, second: Gardner

Vote on Motion: Passed 5-0

WEC Easement

The SB signed the Town Highway Permit for WEC.

Motion: I move to approve WEC's request to move utility poles from Rauh's field to Murray Road ROW. Made:

Gardner, second: Northrup

Vote on Motion: Passed 5-0

Other Business/Town Administrator Report

School bond vote – 5/22 from 7am-7pm

eVT Community Forum – Chair will attend & share town's experience with Front Porch Forum

Bears – WCAX story; Sean Fowler, the game warden, will work with Dennis Carver to help citizens

Wireless – office needs new firewall; can create a wireless environment that wouldn't cost the town any extra; SB discussed opening up without a password required

Town Opt-Out of Smart Meter Installation – see the FAQs; Chair will sign

Hogweed issue – Mike Bald is coming this week

PSB Net Metering Application – 85 Chickering Road for a 7.5kw installation

Park N Ride – negotiations are continuing

State Police Monthly Report – see report

Village Signs Update – easement deed needed for 4 affected landowners

Motion: I move to go into executive session to discuss a personnel matter. Made: Etnier, second: Northrup

Vote on Motion: Passed 5-0

SB entered executive session at 10:17pm and exited at 10:59pm. No action was taken.

Motion: To adjourn. Made: Northrup, second: Sparrow

Vote on Motion: Passed 5-0. Meeting adjourned at 11:00 pm.

Respectfully submitted by Kristi Flynn, Recording Secretary