

Minutes of the East Montpelier Selectboard

June 4, 2012

SB Members Present: Bruce Johnson (Chair), Casey Northrup, Steve Sparrow, Carl Etnier, Seth Gardner (6:50pm)

Others Present: Kristi Flynn (Recording Secretary), Mike Garand

Call to Order: 6:35pm

Additions to the Agenda: Excess weight permit

Public Comment: None

Excess Weight Permit

Motion: I move to approve an Excess Weight Permit for Green Mountain Power. Made: Etnier, second: Sparrow

Vote on Motion: Passed 4-0

Road Foreman (RF) Report

- The village sidewalk scoping study funded by a FY11 VTrans Transportation Enhancement Grant is nearing completion and may recommend a two-phase sidewalk project. In order to apply for a FY13 VTrans TEG for a design & construction project the town must submit a letter of intent by mid-July. The actual application is due in October. RF thoughts on sidewalks: more maintenance and harder to plow, especially with a green strip.

- VTrans Paving Grant – town received a \$175,000 grant for the repaving of Center Road. The RF wanted to know whether he should schedule the paving this fall or wait a year; the SB suggested he tentatively schedule Pike for September.

- VTrans Structures Grant Program – town did not receive a grant. Two projects were applied for: Quaker Road culvert upsizing – SB decided to apply for another grant next year; Dodge Road culvert replacement – culvert needs repairing; the RF received a \$30,000 quote from Dubois Engineering to replace; SB suggested he evaluate other options first.

- ESF Ditch – EMFD asked who is responsible for mowing the ditch line; the town is and may ask Tim Frazier to do it.

- Templeton Road Fire Station – EMFD would like the lot paved; RF will inspect lot, talk with Pike and get back to the SB.

- Discussion on sight line problems at base of East Hill Road at VT Rte 14 N intersection.

Motion: I move to enter executive session to discuss a potential legal matter. Made: Etnier, second: Gardner

Vote on Motion: Passed 5-0

SB entered executive session at 7:15pm and exited at 7:40pm. No action was taken.

Discussion on Public WiFi at the Town Office

As part of the network upgrade the town will purchase a wifi-capable router. The network server will be walled off from the public wifi. There was discussion on whether to make the wifi password protected. Cons – lose control over access; speed could suffer. Pros – password not required. The SB agreed to leave it open for now, but it can be changed at a later date.

Discussion on PACE Program

The Town Attorney has reviewed the documents.

Motion: I move to adopt the PACE resolution. Made: Etnier, second: Gardner

Vote on Motion: Passed 5-0

SB signed the resolution.

Motion: I move to authorize the Chair to sign the Program Administrative Agreement with Efficiency Vermont.

Made: Etnier, second: Northrup

Vote on Motion: Passed 5-0

Efficiency VT will publish consumer material, including the updated time schedule for project submissions, on its website (www.efficiencyvermont.com) in the near future.

Discussion of Amendments to Personnel Policy

SB discussed the addition of a compensatory leave provision to the benefits section of the personnel policy.

Motion: I move to approve and sign the amended Personnel Policy. Made: Northrup, second: Etnier

Discussion ensued regarding additional issues that are not in the current policy: alcohol & drug use, tobacco use, sexual harassment.

Vote on Motion: Passed 5-0

Allocation of Capital Reserve for Paving

Motion: I move to allocate \$350,000 from the Capital Reserve Fund for recent paving and shoulder work. Made:

Etnier, second: Gardner

Vote on Motion: Passed 5-0

Carleton Smith Recreation Fund CD Renewal

Motion: I move to authorize Treasurer to rollover the Carleton Smith Recreation Fund CD. Made: Gardner, second: Northrup; **Vote on Motion:** Passed 5-0

Central Vermont Humane Society Annual Contract

The town's fee has been waived.

Motion: I move to authorize the Chair to sign the Central Vermont Humane Society agreement. Made: Northrup, second: Gardner

Vote on Motion: Passed 5-0

Marshall & Swift Cost Tables License Agreement

Motion: I move to authorize the Chair to sign the Letter of Agreement for Computer Appraisal Services. Made: Gardner, second: Northrup

Vote on Motion: Passed 5-0

Formation of Revolving Loan Advisory Committee

Motion: I move to reform the Revolving Loan Advisory Committee and appoint the following: Dave Coburn, Bruce Bjornlund, Ed Deegan, Leslie Drown, Ross Hazel, Renee Carpenter with other appointments in the future as necessary. Made: Etnier, second: Gardner

Vote on Motion: Passed 5-0

Access Permits

Roger & Barbara Clark PRD – approved by Road Foreman with condition of shutting off the upper part of Y access. The SB will shut down the upper access by RF recommendation. SB tabled approval until after the DRB hearing.

Swenson accessory unit on Fair Road – treating yurt as a statutory accessory dwelling unit; needs a separate access; SB would prefer to see application come to DRB for hearing for 2 residences on 1 lot; SB tabled to a future meeting.

Warrants

Signed

Review of Minutes

May 21, 2012

Motion: I move to approve as amended. Made: Etnier, second: Northrup

Vote on Motion: Passed 5-0

Other Business/Town Administrator Report

Town Office Maintenance/Building Committee – Plainfield received two historic preservation grants to study the structural integrity of its town hall. The town created 2 committees: one to look at what to do with the current building and one to look at municipal office options/needs. The SB needs more estimates for painting. The Chair will check with Gene Troia for recommendations on fixing the front stairs.

VT Geologic Survey – SB/PC forum at EMES in September 13, 2012

Sanfacon appeal – first telephone conference soon; mediation option will be discussed

Park N Ride – nothing new to report

Cross VT Trails – annual bicycle tour around town roads will be held on 6/17

SignPost update – the July SignPost will include an update on PACE and Front Porch Forum

Times Argus Reporting – Editor Steve Pappas is covering the town; paper looking for new reporters

Art Montague/EM Salvage – may need hearing for change of ownership of Montague's salvage yard

NEMRC Payroll Service – invoice due at the end of the month; Treasurer wants to keep for one more year

Motion: I move to go into executive session to discuss a personnel matter. Made: Etnier, second: Gardner

Vote on Motion: Passed 5-0

SB entered executive session at 9:28pm and exited at 9:58pm. No action was taken.

Motion: To adjourn. Made: Northrup, second: Sparrow

Vote on Motion: Passed 5-0. Meeting adjourned at 10:00 pm.

Respectfully submitted by Kristi Flynn, Recording Secretary

Approved: June 18, 2012 East Montpelier Selectboard meeting