

## **Minutes of the East Montpelier Selectboard**

August 6, 2012

SB Members Present: Bruce Johnson (Chair), Casey Northrup, Steve Sparrow, Carl Etnier, Seth Gardner

Others Present: Kristi Flynn (Recording Secretary), Mike Garand, Don Welch, Bob and Alice Smith, Michelle McFadden

**Call to Order:** 6:33pm

**Additions to the Agenda:** Road Foreman Report

**Public Comment:** None

### **Road Foreman (RF) Report**

- Lo-Pro issue – the truck had a problem on Putnam Road and had to be towed; electrical problem, not sure of cost; will cost \$975 just to pass inspection
- RF would like to keep the roller one more week to finish the repair on Clark Road
- Blacktop on Center Road – paperwork had been received and RF wants to know when to schedule the work; SB agreed to schedule with Pike as soon as possible
- Traffic ordinance – table to another meeting
- Lylehaven Road – discussion regarding the condition of the pavement

### **Town Treasurer Report**

The Treasurer brought the YTD FY13 budget numbers before the SB. The Treasurer will look into the deferred revenue line item and what is included. There was discussion regarding accrued accounting method and moving the tax payment date earlier (i.e., September instead of November).

### **Tax Anticipation Loan Authorization**

The loan has been authorized.

### **Setting of FY2013 Tax Rate**

There was a suggestion to set up a contingency fund, which could be 5% of the budget; the SB would need to get approval from the townspeople.

**Motion: I move to accept the FY2013 tax rate as presented: resident = 1.9984, non-resident = 1.9671, local rate = 0.5468.** Made: Northrup, second: Gardner

**Vote on Motion:** Passed 5-0

### **Discussion on Location for August 28<sup>th</sup> Primary Election**

The election will be at EMES on August 28<sup>th</sup> in one of the pre-school or kindergarten rooms. The SB discussed sending a Memorandum of Understanding to the school prior to the school's calendar creation. The school is used for primary and general elections, as well as town meeting.

### **Discussion on Potential Bike and Ped Grant Application**

The grant application is due 8/24/12 and the recently received scoping study will be used with the application. The Village Committee sees the sidewalk project as having two phases and the cost should be around \$400,000. The Bike & Ped grant is a 90/10 match and the Transportation Enhancement Grant is an 80/20 match. The SB agreed to apply for the Bike & Ped Grant. DuBois & King need comments on the draft scoping study by Friday, August 10.

**Motion: I move to apply for the VTrans Bike and Pedestrian Grant Program.** Made: Etnier, second: Gardner

**Vote on Motion:** Passed 5-0

**Discussion on Park N Ride Project**

WEC requested a letter of intent as a condition for reauthorizing access to their land for the Phase II ESA. The SB explored the possibility of moving the park 'n ride to the Winston property.

**Motion: I move to send a letter of intent to WEC that the town agrees to the condition if WEC agrees the access permission is irrevocable.** Made: Etnier, second: Gardner

**Vote on Motion:** Defeated 3-2 (Gardner, Etnier)

**Motion: I move to send a response to WEC that EM requested a yes or no answer, WEC gave a yes with conditions and the town declines to accept the conditions.** Made: Northrup, second: Sparrow

**Vote on Motion:** Passed 3-2 (Gardner, Etnier)

**Hogweed Update**

The Smiths are very impressed with Mike Bald's work, as he is pulling the weeds out by hand and putting in new plantings and mulch. It is going very well and was a good decision by the town.

**Access Control for Old Trail Road**

The concrete blocks at both ends are keeping mudders and partiers off the road but the land is being used more for farming and the blocks make it hard to get to the fields. A gate might be a good long-term solution. The SB is okay with farmers moving the blocks. Jeff Green has requested a sign at the end of the road, which might say No Outlet; the Chair will talk to the Road Foreman.

**Cartographic Associates Annual Maintenance Contract**

**Motion: I move to accept the annual maintenance agreement with Cartographic Associates.** Made: Etnier, second: Gardner

**Vote on Motion:** Passed 5-0

**Appointments**

**Motion: I move to appoint Bill George and Toby Talbot (of Calais) as Emergency Management Co-coordinators.** Made: Etnier, second: Northrup

**Vote on Motion:** Passed 5-0

**Motion: I move to appoint Steve Miracle and Renee Carpenter to the Farm Contract Study Committee.**

Made: Northrup, second: Sparrow

**Vote on Motion:** Passed 5-0

Set first committee meeting for 9/17 at 7:00pm.

**Access Permit**

**Motion: I move to approve the access permit for Roger and Barbara Clark.** Made: Northrup, second: Gardner

**Vote on Motion:** Passed 5-0

{Etnier left the meeting}

**Warrants**

Signed

**Review of Minutes**

July 16, 2012

**Motion: I move to approve as amended.** Made: Northrup, second: Sparrow

**Vote on Motion:** Passed 4-0

July 30, 2012

**Motion: I move to approve as presented.** Made: Northrup, second: Sparrow

**Vote on Motion:** Passed 4-0

**Other Business/Town Administrator Report**

Next SB meeting – 8/20 at the ESF (the new fire station)

Town Office update – the weatherization effort is complete; the cost of the improvements is covered by the 2011 VECAN grant, 2012 CVRPC weatherization materials grant funds, and a rebate from Efficiency VT

PSB Certificate of Public Good – McKnight Farm is requesting a certificate of public good for a 95kW solar project

Town Bell – the refurbished bell is in Terri Conti’s cellar; we’ll try to get it back on the office roof by Rally Day

Sanfacon – town received a zoning application for a conditional use permit to allow 16 storage containers; it appears Sanfacon is cleaning up the property

Roads Policy Committee – committee will meet August 9th

EMFD Contracts – we’ll have a joint meeting with Calais SB on 8/20 at 6:30pm at the ESF

EMFD – Memorandum of Understanding regarding the EMFD’s capital reserve fund was proposed by Toby Talbot; Toby requested that we hold off on considering the document at this time

ICS 402 Course – Casey Northrup agreed to attend this no-cost NIMS compliance course

DR 4022 FEMA Close-out – Chair will go to the meeting for Washington County on 8/13

Municipal Planning Grant – the Village Committee’s \$8,000 Municipal Planning Grant is closed and the town will receive the final \$2,400 shortly

**Motion: To adjourn.** Made: Gardner, second: Northrup

**Vote on Motion:** Passed 4-0. Meeting adjourned at 10:00 pm.

*Respectfully submitted by Kristi Flynn, Recording Secretary*

**Approved: September 10, 2012 East Montpelier Selectboard meeting**