

# Minutes of the East Montpelier Selectboard

*APPROVED 10/15/12*

October 1, 2012

SB Members Present: Bruce Johnson (Chair), Casey Northrup, Steve Sparrow, Carl Etnier, Seth Gardner

Others Present: Kristi Flynn (Recording Secretary), Ginny Callan, Ty Rolland

**Call to Order:** 6:36pm

**Additions to the Agenda:** Farm Committee appointment, if possible

**Public Comment:** None

## **Listers Errors & Omissions**

-Comcast – equipment value is statutorily exempt. The contract value should equal the equipment value but is currently showing the value from three years ago. Comcast pays education taxes on their equipment value but is exempt from local taxes.

**Motion: I move to allow the listers to change the contract value for Comcast in the NEMRC system.** Made: Northrup, second: Gardner

**Vote on Motion:** Passed 5-0

## **Discussion on Potential Roads Policy**

There were no changes to the policy for updating Class 4 to Class 3 roads. There were a few changes to the New Roads policy, namely adding some criteria and specifications for taking over a new road. Mr. Etnier suggested postponing approval of the policies until the next SB meeting.

## **Discussion with CVSWMD Representative Ginny Callan**

Ginny Callan came to the SB with an update on the District. The district went through some tough financial times about 3 years ago, but seems to be in good shape now. Services provided by CVSWMD:

-pick up compost from local schools

-e-waste pick-up

-clothing/book swaps

-pilot program – composting in apartment living (Montpelier & Hardwick)

-hazardous waste collection

CVSWMD has a grant program:

-schools can get money to buy silverware, plates, mugs, plates, to avoid throwing away so much

-municipalities can get money for tire recycling or to clean up a specific site

CVSWMD has a collection facility in Barre that collects items that Casella won't take. It is a pilot program and the district is looking for a larger location.

## **Adoption of East Montpelier Local Hazard Mitigation Plan**

The plan needs to be adopted by the SB and sent to FEMA for final approval.

**Motion: I move to pass the Resolution Adopting the East Montpelier Local Hazard Mitigation Plan.** Made: Gardner, second: Northrup

**Vote on Motion:** Passed 5-0

## **Consideration of Draft Fireworks Ordinance**

Ty Rolland, Fire Chief, came to the SB to talk about the proposed ordinance for firework displays. The permit must be submitted to the fire station at least 15 days in advance by state statute, and no blanket permits will be allowed. This will protect the town and the EM Fire Department. The EMFD promises to do more site visits, and approved permits will include safety information. The EMFD will consider dry conditions, but currently there is no way to revoke a permit even if the conditions warrant it. The EMFD will limit who can approve permits (only Chief and Deputy Chiefs) and will follow a consistent procedure.

**Motion: I move to adopt the Fireworks Ordinance for the Town of East Montpelier.** Made: Northrup, second: Etnier

**Vote on Motion:** Passed 5-0

## **2013 VLCT PACIF Renewal**

The cost of the renewal is \$3500 per year and the SB agreed to continue with VLCT.

**Motion: I move renew the 2013 VLCT PACIF membership.** Made: Gardner, second: Etnier

**Vote on Motion:** Passed 5-0

**Motion: I move to authorize the Chair to sign the VLCT application.** Made: Gardner, second: Etnier

**Vote on Motion:** Passed 5-0

**Discussion of Draft 2013 VLCT Municipal Policy**

Suggestions for Mr. Etnier to present as town representative:

- ‘determinate sentencing’ would override judge’s judgment
- 4.03(A) – Certificate of Public Good will now be subject to municipal zoning as well as the Public Service Board
- current use abuse / to avoid taxes – probably a good thing
- 4.04(C) – regulating farm structures through zoning; didn’t make it through the legislature last year

**Fothergill, Segale & Valley Engagement Letter**

**Motion: I move to authorize the Chair to sign the Fothergill, Segale and Valley Engagement Letter.** Made: Northrup, second: Sparrow

**Vote on Motion:** Passed 5-0

**Letter to Cemetery Commission Re: Hogweed Eradication**

The SB agrees to send a letter to the Cemetery Commission requesting that they pay one-half of the cost of the hogweed eradication in the cemetery.

**Motion: I move to authorize the Chair to sign and send the letter to the Cemetery Commission.** Made: Northrup, second: Gardner

**Vote on Motion:** Passed 5-0

**VTrans Grant for Center Road Paying Request for Payment**

This item will be on the October 15<sup>th</sup> agenda.

**Review of Executive Session Rules**

The SB had a discussion of the state statutes regarding executive session.

**Potential Appointment to Farm Contract Study Committee**

Gary Butler, a local farmer, came to the last Farm Contract Study Committee meeting. The SB asked Mr. Gardner to check with Mr. Butler and the other committee members before appointing Mr. Butler to the committee.

**Warrants**

Signed

**Review of Minutes**

September 10, 2012.

**Motion: To approve minutes as amended.** Made: Gardner; second: Northrup

**Vote on Motion:** Passed 5-0

September 21, 2012

**Motion: To approve minutes as presented.** Made: Northrup; second: Gardner

**Vote on Motion:** Passed 5-0

**Other Business/Town Administrator Report**

- Rally Day recap – discussion regarding streamlining activities; Lisa Helme does not want to be chair next year
- Revolving Loan Advisory Committee update – preliminary report from Dave Coburn; more research will continue
- Town Administrator/Zoning Administrator experiment – seems to be going well; 1 permit has been issued; ZA will meeting with the PC to discuss the appointment process at the 10/18 meeting
- Swenson NOV – yurt is no longer being lived in, no wastewater permit; ZA will cancel the violation and treat as accessory dwelling; the permit money paid will be applied to the application when Swenson comes in to permit his extra trailers; SB agrees to offering the deal
- Mike Liff – needs to be cleaned up, ZA will talk to him before issuing a NOV; SB needs to back NOVs
- Carpet Barn – need to be reminded what they can and can’t do regarding signage
- Road Foreman (RF) Update –
  - weatherization is ongoing at Templeton Road garage
  - ’08 is overheating, could be driver error
  - Foster Road – resolve the Riley issue, RF does not want to plow her driveway
  - Coburn Road – work begins this month

Holiday Schedule – 8 days are part of the personnel policy; suggestion – work Veteran’s Day, take off day after Thanksgiving, Christmas Eve and New Year’s Eve

**Motion: I move to accept the Holiday Schedule of working Veteran’s Day and taking off the day after Thanksgiving, Christmas Eve and New Year’s Eve as noted in the Town Administrator report for all town employees.** Made: Etnier, second: Northrup

**Vote on Motion:** Passed 3-0 (Johnson & Sparrow recused themselves)

-VTrans response to speed limit request – state will do some sign improvements; the town will get an update from Frank Pratt  
-Park N Ride – VTrans sent a letter to WEC regarding the parking lot issue; Phase II ESA is progressing, water test results are not in yet; hopefully recommendation will be for capping after results are in and the town will go back to the design phase

**Personnel Matter**

**Motion: I move to authorize the TA to draft a letter stating the dates of employment for Dina Bookmyer-Baker to be put in her personnel file.** Made: Etnier, second: Gardner

**Vote on Motion:** Passed 5-0

**Motion: To adjourn.** Made: Sparrow, second: Gardner

**Vote on Motion:** Passed 5-0. Meeting adjourned at 10:35 pm.

*Respectfully submitted by Kristi Flynn, Recording Secretary*