

## Minutes of the East Montpelier Selectboard/

*APPROVED 11/5/12*

October 15, 2012

SB Members Present: Bruce Johnson (Chair), Casey Northrup, Steve Sparrow, Carl Etnier, Seth Gardner

Others Present: Kristi Flynn (Recording Secretary), Terri Conti, Bob Gerencser, Deb Fillion, Ken Santor

**Call to Order:** 6:34pm

**Additions to the Agenda:** None

**Public Comment:** Deb Fillion asked that the dollar amount for payroll increases be included in SB minutes going forward; she questioned the wisdom of the Zoning Administrator position being filled by the Town Administrator and the Chair of the SB; she wondered if the town is consistently advertising for open positions, and the answer was there is currently not a policy on this.

### **Land Records Presentation**

Mr. Gerencser from Xerox (ACS) gave a presentation to the SB on their land record management system. The land record book has been used by Stowe for more than 20 years. The book is easier to store, easy to copy at 8.5 x 11 and is on acid-free paper. There would be no need for rollers to store records. The existing computers can be used, where an index would be created, then records would be scanned and linked to the index. There was some discussion on security; microfilm will be created every month from a CD from the Town Clerk; microfilm is archival and cannot be changed. Xerox ACS will provide on-site installation and training (included in the cost) and there is no upfront cost. Re-training and conversion of NEMRC data is also included. Some prices: \$5000 would get the last 12 years indexes (some records are already microfilmed), \$3000 for each year going back, \$300 each month going forward; \$200 for a refurbished scanner with \$25/month maintenance agreement; \$15 per binder; and \$40-45 per ream of acid-free paper. Next steps for the SB: make decision (Xerox needs 4 months lead time), sign contract for 4-5 years, prices are good for 60 days.

### **Discussion of Potential Roads Policy**

Draft road policies were revised to bring them more in line with the committee's intention. The Chair will forward the final drafts to the Town Attorney for review.

### **VTrans Grant for Center Road Paving Request for Payment**

**Motion: I move to approve and sign the TA-65 form for the Vermont Agency of Transportation with addition of 'affirm' after 'swear.'** Made: Gardner, second: Northrup

**Vote on Motion:** Passed 5-0

### **Report of VLCT Town Fair**

The SB read the written report by Mr. Etnier. There was some discussion regarding more coordination between Montpelier and East Montpelier; the SB agreed there wasn't much interaction currently.

### **Appointments**

**Motion: I move to appoint Gary Butler to the Farm Contract Study Committee.** Made: Etnier, second: Northrup

**Vote on Motion:** Passed 5-0

**Motion: I move to appoint Paul Erlbaum and Chris Racanelli as Green-Up Day Co-coordinators.** Made: Etnier, second: Gardner

**Vote on Motion:** Passed 5-0

### **Warrants**

Signed

### **Review of Minutes**

October 1, 2012.

**Motion: To approve minutes as amended.** Made: Gardner; second: Northrup

**Vote on Motion:** Passed 5-0

**Other Business**

**Town Administrator Report**

- VTrans Bike & Ped Grant – decision will be made next week
- VTrans Bike Rack Program – town was awarded racks for recreation field and town office building
- EMFD Budget Presentation – 10/18 at 7pm
- Service agreements with EMFD – sent to Ty Rolland for feedback
- Fireworks ordinance – some grumbling in town, haven't seen a petition to overturn it yet
- Village Committee – coming to 11/5 meeting regarding potential uses of stretch between Village Cemetery and Hull property
- FY2014 budget process – discussion at 11/5 meeting
- Vermont State Police report – see attached

**ZA Report**

- 7 new permits since last meeting
- Sanfacon issue is on hold at Environmental Court level until the town works through the issue; town has requested an ANR legal opinion on John Brabant's salvage yard determination; DRB wants Brabant to do a site visit to see if Sanfacon's property is not a salvage yard given the clean-up effort
- Swenson yurt NOV and Fontaine issues will be dealt with at the October 16<sup>th</sup> DRB meeting
- Messier's storage unit will be moved "soon"

**Motion: To adjourn.** Made: Sparrow, second: Gardner

**Vote on Motion:** Passed 5-0. Meeting adjourned at 9:45 pm.

*Respectfully submitted by Kristi Flynn, Recording Secretary*