

**East Montpelier Selectboard Meeting APPROVED (01/16/17) MINUTES  
December 19, 2016 at the Town Office**

A public hearing of the Selectboard (SB) and the East Montpelier Fire District #1 Prudential Committee was warned to precede the 6:30 Selectboard meeting. Chair Seth Gardner called the hearing to order at 6:25. No members of the Prudential Committee or the public were present. The hearing was adjourned at 6:30 pm.

**A. CALL TO ORDER**

At 6:34 pm, Chair Seth Gardner called the Selectboard meeting to order.

**Selectboard members present:** Carl Etnier (recording secretary), Seth Gardner, Casey Northrup, Kim Swasey, Gene Troia; Bruce Johnson (town and zoning administrator).

**Others present:** David Armstrong, Green Mountain Transit Planning Manager, participated by telephone. Tom McKone, KHL Executive Director; Lindy Biggs, KHL Town Representative. Janna Clar, MSAC Director. Lindy Johnson, Sandal Cate, Funding Request Study Committee.

**B. ADDITIONS TO THE AGENDA**

CVRPC Enhanced Energy Planning Assistance

**C. PUBLIC COMMENT**

None.

**D. BUDGET DISCUSSION: GMT/ROUTE 2 COMMUTER BUS**

David Armstrong, Green Mountain Transit Planning Manager, participated by telephone.

Mr. Armstrong gave an overview of the US Route 2 commuter route. Use is down, he said, but the route is still doing well overall from a state perspective. They are asking for level funding at \$8,333.

The former GMTA and CCTA are now fully merged and operating under the name Green Mountain Transit. In the next year, they are planning to undertake a system analysis, looking at all their operations. Questions will include where to have routes, what times to run buses, and what to charge. They will have public hearings.

There were no objections from the SB to including the funding article on the town meeting warning.

**E. BUDGET DISCUSSION: KELLOGG-HUBBARD LIBRARY (KHL)**

Tom McKone, KHL Executive Director; Lindy Biggs, KHL Town Representative.

KHL is requesting the same amount from East Montpelier as for the past two years: \$38,614. They are asking \$16 per capita requested from outlying towns and \$40 per capita in Montpelier. Mr. McKone said the statewide average is \$30.38.

There were no objections from the SB to including the funding article on the town meeting warning.

**F. BUDGET DISCUSSION: MONTPELIER SENIOR ACTIVITY CENTER (MSAC)**

Janna Clar, MSAC Director.

Ms. Clar reported participation by East Montpelier residents has jumped from 61 to 101 year over year. They are requesting \$7,000 in funding, up from \$5,000 last year. However, because of increased participation, the amount requested per participant is dropping from \$82 to \$69.

As funding levels from surrounding towns are approaching parity with Montpelier's, MSAC is now offering surrounding towns' residents the ability to register for classes at same time as Montpelier residents. Previously, Montpelier residents had been allowed to register earlier than others.

Ms. Clar discussed the reorganization in the City of Montpelier that has led to increasing collaboration with the Recreation Department and the Parks Department. This means more multigenerational classes, but MSAC will still keep its identity as a senior center.

The SB and Ms. Clar discussed regionalization of recreation. It was noted that organized recreation was more regionalized before U-32 was constructed. To continue the conversation, Ms. Clar was invited to come to the January 10 meeting of the Old LaPerle Farm Property Committee, as they are discussing such issues.

#### **G. APPOINTMENTS**

Wrightsville Beach Recreation District Board: Bill Merrylees would like to step down; Kim Kendall has offered to replace him.

**Motion: I move to appoint Kim Kendall to the Wrightsville Beach Recreation District Board. Made: Mr. Troia. Second: Mr. Etnier. 5-0.**

East Montpelier Energy Committee: Three more residents have offered to serve on the recently resuscitated committee.

**Motion: I move to appoint Bob Morey, Dave Grundy, and Steve Knowlton to open-ended terms on the Energy Committee. Made: Mr. Etnier. Second: Mr. Troia. 5-0.**

Addition to Agenda: CVRPC Enhanced Energy Planning Assistance. The Energy Committee is requesting a letter of support for its application to the Central Vermont Regional Planning Commission's Enhanced Energy Planning Assistance program.

**Motion: I move to authorize chair Seth Gardner to sign the letter endorsing the Energy Committee's application for Enhanced Energy Planning Assistance from Central Vermont Regional Planning Commission. Made: Mr. Etnier. Second: Mr. Troia. 5-0.**

#### **H. PRESENTATION OF FUNDING REQUEST STUDY COMMITTEE (FRSC) REPORT**

Lindy Johnson and Sandal Cate presented the report of the FRSC. Most organizations were level funded. Twin Valley Senior Center received significantly more than last year; their valuable contributions to the community were noted.

The SB supported placing the funding article on the town meeting warning.

#### **I. PRESENTATION OF FY2018 CAPITAL IMPROVEMENT COMMITTEE PLAN**

The committee presented and discussed the latest version of the plan. The plan calls for a continuation of the current \$414,817 capital reserve fund budget line. The plan aids in the stabilization of the municipal tax rate and helps plan paving and equipment purchases.

**Motion: I move to adopt the FY2018 Capital Improvement Plan. Made: Ms. Swasey. Second: Mr. Northrup. 5-0.**

#### **J. DISCUSSION ON 2016 CHARTER COMMITTEE REPORT**

The report is expected to be forthcoming. The SB plans to review it on January 2 and hold a hearing January 16.

#### **K. PRESENTATION OF FY2016 FINANCIAL AUDIT**

The audit was discussed. The only finding of significance has already been addressed through a procedural change.

**Motion: I move to accept the Sullivan, Powers & Co. audit for FY 2016. Made: Mr. Northrup. Second: Mr. Etnier. 5-0.**

#### **L. PRESENTATION OF QUOTE FOR FY2017 FINANCIAL AUDIT**

Sullivan, Powers & Co. put in a bid of \$13,600 to do the FY2017 financial audit. The SB has been satisfied with their work.

**Motion: I move to accept the quote for the FY2017 financial audit from Sullivan, Powers & Co. Made: Ms. Swasey. Second: Mr. Troia. 5-0.**

#### **M. DISCUSSION ON FY2018 BUDGET DEVELOPMENT**

Further details were discussed.

#### **N. DISCUSSION ON 2017 TOWN MEETING WARNING**

The SB will consider a sanctuary town resolution on January 2, to offer townspeople the opportunity to have it in place before January 20.

#### **O. WARRANTS**

Signed.

#### **P. MINUTES**

**Motion: I move to approve the minutes of December 5, 2016 as submitted. Made: Mr. Etnier. Second: Mr. Troia. 5-0.**

**Motion: I move to approve the minutes of December 12, 2016 as submitted. Made: Mr. Etnier. Second: Mr. Troia. 5-0.**

#### **Q. OTHER BUSINESS**

##### **Town Administrator Report:**

- CV Transfer Station Amendment of Solid Waste Permit Notice:
  - The state intends to amend Casella's permit to appoint it one of 20 facilities around the state designated as "Temporary Debris Storage and Reduction Sites" for emergencies. Host municipalities have until December 22<sup>nd</sup> to forward questions/concerns to the Dept. of Environmental Conservation.
  - The board saw no need to comment on the proposed permit amendment.
- Mike Bald Hogweed Update and Chervil Information:
  - Another good year regarding the hogweed eradication effort at the Village Cemetery

- site; low cost maintenance (\$500) is recommended for 2017.
  - Mr. Bald provided some chervil information and offered to do a workshop on the topic in the spring; the board would like to pursue the workshop concept.
- VT Association of Chiefs of Police Annual Legislative Luncheon:
  - Tuesday, January 10, 2017, noon at the Capitol Plaza Hotel; board members have attended in the past, but will not this year.
- Big Heavy World Request for FY2018 Funding:
  - Serves Vermont's music community; asking for \$250; missed the funding request process; the board declined to place the request on the 2017 Town Meeting Warning; the organization could still petition for an article on the warning.
- Selectboard Meeting Schedule:
  - The deadline for petitions for article placement on the 2017 Town Meeting Warning is January 19<sup>th</sup>; the board could finalize the warning at either a January 23<sup>rd</sup> or 30<sup>th</sup> meeting; if the choice is the 23<sup>rd</sup>, this would also be a good time to finalize the budget.
  - The board decided to hold a special meeting on January 23, 2017.
- Meeting Schedule:
  - January 2<sup>nd</sup> 6:00 pm Selectboard regular meeting; hearing on fire district merger
  - January 16<sup>th</sup> 6:00 pm At ESF: SB regular meeting; hearing on charter amendments
  - January 23<sup>rd</sup> 6:30 pm Selectboard special meeting; final budget/warning approvals

**Zoning Administrator Report:**

- One permit application since the last board meeting
- No DRB meeting is currently scheduled

**R. ADJOURNMENT**

**Motion: I move to adjourn. Made: Ms. Swasey. Second: Mr. Northrup. 5-0. 10:08 pm.**