FUTURE CAPITAL PROJECTS QUESTIONNAIRE

The purpose of this questionnaire is to assist the town in identifying and understanding future capital projects. Capital projects require significant expenditures for studies, design, acquisition, construction, maintenance or replacement of capital assets, such as property, facilities or equipment. For purposes of developing a Capital Improvement Program for East Montpelier, a capital project is any project costing **$5,000 or greater***. Please think about what capital asset needs that you anticipate in the* **next 10 years.** **Describe each future capital project on a separate questionnaire form, providing as much detail as you can***. Note that identification does not ensure future funding.*
Please return the completed future project questionnaire forms*, either hard copy or by email,* **to Don Welch** *(eastmonttr@comcast.net, or fax 223-4467).. Thank you!*

Program/Committee/Commission Name: _____

Person Completing Questionnaire: _____

Date Completed: _____

1. **Project Name**:
2. **Project Description**: (For example: Do you need land, a facility, or equipment? What is the purpose of the project?)
3. **Project Rationale**: (Why is the project needed? Examples: Asset maintenance or replacement; Growth-related need; Service enhancement; Health or safety; Cost savings; Some other reason)
4. **Date Project Needed:**
5. **Project Priority:** (Check one) _____ Urgent need _____ Important to continuing program _____ Useful to program _____Long term goal _____Other
6. **What types of types of funding or grant programs might be available for this project?**
7. **Estimated Project Cost:**

Continue on next page

Project Name: _____

8. Project Budget: If available, provide estimates for the relevant budget categories below. (It is understood that proposed projects in the concept stage may not have budgets yet. If you don't have a project budget, just leave this section blank.)	
Studies	
Land	
Asset Purchase	
Design and Permitting	
Construction	
Equipment/Furnishings	
Site Work/Landscaping	
Contingency/Other	

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