

**Minutes of the East Montpelier Capital Improvement Committee
Draft**

May 2, 2017

Members Present: Gene Troia (Chair), Don Welch, Casey Northrup, Ed Deegan

Call to Order: 6:05 pm

Changes to Agenda: None

Public Comment: none

Review Minutes of April 5, 2017

Motion: I move to approve the April 5, 2017 minutes as amended. Made: Ed Deegan. Second: Don Welch.

Vote on motion: passed unanimously.

Discussion of updated CIC web page for town website

The Committee reviewed the draft website update provided by Don Welch.

- Add “CIP” definition in first sentence
- Delete “capital improvement plan” in second sentence and replace with “CIP”
- Add “capital assets including” before “existing buildings” in second paragraph, first sentence

Motion: I move to approve the CIC web page draft as amended and to have Bruce Johnson place it on the town website. Made: Casey Northrup. Second: Ed Deegan. **Vote on motion:** passed unanimously

Discussed outreach to various town boards and committees for 2017:

The Committee discussed the outreach letter to various boards and committees.

- Added the Laperle Farm Committee and the Trails Committee on to the list of boards and committees to receive the letter
- Changed the date to May 8, 2017 – Don will email out the letter during that week
- Casey will post a Front Porch Forum article with similar outreach around June 1st

Discussion of letter to selectboard regarding purchase of Laperle Farm property

The Committee discussed various scenarios regarding the purchase of the Laperle Farm property and how that affected the Capital Improvement Plan. There was discussion about a letter regarding the purchase previously sent to the selectboard, which was sent shortly after the purchase of the property. We discussed how this property should be shown on the plan and whether it should have its own line in the plan, similar to other town owned buildings. There will be further discussion on this topic at a future CIC meeting.

Motion to adjourn: Made: Casey Northrup. Second: Ed Deegan. **Vote on motion:** passed unanimously. The meeting adjourned at 7:15 pm.

Submitted: Casey Northrup

Approved: