

Minutes of the East Montpelier Capital Improvement Committee (CIC)

April 6, 2016

Members Present: Gene Troia (Chair), Casey Nothrup, Kim Watson, Dave Burley, Don Welch (7:25)

Community Members Present: Renee Carpenter and Ross Hazel, Members of Friends of Coburn Pond

Call to Order: 7:04 PM

Introductions: The Chair introduced Kim Watson appointed by the SB to take over for Julie Potter and welcomed her to the CIC. Gene Troia thanked Julie for her services and thanked Kim Watson for taking over the task of taking minutes for the committee.

Changes to the Agenda: Move "Discussion of Possible Coburn Pond Transfer" at 8:00 to 7:05PM

Discussion of Possible Coburn Pond Transfer

Gene Troia thanked Renee and Ross for accepting his invitation to talk to the CIC about the potential to transfer Coburn Pond to the Town of EM. Renee and Ross provided a summary the Coburn Pond Act 250 process and the status of the potential for the town to take it over in 2017 (See attached "Status of the Coburn Pond Property – Prepared 4/5/16 by Thomas Weiss).

Although dormant at this time, the "Friends of Coburn" as an interested party at the Act 250 hearings successfully retained Coburn Pond as a swimming hole in EM. The Act 250 agreement requires that the pond be maintained as a swimming hole, a 10 acre meadow and access to the river for a period of 5 years. The five year period will be up in 2017. At that time the State may be interested in sale of the property to the town or another group such as the VT River Conservancy or Friends of the Winooski.

Gene Troia asked Renee and Ross to go the town website and complete a CIC questionnaire to identify the plan for the potential acquisition of the property, the costs and funds needed for the project.

Review Minutes of December 9, 2016

Motion: I move to approve the December 9, 2015 minutes as written. Made: Dave Burley, Second: Casey Northrup. **Vote on Motion:** passed

Set Goals for the CIC in 2016

The CIC reviewed the "FY16 Needs Identification Summary" which summarized the potential future projects solicited from town officials, town committees and community organizations and town residents. None of the identified projects were identified as an immediate need, and few cost and budget figures were available. Therefore, the CIC discussed goals for 2016 and beyond as follows:

1. Review, Refine and maintain the 2015 EM Capital Planning budget created in 2015

2. Invite Town Committees or other interested community groups to submit future capital projects for so the committee can identify, evaluate and propose new capital projects for inclusion in the capital improvement plan developed by the group. The CIC can assist in managing the financing and tax rate for a future annual budgets.
3. Review and refine the paving improvement budget in the capital planning budget.
 - a. Determine paving costs that need work.
 - b. Review Paving project schedules that may be revised pushed from 7 to 10 years
 - c. Potential for paving grants that can help with the budgeting specifically looking at paving on Country road and costs for apron paving at dirt/paved intersections.

Next Steps:

1. Don Welch to write a notice for FPF to solicit information on future capital needs from the community at large.
2. Gene Troia to review paving estimates from Pike and look at the estimates to help refine the capital budget for paving and relationship to the paving schedule.
3. Gene Troia and Casey Northrup. Take a look at the Orange Book and the paving estimator calculations provided by the State and see if they can work though the calculation to refine the estimates made in the paving budgets.
4. Gene Troia to contact Mike Garand to discuss the paving schedule and paving order to work through refinements at the next meeting.

Outreach and Meeting Schedule: Monthly on the first Wednesday of the month: May-June outreach. Sept-Nov. budget refinement for submittal to the SB in December.

Motion to adjourn: Made Dave Burley. Second: Don Welch. **Vote on the motion.** Passed

Submitted: Kim Watson

Approved: October 4, 2016