

## Minutes of the East Montpelier Capital Improvement Committee

**August 5, 2015**

**Members Present:** Gene Troia (chair), Julie Potter, Don Welch

**Call to Order:** 7:02 pm

**Changes to Agenda:** none

**Public Comment:** none

**Review Minutes of June 10, 2015:**

**Motion: I move to approve the June 10, 2015 minutes as amended.** Made: Don Welch. Second: Gene Troia. **Vote on motion:** passed.

**Outreach to Public for Future Projects:**

The Committee collectively dusted off their memories to recall what tasks were completed since the June meeting. Julie had updated the questionnaire and sent it to Don. Casey posted a notice on Front Porch Forum (6/18). Gene was on vacation and did not write an article for the Signpost. Don still needs to put a brief update on the webpage and post the revised questionnaire.

**Future Projects Questionnaire Responses:**

Don reported that no questionnaires have been returned so far. Don reported that the Selectboard is considering a project.

**Task List:**

- Don will post the request for future projects and the questionnaire on the town website.
- Don will ask Bruce about scheduling a discussion with the Selectboard about a target value for the Opportunity Fund, a process for using the Opportunity Fund for short-lead time projects, and any modifications to the long-term budget assumptions.

**Next Meeting:** *The next meeting will be on **Wednesday, September 2, 2015***

- Review and approve minutes from August 5, 2015
- Outreach to public for future projects
- Future projects questionnaire responses
- Scheduling of discussion with Selectboard
- Next steps

**Motion to adjourn:** Made: Don Welch. Second: Gene Troia. **Vote on motion:** passed. The meeting adjourned at 7:48 pm.

**Submitted:** Julie Potter

**Approved:** September 2, 2015