

Minutes of the East Montpelier Capital Improvement Committee

FINAL

December 7, 2016

Members Present: Gene Troia (Chair), Don Welch, Ed Deegan, Kim Watson

Call to Order: 7:09 pm

Changes to Agenda: None

Public Comment: none

Welcome new member at large position: Ed Deegan

Review Minutes of November 16, 2016:

Motion: I move to approve the November 16, 2016 minutes as amended. Made: Don Welch. Second: Kim Watson. **Vote on motion:** passed.

Discussion of Final Draft FY 2017-2018 Budget:

The Committee reviewed the final draft of the 2017-2018 Capital Budget Planning Document presented by Don Welch. Don explained all changes based on the recommendations of the committee at the last meeting. Brief discussion ensued on ideas for opportunities, bond preventions and needs for managing budgets to reduce changes in the tax rates.

- Allotments were re-allocated to show less negatives and to show more efficiency on the aggregate summary.
- Starting point was corrected to reflect equal funding.

Motion: I move to present to the Selectboard the final version of the Capital Budget Planning Document dated 11/18/2016 for Fiscal Yr 2017-2018. Made: Kim Watson. Second: Ed Deegan. **Vote on motion:** passed.

Conclusion and Task List:

CIC approved planning budget to present to the Selectboard for their December 19th meeting. The CIC will outreach to the town committees and administration in May and June any capital improvements that need to be added to the plan document. The CIC will continue its work to provide project assistance on budgets, grants, and funding; we do not work as project promoters. We should remind committees and administrators that there are always capital improvements forms available on the EM website.

Motion to adjourn: Made: Kim Watson. Second: Don Welch. **Vote on motion:** passed. The meeting adjourned at 8:45 pm.

Submitted: Kim Watson

Approved: