

# **WARNING**

## **TOWN OF EAST MONTPELIER BOARD OF CIVIL AUTHORITY MEETING**

**Wednesday, February 1, 2017**

### **AT THE MUNICIPAL BUILDING**

- A. 6:30 PM      CALL TO ORDER**
- B. 6:32 PM      ADDITIONS TO THE AGENDA**
- C. 6:35 PM      PUBLIC COMMENT**
- D. 6:40 PM      DISCUSSION ON MARCH 7, 2017 TOWN MEETING ELECTION**
- **Election of New Chair**
  - **Update/ Review voter checklist**
  - **Who/when will voting machines be set up in the gym?**
  - **Who/when will outside signs be set up? Traffic control?**
  - **Who will work various stations in the voting area for what times?**
  - **What materials will we need?**
  - **What will the procedure be for anyone who wants to register and vote on Election Day?**
  - **Who will be available to take ballots to anyone requesting home delivery?**
  - **Who will be available for counting after polls close?**
  - **Who/How/Where will results be sent in to be tabulated?**
  - **What will be done with counted ballots?**
  - **Other thoughts that members might think of.**
- E. 7:30 PM      INTEREST IN FINDING TRAINING OPPORTUNIES FOR THE BCA**
- F. 7:35 PM      OTHER BUSINESS**
- G. 7:45 PM      ADJOURN**