

**Selectboard Memo**  
**September 8, 2014 SB Meeting**

**Delinquent Tax Collector Report**

- Presentation by Karen Gramer, Delinquent Tax Collector

**Discussion on 2014 VLCT Town Fair & Annual Meeting**

- October 9, 2014 at Champlain Valley Expo
- Should determine who is going and who will serve as official town delegate
- See the draft 2015 VLCT municipal policy; any desire to recommend changes?

**Discussion with Funding Request Study Committee**

- Members: Lyn Blackwell, Rhoda Chickering, Charlie Catlin, Lindy Johnson, Ann Stanton, Kevin Nadzam (same as last year); application packet will go out to organizations late September with a due date of October 24<sup>th</sup>
- This is the SB's opportunity to set the ground rules for the FY2016 funding request article; total (without Montpelier Seniors) last year was \$21,911

**Consideration of Revised Website Content Policy**

- Carl Etnier item

**Discussion on 2014-15 Winter Salt Contracts**

- We have reserved 600 tons of winter salt from both American Rock Salt (using Dubois) & Cargill (using Barrett)
- Price is up from around \$60/ton last year:
  - American \$76.76; Cargill \$77.76

**Consideration of Proposals for Server Replacements**

- For Emergency Services Facility (EMFD fire station)
  - See Toby's note and the rbTech proposal for new server: \$4,398
  - This would replace the "free" used unit originally installed by rbTech; since this is arguably something we should have bought new under the bond, EMFD would like us to use bond remainder funds for this purchase; if the board approves of the use of bond proceeds, this would be one of those situations where Calais is given notice and an opportunity to comment prior to us paying the invoice
  - There is about \$31,360 in the ESF bond remainder fund
- For Town Office
  - Our main server is on its last legs; last time we had to replace a mirror drive, we were fortunate to find one; the machine is essentially obsolete – one broken part will lead to a total failure
  - Our secondary server (doesn't handle the network; just workstations & backups) is still operational, but is not large enough to serve as a stop-gap
  - Both functions would be handled by a new server; our existing backup equipment will be usable with the new server
  - The rbTech proposal is \$10,920 installed; the actual cost will be closer to \$8,500 – 9,000 once we get credited for pre-purchased work hours (exact number depends on when we order); the total is significantly more than our hardware budget; combining the hardware budget with the fluff (caused by the decreased rbTech service contract costs this year) in the service budget still leaves us about \$3,000 short; this could be taken from other supply/expense lines or from fund balance (unanticipated necessary expense)

**Access Permits**

- Fairmont Farm, Inc. (14-053) request for a new curb cut to provide access to back part of main barn area at Lyle Young facility; Road Foreman Mike Garand has approved

### **Town Administrator Report**

- Carl: Update on Energy Committee's Research on Adding Streetlights
- Casey: Update on Capital Improvement Committee
- Upcoming Schedule of Events:
  - Sept 10<sup>th</sup> VLCT Public Records Act/Open Meeting Law Workshop  
8:30 a.m. at Capitol Plaza Hotel (must register)
  - Sept 18<sup>th</sup> PC public forum on proposed flood hazard & river corridor regulations  
7:00 p.m. at ESF
  - Sept 22<sup>nd</sup> Selectboard special meeting  
6:30 p.m. at town office
  - October 6<sup>th</sup> Selectboard regular meeting  
6:30 p.m. at town office
  - October 9<sup>th</sup> VLCT Town Fair  
Champlain Valley Expo, Essex
  - October 16<sup>th</sup> EMFD quarterly budget presentation  
7:00 p.m. at ESF
  - October 20<sup>th</sup> Selectboard regular meeting  
6:30 p.m. at town office

### **Zoning Administrator Report**

- See permit report since August 18<sup>th</sup>
- Packard Appeal of ZA Decision
- Next DRB meeting will be October 7<sup>th</sup>
  - Packard Appeal of ZA Decision regarding merger of abutting former Casavant lot will be heard
  - No other complete applications at this point

### **Personnel Matters**

- Potential executive session