

**Selectboard Memo**  
**December 1, 2014 SB Meeting**

**Delinquent Tax Collector Report**

- Karen Gramer, Delinquent Tax Collector

**Consideration of Investment Options for Capital Reserve Fund**

- Item will be handled at a later meeting when Treasurer Welch is available

**Presentation of Treasurer Candidate Recommendation Committee's Report and Recommendation**

- See minutes of November 18<sup>th</sup> committee meeting
  - Committee decided not to conduct a treasurer search once current elected treasurer Don Welch confirmed interest in the appointed treasurer position; two of seven committee members (Seth Gardner & Dave Grundy) disagreed with the decision to forego a search
  - The committee is recommending Don Welch to the Selectboard for consideration as the first appointed East Montpelier treasurer

**Discussion of Next Steps in Town Treasurer Appointment Process**

- The board still needs to finalize a job description; see the new draft from Jane Burroughs, Treasurer Candidate Recommendation Committee member and former long-time external auditor for the town
- The board needs to decide whether to challenge the committee recommendation, due to the lack of a formal search effort or some other reason; if it accepts the recommendation, the board needs to determine the parameters for moving forward:
  - Does the board want to create a negotiating team?
  - Does the board want to initially invite Mr. Welch to a meeting with the entire board?

**Consideration of Revised Animal Control Ordinance**

- See the new draft

**Consideration of Personnel Policy Amendments**

- See the revised draft incorporating the recommended changes from the November 17<sup>th</sup> board meeting
- New in this draft:
  - Section XV (A) Sick Leave
    - (9) decreases the amount of allowable carryover sick leave
    - (10) adds a trade provision for turning sick leave into vacation leave
  - Section XV (B) Vacation Leave
    - (4) deals with the trade provision

**Consideration of Pollock Request for Enforcement of Zoning Violation**

- On September 9<sup>th</sup> the board received a letter from Attorney Paul Gillies, on behalf of his client Bill Pollock, requesting enforcement of an Environmental Court-sanctioned settlement agreement regarding the Sanfacon property at 334 Wheeler Road
- At the September 22<sup>nd</sup> meeting the board decided to send letters to Attorney Gillies and the Sanfacons applauding the clear progress in cleaning up the Sanfacon parcel and to revisit the compliance issue on December 1<sup>st</sup>

**Preliminary Discussion on FY2015 Budget Development**

- See the very preliminary budget worksheet
- Any desire for special budget development meeting?
- Any major themes/elements the board wants to be incorporated into the draft budget?

## **Additions to Agenda**

- Lister Errors & Omissions
  - See Lister Hazel's explanation for the requested change to the 2014 as-billed grand list
  - The methodology used by the Listers to handle the Clark PRD on Dodge Road (essentially to attribute a 1/3 portion of the common land to each of the three building lots) was rejected by Current Use; the common land requires its own separate lot, resulting in a change in 2014/15 tax year assessments for all three building lots and a new listing with value for the common land parcel; net change to the grand list is a reduction of \$568 (\$56,800 in actual assessed value)
- **Deletion:** Consideration of Investment Options for Capital Reserve Fund

## **Town Administrator Report**

- Washington County Pre-budget Meeting
  - Monday, December 15<sup>th</sup>, 3 p.m. at the Washington County Clerk's Office
  - Board members invited to participate
- 2015 Town Meeting
  - Any thoughts on where Town Meeting/Forum will be for 2015?
- FY2014 Town External Audit Update
  - Audit is complete in draft form; final review in progress
  - Audit will be presented to Selectboard at December 15<sup>th</sup> meeting
- Montpelier "Grindings" Issue
  - VLCT has formally rejected the Swasey claim
- Upcoming Schedule of Events:
  - December 3<sup>rd</sup> Capital Improvement Committee public forum on capital plan  
7:00 p.m. at ESF
  - December 4<sup>th</sup> EMFD FY2016 Budget Presentation  
7:00 p.m. at ESF
  - December 8<sup>th</sup> Proposed joint meeting with Calais Selectboard for EMFD budget  
7:30 p.m. at Calais town office
  - December 13<sup>th</sup> Town Party (volunteer & employee "thank you")  
5:00 to 7:00 p.m. at ESF
  - December 15<sup>th</sup> Selectboard regular meeting  
6:30 p.m. at town office
  - January 5<sup>th</sup> Selectboard regular meeting  
6:30 p.m. at town office

## **Zoning Administrator Report**

- No new permit applications since November 17<sup>th</sup>
- Next DRB meeting is tomorrow night, December 2<sup>nd</sup>; hearings for:
  - 1368 US Route 2, LLC (this is the old RV campground; Country Campers is essentially requesting to use this lot as part of its operations)
  - Wells appeal