

## FUTURE CAPITAL PROJECTS QUESTIONNAIRE

*The purpose of this questionnaire is to assist the town in identifying and understanding future capital projects. Capital projects require significant expenditures for studies, design, acquisition, construction, maintenance or replacement of capital assets, such as property, facilities or equipment. For purposes of developing a Capital Improvement Program for East Montpelier, a capital project is any project costing \$5,000 or greater. Please think about what capital asset needs that you anticipate in the next 10 years. Describe each future capital project on a separate questionnaire form, providing as much detail as you can. Note that identification does not ensure future funding. Please return the completed future project questionnaire forms, either hard copy or by email, to Don Welch ([eastmontr@comcast.net](mailto:eastmontr@comcast.net), or fax 223-4467). Please return by **June 30, 2015**. Thank you!*

Program/Committee/Commission Name: \_\_\_\_\_

Person Completing Questionnaire: \_\_\_\_\_

Date Completed: \_\_\_\_\_

<b>1. Project Name:</b>
<b>2. Project Description:</b> (For example: Do you need land, a facility, or equipment? What is the purpose of the project?)
<b>3. Project Rationale:</b> (Why is the project needed? Examples: Asset maintenance or replacement; Growth-related need; Service enhancement; Health or safety; Cost savings; Some other reason)
<b>4. Date Project Needed:</b>
<b>5. Project Priority:</b> (Check one) <input type="checkbox"/> Urgent need <input type="checkbox"/> Important to continuing program <input type="checkbox"/> Useful to program <input type="checkbox"/> Long term goal <input type="checkbox"/> Other
<b>6. What types of types of funding or grant programs might be available for this project?</b>
<b>7. Estimated Project Cost:</b>

*Continue on next page*

**Project Name:** \_\_\_\_\_

**8. Project Budget:** If available, provide estimates for the relevant budget categories below. (It is understood that proposed projects in the concept stage may not have budgets yet. If you don't have a project budget, just leave this section blank.)

Studies	
Land	
Asset Purchase	
Design and Permitting	
Construction	
Equipment/Furnishings	
Site Work/Landscaping	
Contingency/Other	