

**Selectboard Memo**  
**June 1, 2015 SB Meeting**

**Consideration of Town Response to SunCommon CPG Application for 150kW Community Solar Array on Coburn Property**

- Application for a 150kW community solar array on Dave & Paulie Coburn's property located at 139 Daggett Road (large property along the east side of VT Rte. 14 N about a half mile north of Bragg Farm Sugarhouse); the array will be located to the east of the old Coburn farmhouse, well off VT Rte. 14
- See Carl Etnier's draft letter of support
- If the board wants to comment on the application to the PSB, the due date is by the end of the week

**Discussion on Shift of Recreation Board to Non-profit Status**

- See draft Signpost article from Kathy Richardson, Rec Board treasurer; if we go with this, we will need to edit for content the section regarding the auditor suggestions as this has been requested by both our internal and external auditors for some time
- If the SB wants to move forward with the non-profit concept, we should add some language to the Signpost article detailing our plan to reach a decision, such as holding a public forum as part of our July 13<sup>th</sup> meeting
- The Recreation Board was created by town vote at 1966 Town Meeting; 5 member board appointed by the Selectboard; intermittently funded by article until 1974 (a couple of \$200 appropriations); from 1974 until 1986 funded by article in some form up to \$900; from 1987 to present the funding has been in the general budget with the amount stabilizing at \$3,000/yr in 2000; voters appropriated \$2,000 and authorized the purchase of the 12-acre recreation field at a special town meeting in 1974 (the rest of the funding was by grant)

**Discussion on Capital Improvement Committee's Future Capital Projects Questionnaire**

- See form from committee; due date is the end of June

**Discussion on Potential Uses of CVSWMD Municipal Assistance Grant**

- Two years ago the town received a \$3,000 grant from CVSWMD to hold a bulk trash day (furniture, mattresses, etc.) as part of Rally Day; the concept was to treat it as a fundraiser for the Signpost; Rally Day wasn't held, we never formally signed the grant, and the idea died
- Fast forward to May 2015 – we've been told by CVSWMD that there is \$3,000 set aside (essentially showing as already expended on the district's books) for some sort of solid waste event in East Montpelier – we just need to come up with something and submit a plan; local examples include targeted tire pick-ups in both Middlesex & Plainfield, but we aren't limited to that type of idea

**Additions to Agenda**

- FY2015 Sullivan, Powers & Co. External Audit Agreement
  - Standard agreement at the bid rate of \$13,300; this is year 2 of the 3-year deal we're operating under
  - SB members need to sign
- State Highway Access & Work Permit Application
  - Standard form (filled out by VTrans for our benefit) to allow us to do the Village sidewalk project within the VTrans right-of-way
  - Need to authorize TA Johnson to sign
- Carlton Smith Recreation Fund CD Renewal
  - Treasurer Welch recommends putting the \$50,000 fund plus the interest balance (around \$200) back into a one-year cd

## **Town Administrator Report**

- Meeting Schedule for the summer:
  - There is an SB meeting scheduled for June 15<sup>th</sup>; Karen Gramer is scheduled to give a delinquent tax update, but, as she told us, anything after the 16<sup>th</sup> would be better
  - We could hold a meeting June 22<sup>nd</sup>, July 13<sup>th</sup> (this way we avoid July 6<sup>th</sup> and any July 4<sup>th</sup> issues; the quarterly EMFD meeting would also be that week – July 16<sup>th</sup>); then temporarily get back on schedule August 3<sup>rd</sup> (tax rate setting) and August 17<sup>th</sup>, evade Labor Day by meeting August 31<sup>st</sup>, and finally move into Autumn on schedule September 21<sup>st</sup>
  - The board should authorize Seth to sign any necessary warrant (there would be four 3-week gaps)

So, a potential upcoming schedule:

- June 22<sup>nd</sup> “Special” Regular SB meeting  
6:30 p.m. at town office
  - July 13<sup>th</sup> “Special” Regular SB meeting  
6:30 p.m. at town office
  - July 16<sup>th</sup> Quarterly EMFD budget presentation  
7:00 p.m. at ESF
  - August 3<sup>rd</sup> Regular SB meeting
  - August 17<sup>th</sup> Regular SB meeting
  - August 31<sup>st</sup> “Special” Regular SB meeting
  - September 21<sup>st</sup> Regular SB meeting
  - October 5<sup>th</sup> Regular SB meeting
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- Invitation to the CVEDC “Grabbing the Bull by the Horns” event on June 25<sup>th</sup>
  - Update From Town Clerk Terri Conti on ACS System:
    - See report
  - Road Foreman Request for Town Sand
    - Original agreement for \$14,000 in granite sand (about 2,000 tons) from Northeast Materials has been hauled by the road crew to the town garage sand pile
    - How should he round out the pile for 2015/16 winter?
      - Continue to deal with Northeast and haul when time permits
      - Either arrange for or bid out 1,000 – 2,000 cubic yards of sand
      - Road crew haul sand from LePage pit
  - CVRPC Road Foreman Meeting
    - H 35 is now law – see the short segment on municipal permits for stormwater; permitting for town roads will become a reality in the coming years; there will be fees associated with the permitting that will require budget consideration (the expectation is that this will be an annual cost in the low thousands); more details to come as the program develops
  - Funding Request Study Committee Membership
    - Rhoda Chickering decided not to request reappointment; next year it seems likely that at least 2 members will do likewise (Lyn Blackwell, the longtime chair, being one); suggestions for recruitment?
  - Delta Dental Insurance Update:
    - All 7 eligible employees have completed the necessary paperwork; no coverage for dependents was requested, so the payroll aspect of this will be easy (no employee deductions); paperwork will go in tomorrow with the check the board approves on tonight’s warrant

## **Zoning Administrator Report**

- June 2, 2015 DRB hearing (Wiswall/Cate Farm addition of apartment to barn using adaptive reuse of historic barn concept); otherwise, no new zoning applications since May 18<sup>th</sup>