

**Selectboard Memo**  
**June 22, 2015 SB Meeting**

**Public Comment**

- Potential group here to comment on Kelton Road brush clearing; see note from Derek Pryce

**Delinquent Tax Collector Report**

- Karen Gramer, Delinquent Tax Collector
- Update on Winston/Silberberg property:
  - Ms. Gramer recommends filing a tax lien on the property as additional protection in the event of a potential bankruptcy filing; if board agrees, document needs full board signatures
  - The proposed date for a foreclosure auction is August 12<sup>th</sup>

**Presentation of Proposed Zoning Regulation Amendments by the Planning Commission**

- PC has completed action on a wide variety of zoning regulation amendments, including all new flood hazard regulations with river corridor protection; see report and draft regulations

**Discussion with Toni & Alan May on Mays Way Zoning Concern**

- The Mays are concerned about the unpermitted “development” on an adjoining property, owned by John Clement and Callie Buck, along Mays Way

**Fund Balance Policy Determinations for FY2016**

- Under town’s fund balance policy we need to commit funds by end of our fiscal year, June 30<sup>th</sup>, if we want to restrict use of current budget (i.e., avoid it becoming part of the available fund balance)
- Authorize restriction of remainder of \$12,500 listed in FY15 budget as “EM Village Grant Projects”, intended as money for required cost matches for village grants. Motion needed to move funds to 505 fund (Village Sidewalk Grant) for use as a part of the required cost match for the sidewalk grant and as needed for other Village grant projects. Actual amount to be moved is \$8,000.
- Authorize similar restriction of remainder of \$19,500 listed in FY15 budget as “2014 VTrans Structures Grant 10% Match”. Motion needed to move funds (\$9,969) to 501 fund (Paving & Structures Grant).

**Consideration of Capital Reserve Fund Use to Pay Off Existing Highway Equipment Loans**

- Back in January when working on the FY16 budget and new capital plan, the board decided to pay off, using the 2008 Volvo excavator and 2013 Mack truck loans prior to the end of FY2015; those payments are on this warrant:
  - 2008 Volvo excavator; two payments remaining; payoff amount (by June 30<sup>th</sup>) of \$55,100.02 (net “savings” of about \$806)
  - 2013 Mack truck; one payment remaining; payoff amount (by June 30<sup>th</sup>) of \$30,088.98 (net “savings” of about \$505)
- Need a motion to authorize the use of the Capital Reserve Fund to pay off the two loans

**Discussion of Potential Events and Schedule of Same:**

- **Special Town Meeting for Recreation Board Concept**
  - Assuming the Selectboard continues to support the concept of shifting the Recreation Board to a non-profit entity, the board needs to determine the process for approving the shift; options include taking the question to the town citizens at a special town meeting this summer/fall or holding off on the issue until 2016 Town Meeting
- **Review Session &/or Hearing for Zoning Regulation Amendments**
  - Need to determine whether & when to hold one or more board review sessions on the proposed amendments and a potential target date for a public hearing
- **CVSWMD Grant-Funded Solid Waste Event**
  - Planning Commission suggested holding an informational solid waste organics recycling event with discounts on Green Cones and composters
  - CVSWMD is evaluating whether such an event would qualify for the grant funds being held for the town; the concept is definitely one the district would like to support

**Road Foreman Request to Rent Excavator w/ Gorilla Hammer**

- Road Foreman Garand would like to rent (for a week) an excavator with a gorilla hammer attachment to attack the ledge along the lower end of Jacobs Road in hopes of improving drainage

- See document; Tibbetts Equipment Services; \$3,300 for the week; need motion to authorize RF Garand to sign rental agreement

### **Consideration of Warrant to Impound Unlicensed Dogs**

- See warrant; standard statutory language; requires all SB member signatures
- Unlicensed, but formerly licensed dogs category (see sheet) is up 30 this year over last (the report is a month earlier than last year, however); regardless, this has little to do with the total number of unregistered dogs

### **Discussion on Capital Improvement Committee's Future Capital Projects Questionnaire**

- Ms. Swasey may have proposed response

### **Update on Packard Environmental Court Case**

- See summary judgment motion decision and judgment order; the court found that the two undersized Packard lots on Pine Ridge Road had not merged due to the chasm along the joint property line that prevented functional use of the parcels as one conjoined property
- The town has the right to appeal to the VT Supreme Court

### **Consideration of Employee Pay Rates For FY2016**

- See wage document; motion should include comment that all raises will take effect for XX pay date (my suggestion would be the July 16<sup>th</sup> pay date, which covers the period June 26-July 9 and is our first pay period for the FY16 budget)
- Once again, I would like to offer additional vacation time to Municipal Assistant Brown in thanks for her coverage of the town clerk position (for the past two years you gave her an additional 40 hours)

### **Additions to Agenda**

- **Consideration of FY2016 Central VT Humane Society Contract**
  - Standard contract for stray animal management; once again the regular intake fees are waived for East Montpelier
  - If comfortable with agreement, need motion to authorize TA Johnson to sign agreement

### **Appointments**

- Funding Request Study Committee: Sue Racanelli has volunteered

### **Town Administrator Report**

- Meeting Schedule for the summer:
  - July 13<sup>th</sup> "Special" Regular SB meeting  
6:30 p.m. at town office
  - July 16<sup>th</sup> Quarterly EMFD budget presentation  
7:00 p.m. at ESF
  - August 3<sup>rd</sup> Regular SB meeting
  - August 17<sup>th</sup> Regular SB meeting
  - August 31<sup>st</sup> "Special" Regular SB meeting
  - September 21<sup>st</sup> Regular SB meeting
  - October 5<sup>th</sup> Regular SB meeting
- Update on Park 'n Ride:
  - There appears to be an agreed upon deed (see document) for the WEC garage lot
  - WEC is still hoping town will accept a Level 2 charging station, but construction timing may impact the availability of the offer
- Town office building maintenance
  - Rot developing on lister window near front entry

### **Zoning Administrator Report**

- See permit report for period June 1 – June 22, 2015; activity has increased, but still slow
- Next DRB meeting will be on July 7, 2015
- Central VT Humane Society Permit Application Fee
  - CVHS is requesting amended permit to add a few parking spaces, redo sign, and adjust lighting locations; CVHS is once again waiving its annual service fee for East Montpelier; is the SB willing to waive the fee for the permit amendment (\$260)?