

Selectboard Memo
July 13, 2015 SB Meeting

Development of Plan for Kelton Road Roadside Brush/Tree Removal/Trimming

Review of Treasurer's Financial Management Questionnaire

- 24 VSA §872 requires the SB to review the town treasurer's financial management questionnaire (a form provided by the VT State Auditor), describing the town's internal financial control mechanisms
- If comfortable, the board should authorize Chair Gardner to sign the form

Discussion on Central VT Solid Waste Management District's Recycling Container Municipal Grant Program

- VT's Act 148, the universal recycling law, requires municipalities to provide recycling bins alongside trash containers in public buildings; CVSWMD is providing its towns with funds to purchase such containers – East Montpelier has been allocated \$225
- Funds are for town use only; schools are dealt with separately; recreation field is covered through Casella bins

Discussion on Creation of Building Facilities Committee

- Board agreed last winter to revisit in July the possibility of creating a facilities committee charged with planning for future town buildings – in particular, a new town office building &/or town garage expansion

Consideration of CAI Technologies Agreements

- **Annual Query Manager Support Agreement**
 - Standard agreement for maintenance of the town's software program that merges the tax maps and NEMRC parcel database; fee remains \$500
 - Agreement requires SB signatures
- **Annual Tax Map Maintenance Agreement**
 - Standard agreement for the annual tax map update; the company has reverted to annual billing (rather than quarterly), due after work is done; fee remains \$1,830
 - Agreement requires SB signatures

Consideration of Purchase Option for WEC Garage Parcel

- Washington Electric has signed the option for the town purchase (through VTrans) of the WEC garage parcel to be used for a park 'n ride facility
- Option wording is as presented to the board last month; price remains \$128,000
- If comfortable, board should authorize TA Johnson to sign option on behalf of the town

Town Administrator Report

- Meeting Schedule for the summer:
 - July 16th Quarterly EMFD budget presentation
7:00 p.m. at ESF
 - August 3rd Regular SB meeting
 - August 17th Regular SB meeting
 - August 31st “Special” Regular SB meeting
 - September 21st Regular SB meeting
 - October 5th Regular SB meeting
- Preliminary Tax Rate Worksheet
 - Has final state education rates; the only element still in flux is the municipal grand list
 - The official FY2016 tax rate will be set at the August 3, 2015 meeting
- July 2015 VT State Police Report:
 - Covers 4 months; approximately \$2,500 in fine revenue for the town
- Winston Property Foreclosure Sale by Thomas Hirschak Auctions:
 - Now formally noticed for August 12th at 11 a.m. at the property (3035 US Rte. 2); notice is posted at the site
- Winooski Hydroelectric’s Proposal for a 500 kW net metering arrangement with National Life
 - Winooski Hydro plans to submit its CPG application to the PSB on August 24th; the town has until August 17th to comment on the proposal
 - There will be no change to the existing facility in East Montpelier along the Winooski near the Berlin town line
- Town Proposal for Use of Templeton Road Fire Station:
 - Town has not yet heard back from EMFD on the proposal to renovate the original wing of the Templeton Road station for highway equipment storage
- Town office building maintenance:
 - Contractor recommends getting a roofer in to reconfigure connection of entryway roof with main roof; no gutter – just get water flowing off lower roof away from main building; roof was designed to do that, but it is not working
 - Sides of main building do not show significant signs of rot; consider rebuilding window grate structure; should epoxy hole; allow area to dry after roof fixed and repaint

Zoning Administrator Report

- See permit report for period June 22 – July 13, 2015; activity remains historically slow
- Next DRB meeting will be on August 4, 2015
 - Shanley (950 Sparrow Farm Rd) request for variance