

**Selectboard Memo**  
**September 21, 2015 SB Meeting**

**Public Comment**

- The Hudson family will be here to discuss a possible claim for adverse possession against the town regarding the town hall property

**Discussion with Funding Request Review Committee**

- Members: Lyn Blackwell, Sue Racanelli (new member this year, replacing Rhoda Chickering), Charlie Catlin, Lindy Johnson, Ann Stanton, Kevin Nadzam; application packet will go out to organizations by the end of this week with a due date of October 23<sup>rd</sup>
- This is the SB's opportunity to set the ground rules for the FY2017 funding request article; total (without Montpelier Seniors) last year was \$22,561; no action taken at 2015 Town Meeting to alter the \$25,000 finance article cap; Central VT Home Health & Hospice remains the outlier at \$5,500

**Discussion on Zoning Enforcement Actions**

- A letter of demand has been delivered to the Clement/Buck family on Mays Way; this is a preliminary step leading to a formal notice of violation if the necessary actions are not undertaken

**Discussion on Potential Amendments to Zoning Regulations**

- Section 7.4 Certificates of Compliance
- Article 9 Flood Hazard Regulations
- Setting of Hearing Place/Date/Time

**Consideration of Town Application for FY2016 Municipal Planning Grant**

- The Planning Commission has completed a draft application for a state municipal planning grant; the proposal (see PC memo) calls for the development of a master plan for East Montpelier Village; cost is projected at \$22,420, necessitating a town match of \$4,807
- The board needs to adopt and sign the Resolution for Municipal Planning Grant
- PC Chair Vissering and TA Johnson will submit the actual application through the state's online Intelligrants service

**Discussion on 2015 VLCT Town Fair & Annual Meeting**

- The VLCT annual meeting is on October 8<sup>th</sup>; the board needs to decide who will be going and should authorize someone to serve as the town's designated delegate at the meeting; Chair Gardner needs to sign the form

**Recap of State Government Municipal Day Presentations**

- Mr. Etnier and PC member Julie Potter attended the September 9<sup>th</sup> event; both have provided written memoranda on the various workshops attended

**Discussion on Potential Town Application for a VTrans Transportation Alternatives Program Scoping Study Grant**

- Mr. Etnier would like the town to consider an application, possibly in conjunction with the Town of Calais, for a 2015 TAP grant to study multi-modal use of County Road

**Consideration of MOU with EMFD for Town Use of Templeton Road Fire Station**

- The town and EMFD have been working on an agreement to encapsulate the general understanding surrounding the proposed alteration and use of a portion of the Templeton Road Fire Station; EMFD President Bill Amell has signed the latest MOU version; if agreeable, the board should authorize Chair Gardner to sign the MOU

### **Consideration of Meeting Date/Time Amendment to 2015 Selectboard Rules of Transaction**

- Mr. Etnier has requested that the board consider shifting the regular meeting schedule to 2<sup>nd</sup> & 4<sup>th</sup> Mondays; the board has met on the 1<sup>st</sup> & 3<sup>rd</sup> Mondays since 2001

### **Additions to Agenda**

- **Schaarschmidt Access Application**
  - This is a request for a second access for the property located at 189 Boulder Ridge Road (at the west side of the dead end cul-de-sac)
  - Road Foreman Garand has signed off on the application; culvert required; second access justified because of topography
- **Recreation Board Permit Application**
  - Rec Board would like to move the concession shed closer to the road; Town is the property owner and needs to sign the permit application; need motion authorizing TA Johnson to sign the application
- **VLCT PACIF Renewal**
  - Standard annual renewal application; need motion authorizing TA Johnson to submit renewal
- **Tax Sale Agreement with Rice & Riley PLLC**
  - Need motion authorizing Delinquent Tax Collector Gramer to contract for the necessary legal assistance and expenses, as outlined in the Rice & Riley PLLC scope of services letter dated September 21, 2015, to pursue the Laundry & Caldwell tax sales

### **Town Administrator Report**

- Meeting Schedule for the summer:
  - October 5<sup>th</sup> 6:00 pm Sanfacon site visit
  - October 5<sup>th</sup> 6:30 pm Regular SB meeting
  - October 8<sup>th</sup> VLCT Town Fair (Killington Grand)
  - October 15<sup>th</sup> 7:00 pm EMFD Quarterly Budget Presentation
  - October 19<sup>th</sup> 6:30 pm Regular SB meeting
- Recap of Organics Recycling Event
  - CVSWMD did a ½ hour presentation at EMES last Wednesday, September 16<sup>th</sup> on VT's Universal Recycling Law, residential handling of organic waste, and composting; the two CVSWMD presenters and I stuck around until the end of the EMES open house; due to the relatively low turnout and minimal pre-orders, we were able to offer all attendees free Green Cones &/or composters along with small containers for organics transport (i.e., pails to carry stuff from kitchen to composter)
- November/December Signpost Article
  - Timing is right if the SB intends to hold a hearing on the zoning reg amendments in November or December and is ready to set a date

### **Zoning Administrator Report**

- See permit activity for period August 31 – September 21, 2015
- Next DRB meeting will be on October 6, 2015
  - Habitat for Humanity request to develop the Benton lot
  - Recreation Board request for a setback waiver to relocate concession shed
  - Appeal of ZA's issuance of a permit to Duane Wells for an accessory dwelling
  - Manghi sketch plan for a two-lot subdivision