

Selectboard Memo
February 1, 2016 SB Meeting

Road Foreman Report

➤ **New Truck**

- Replacement for one of the 2008 International 10-wheelers
 - Fairfield body: \$68,000
 - Mack chassis: \$85,880
 - Freightliner chassis: \$76,300
 - Western Star chassis: \$82,400
 - International (Signature) chassis: \$64,540
 - International chassis: \$61,260

➤ **Desired Equipment**

- Sander/salter for pickup truck
- Attachment for excavator

➤ **Grant Applications**

- VTrans Better Roads (formerly Better Backroads)
 - Muddy Brook Road
 - Coburn Road
- VTrans Structures & Paving
 - Muddy Brook Road Structures
 - County or Towne Hill Paving
- Do we bring in Doug Newton again to help with the applications?

➤ **Winter Sand, Roadside Mowing, & Lawn Mowing Needs & Possible Bids**

- Winter Sand:
 - Do we continue with the town handling sand procurement?
- Roadside Mowing:
 - Do we want to do a bid and, if so, exactly what are we looking for
- Lawn Mowing & Maintenance:
 - Tim Frazier would be on year 2 of 2-year agreement; do we want to add anything for Winston property; Rec Board may want to take over maintenance of rec field when/if it becomes a non-profit

➤ **Murray Road Culvert Bid**

- Should go out to bid early this spring; do we ask for two prices – one with timber guardrails and one with standard?

➤ **Templeton Road Fire Station Reconstruction**

- Next steps? Do we put this out to bid?

➤ **Winter Sidewalk Maintenance Concepts**

- General discussion on options; unlikely to have any new sidewalks for winter 2016/17, but it seems very likely we'll have major additions for winter 17/18

Discussion on Requested Center Road Speed Limit Change

- Board should determine next steps; the VT State Police have agreed to run speed patrols in the area; a speed cart to provide instant speed feedback is available for our use courtesy of the Town of Calais (no charge; insurance issues have been resolved; we can take the cart at any time)

Access Permit: 16-003 Shank-Nadeau Family Trust

- The Shank-Nadeau Family 2012 Trust owns an undeveloped 7-acre lot just north of Fred Strong's property at 1995 Center Road; the owners significantly improved an existing agricultural access over the summer; TA Johnson requested that the owners submit an access/work-in-the-row permit application to enable Road Foreman Garand to determine and the SB to impose construction requirements for drainage purposes

Certificate of Highway Mileage

- Annual submission to VTrans; no changes this year; board members must sign

Personnel Matters

- Executive session to discuss employee matter

EMFD Request for Funding to Add Flashing on the Emergency Services Facility (the new fire station)

- EMFD is ready to move forward with the top back of the ESF (long planned); Burrell Roofing has submitted a proposal to do the job for \$4,200; this should be covered by the ESF Bond remainder funds

(sitting at around \$28,000); board should, if it agrees with the plan, authorize EMFD to do the work with the understanding that the work will be paid for through the bond funds

Park 'n Ride Discussion on Potential Level 2 Charging Station

- Follow-up to the discussion with WEC's Bill Powell at the January 18th meeting; the board needs to determine if it wants to accept WEC's offer and, if so, authorize TA Johnson to complete the agreement; Town Attorney Bjornlund has reviewed the agreement and finds it satisfactory; he would like more clarity on who will be responsible if the charging station is damaged (by accident) during the first five years

Discussion on BDE East Montpelier Lazar Solar, LLC 500 kW Solar Facility PSB CPG Application on Cassani Property

- The Planning Commission has filed a Motion to Intervene (see document); does the SB want to do anything?; any submission must be filed with the PSB by February 4th
- Andy Thomas, a BDE EM Lazar Solar representative (came before the SB last November), will be discussing the motion with the PC at its meeting this Thursday

Preliminary Discussion on 2016 Town Meeting

- General discussion on what needs to be done & who's responsible for it

Legal Matters

- The town has been sued by the Hudson family to resolve ownership of the vacant old Town Hall property between the Hudson house (2812 US Rte. 2) and the Allard/Blake house (2784 US Rte. 2); this quiet title action is asserting ownership through adverse possession
- The town will need to file an answer by February 15th
- Potential executive session to discuss legal issues; board will need to make a finding that premature general public knowledge would clearly place the town at a substantial disadvantage; if the board does make such a finding, it can enter executive session to discuss pending civil litigation to which the town is a party and for attorney-client communications

Town Administrator Report

- Vacancy on DRB:
 - DRB meets February 2nd (using a PC alternate for the ninth member); need to develop a concept for filling the slot
- East Montpelier Fire District #1 Annual Meeting:
 - Prudential Committee remains the same; see brief report on annual meeting
- Winterwood Timber Frames Catering License:
 - This was our first test of the protocol put in place last August; I sent the request out to board members on Wednesday and, after receiving no response, asked Terri to sign off on approval of the request; she sent it on to the state for final processing
 - Any concerns with the protocol?
- Meeting Schedule:

○ February 15 th	6:30 pm	Reconvene for Clark hearing
○ February 27 th	9:30 am	Town Forum at EMES
○ February 29 th	6:30 pm	Special SB meeting
○ March 1 st	9:30 am	Town Meeting at EMES
○ March 7 th	6:30 pm	Regular SB meeting

Zoning Administrator Report

- See permit activity for 2016; a total of 3 permit applications to date
- Next DRB meeting is on February 2, 2016
 - Hearings for Orchard Valley Waldorf School structure and Laquerre 2-lot subdivision of recently purchased Rappaport woodlot