

**Selectboard Memo**  
**February 1, 2016 SB Meeting**

**Road Foreman Report**

➤ **New Truck**

- Replacement for one of the 2008 International 10-wheelers
  - Fairfield body: \$68,000
  - Mack chassis: \$85,880
  - Freightliner chassis: \$76,300
  - Western Star chassis: \$82,400
  - International (Signature) chassis: \$64,540
  - International chassis: \$61,260

➤ **Desired Equipment**

- Sander/salter for pickup truck
- Attachment for excavator

➤ **Grant Applications**

- VTrans Better Roads (formerly Better Backroads)
  - Muddy Brook Road
  - Coburn Road
- VTrans Structures & Paving
  - Muddy Brook Road Structures
  - County or Towne Hill Paving
- Do we bring in Doug Newton again to help with the applications?

➤ **Winter Sand, Roadside Mowing, & Lawn Mowing Needs & Possible Bids**

- Winter Sand:
  - Do we continue with the town handling sand procurement?
- Roadside Mowing:
  - Do we want to do a bid and, if so, exactly what are we looking for
- Lawn Mowing & Maintenance:
  - Tim Frazier would be on year 2 of 2-year agreement; do we want to add anything for Winston property; Rec Board may want to take over maintenance of rec field when/if it becomes a non-profit

➤ **Murray Road Culvert Bid**

- Should go out to bid early this spring; do we ask for two prices – one with timber guardrails and one with standard?

➤ **Templeton Road Fire Station Reconstruction**

- Next steps? Do we put this out to bid?

➤ **Winter Sidewalk Maintenance Concepts**

- General discussion on options; unlikely to have any new sidewalks for winter 2016/17, but it seems very likely we'll have major additions for winter 17/18

**Discussion on Requested Center Road Speed Limit Change**

- Board should determine next steps; the VT State Police have agreed to run speed patrols in the area; a speed cart to provide instant speed feedback is available for our use courtesy of the Town of Calais (no charge; insurance issues have been resolved; we can take the cart at any time)

**Access Permit: 16-003 Shank-Nadeau Family Trust**

- The Shank-Nadeau Family 2012 Trust owns an undeveloped 7-acre lot just north of Fred Strong's property at 1995 Center Road; the owners significantly improved an existing agricultural access over the summer; TA Johnson requested that the owners submit an access/work-in-the-row permit application to enable Road Foreman Garand to determine and the SB to impose construction requirements for drainage purposes

**Certificate of Highway Mileage**

- Annual submission to VTrans; no changes this year; board members must sign

**Personnel Matters**

- Executive session to discuss employee matter

**EMFD Request for Funding to Add Flashing on the Emergency Services Facility (the new fire station)**

- EMFD is ready to move forward with the top back of the ESF (long planned); Burrell Roofing has submitted a proposal to do the job for \$4,200; this should be covered by the ESF Bond remainder funds

(sitting at around \$28,000); board should, if it agrees with the plan, authorize EMFD to do the work with the understanding that the work will be paid for through the bond funds

### **Park 'n Ride Discussion on Potential Level 2 Charging Station**

- Follow-up to the discussion with WEC's Bill Powell at the January 18<sup>th</sup> meeting; the board needs to determine if it wants to accept WEC's offer and, if so, authorize TA Johnson to complete the agreement; Town Attorney Bjornlund has reviewed the agreement and finds it satisfactory; he would like more clarity on who will be responsible if the charging station is damaged (by accident) during the first five years

### **Discussion on BDE East Montpelier Lazar Solar, LLC 500 kW Solar Facility PSB CPG Application on Cassani Property**

- The Planning Commission has filed a Motion to Intervene (see document); does the SB want to do anything?; any submission must be filed with the PSB by February 4<sup>th</sup>
- Andy Thomas, a BDE EM Lazar Solar representative (came before the SB last November), will be discussing the motion with the PC at its meeting this Thursday

### **Preliminary Discussion on 2016 Town Meeting**

- General discussion on what needs to be done & who's responsible for it

### **Legal Matters**

- The town has been sued by the Hudson family to resolve ownership of the vacant old Town Hall property between the Hudson house (2812 US Rte. 2) and the Allard/Blake house (2784 US Rte. 2); this quiet title action is asserting ownership through adverse possession
- The town will need to file an answer by February 15<sup>th</sup>
- Potential executive session to discuss legal issues; board will need to make a finding that premature general public knowledge would clearly place the town at a substantial disadvantage; if the board does make such a finding, it can enter executive session to discuss pending civil litigation to which the town is a party and for attorney-client communications

### **Town Administrator Report**

- Vacancy on DRB:
  - DRB meets February 2<sup>nd</sup> (using a PC alternate for the ninth member); need to develop a concept for filling the slot
- East Montpelier Fire District #1 Annual Meeting:
  - Prudential Committee remains the same; see brief report on annual meeting
- Winterwood Timber Frames Catering License:
  - This was our first test of the protocol put in place last August; I sent the request out to board members on Wednesday and, after receiving no response, asked Terri to sign off on approval of the request; she sent it on to the state for final processing
  - Any concerns with the protocol?
- Meeting Schedule:

|                             |         |                             |
|-----------------------------|---------|-----------------------------|
| ○ February 15 <sup>th</sup> | 6:30 pm | Reconvene for Clark hearing |
| ○ February 27 <sup>th</sup> | 9:30 am | Town Forum at EMES          |
| ○ February 29 <sup>th</sup> | 6:30 pm | Special SB meeting          |
| ○ March 1 <sup>st</sup>     | 9:30 am | Town Meeting at EMES        |
| ○ March 7 <sup>th</sup>     | 6:30 pm | Regular SB meeting          |

### **Zoning Administrator Report**

- See permit activity for 2016; a total of 3 permit applications to date
- Next DRB meeting is on February 2, 2016
  - Hearings for Orchard Valley Waldorf School structure and Laquerre 2-lot subdivision of recently purchased Rappaport woodlot