

WORKING SCHEDULE FOR VILLAGE PLANNING DISCUSSIONS

Updated: March 16, 2017

Discussions will be held with Steering Committee (Planning Commission and Village Committee), generally during the 1st hour of Planning Commission meetings. Discussions are open to the public and will be announced in the agenda and on Front Porch Forum.

The actual schedule depends on availability of invitees. Details will be added as information becomes available.

Date	Discussion Topics
<p>Mar 3, 2016 Completed</p>	<p>Topic #1: Review proposed schedule for village planning discussions. Update on outreach to schools. Objectives: Agreement on approach and scheduling Materials: Proposed schedule; <i>Village Study Report</i>; <i>Design Guide</i></p> <p>Topic #2: Planning for Village Events with local partners. Grant proposed: Illustrated talk on village history and architecture (Historical Society); Nature walk along proposed Riverwalk (EM Trails); Concert on the green (Old Brick Church); Farmer’s market on the green (local farmers) Objectives: Possible additional ideas for events. General agreement on desired events to educate town residents and create interest in the village, and timeframe for events. Subcommittee to plan/organize village events. Materials: n/a</p>
<p>Mar 17, 2016 Completed</p>	<p>Topic: Village water supply. Invite: East Montpelier Fire District #1 (Steve Gilman, Bob Morey); Bruce Johnson Objectives: Understand extent and status of Crystal Springs system; connection moratorium; infrastructure issues. Challenges and opportunities. Materials: Key discussion questions. Map of village showing fire district boundaries, wells and source protection areas.</p>
<p>Apr 7, 2016 Completed</p>	<p>Topic: Village wastewater efforts to date Invite: Bob Morey; Rick Hopkins; Bruce Johnson; Selectboard members Objectives: Understand key results of previous wastewater studies. Current status of town wastewater activities. Areas identified so far with septic capacity. Level of town/village interest in constructing and connecting to central or decentralized system. Challenges and opportunities Materials: Key discussion questions. Summary of key findings of 2007 and 2008 wastewater studies.</p>
<p>Apr 21, 2016 Completed</p>	<p>Topic: Neighborhood Development Areas Invite: John Adams/ Dept. Housing and Community Development Objectives: Understand state Neighborhood Development Area program, criteria and how this program be a tool to encourage village development. Materials: Key discussion questions. <i>Neighborhood Development Areas</i> summary. <i>Design Toolkit – Vermont Designated Downtowns and Village Centers</i>.</p>
<p>May 5, 2016 Completed</p>	<p>Topic: Village wastewater potential options for future Invite: Amy Macrellis/Stone Environmental Objectives: Understand alternatives to traditional sewer/septic and potential applicability to village. Challenges and opportunities. Materials: Key discussion questions. <i>Wastewater Solutions for Vermont Communities</i>. Map of village showing soil septic suitability.</p>

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<p>May 19, 2016 Completed</p>	<p>Topic #1: Village history and current conditions Invite: Eric Vorwald/CVRPC Objectives: Understand history and conditions. Character of existing neighborhoods. Physical constraints. Implications for village planning and zoning. Challenges and opportunities Materials: Draft current conditions maps. Draft visuals for public event.</p> <p>Topic #2: Density/Pattern/Scale Invited: Eric Vorwald/CVRPC Objectives: Review issues of village density, pattern and scale. Materials: Key discussion questions. Draft visuals for public event</p>
<p>Jun 2, 2016 Completed</p>	<p>Topic #1: Vision for the village Invite: Eric Vorwald/CVRPC to facilitate Objectives: Agree on a draft vision statement for the village Materials: Key discussion questions</p> <p>Topic #2: Criteria for establishing village and neighborhood boundaries Invited: Eric Vorwald/CVRPC to facilitate Objectives: Understand issues in setting boundaries. Agree on criteria for establishing boundaries. First thoughts on village and neighborhood boundaries. Materials: Key discussion questions. Maps.</p>
<p>Jun 16, 2016 Completed</p>	<p>Topic: Economic development Invite: Sam Anderson/CVEDC; Village business owners? Objectives: Understand what types of businesses are and would be interested in locating in the village, and why. What kinds of buildings and infrastructure do they need? Opportunities for plan/zoning to encourage business. Challenges and opportunities. Materials: Key discussion questions</p>
<p>Jul 7, 2016 Completed</p>	<p>Topic: Plan for Public Outreach Event Invite: Eric Vorwald/CVRPC Objectives: Agreement on plans for outreach event Materials: Draft visuals.</p>
<p>Jul 21, 2016 Completed</p>	<p>PUBLIC OUTREACH EVENT Open House Invite: Village residents and businesses, general public Objectives: Present/obtain public input on: history, current conditions, village vision, density/pattern/scale ideas from Village Study Report, criteria for setting boundaries, desired village features Materials: Posters with visuals. Ways to capture public comment. Ice cream and supplies</p>
<p>Aug 4, 2016 Completed</p>	<p>Topic: Housing Invite: Alison Friedkin/Downstreet Housing & Community Development Objectives: Understand issues related to developing village housing. Materials: Key discussion questions</p>
<p>Sep 1, 2016 Completed</p>	<p>Topic: Public facilities and transportation infrastructure Town offices, Fire Department, Post Office, transportation infrastructure (streets, sidewalks, crosswalks, bike lanes, speed limits, public transit) Invite: Selectboard members, Bruce Johnson Objectives: Understand town and community needs for facilities and preferred locations. Understand issues related to planning and maintaining transportation infrastructure. Implications for village planning. Challenges and opportunities. Materials: Key discussion questions. Village map showing public buildings and transportation facilities.</p>

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<p>Sep 10, 2016</p>	<p>PUBLIC ENGAGEMENT event: Rally for the Village Activities and events showcasing East Montpelier Village</p>
<p>Sep 15, 2016 Completed</p>	<p>Topic: Draft village boundary, planning/zoning scenarios Invite: Eric Vorwald/CVRPC Objectives: Presentation on draft boundary, planning/zoning scenarios Materials: Draft scenarios, including boundaries, and planning/zoning description</p>
<p>Oct 6, 2016 Completed</p>	<p>Topic: Plan Public Outreach Event Invite: Eric Vorwald Objectives: Agree on format, materials and support for this outreach event Materials: Draft maps and visuals</p>
<p>Oct 20, 2016 7-8 pm, EMES Completed</p>	<p>Topic: PUBLIC OUTREACH EVENT Open House with Student Projects Invite: Village residents and businesses; School community; public Objectives: Obtain public input on scenarios Materials: Maps and visuals. Refreshments</p>
<p>Nov 3, 2016 Completed</p>	<p>Topic: Trails/Recreation Facilities/Parks Invite: EM Trails, Recreation Board, Cross VT Trail Objectives: Understand perceived needs for trails and recreation facilities in the village. Understand perceived opportunities and issues related to implementation. Materials: Key discussion questions. Village map</p>
<p>Nov 17, 2016 Completed</p>	<p>Topic #1: Identify Preferred Scenario for Boundaries and Lot Sizes Invite: Eric Vorwald/CVRPC Objectives: Follow up from Open House. Understand public input. Agree on preferred village and planning scenario. Materials: Maps from Open House</p> <p>Topic #2: Planning for Growth Projections Invite: Eric Vorwald/CVRPC Objectives: Understand how build out analysis is used to make growth projections. Review and reach agreement on proposed regulatory and environmental constraints (inputs) to build out analysis. Materials: List of regulatory and environmental constraints and other inputs to build out analysis</p>
<p>Dec 1, 2016 Completed</p>	<p>Topic #1: Subarea Setbacks and Dimensional Requirements Invite: Eric Vorwald/CVRPC Objectives: Discuss and reach agreement on subarea setbacks and dimensional requirements Materials: Draft subarea setbacks and dimensional requirements</p> <p>Topic #2: Master Plan Outline and Structure Invite: n/a Objectives: Review draft outline and structure for conceptual agreement Materials: Draft plan outline</p>
<p>Dec 15, 2016 Completed</p>	<p>Topic: Subarea Zoning – Part 1 Invite: Eric Vorwald/CVRPC Objectives: Review and refine subarea zoning details (e.g., purpose, uses, standards, addressing multifamily housing, etc.) Materials: Draft subarea zoning – Village Residential</p>

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<p>Jan 5, 2017 Completed</p>	<p>Topic: Subarea Zoning – Part 2 Invite: Eric Vorwald/CVRPC Objectives: Review and refine subarea zoning details (e.g., purpose, uses, standards, addressing multifamily housing, etc.) Materials: Draft subarea zoning – Lower Village Mixed Use; Upper Village Mixed Use, Medium Density Residential</p>
<p>Jan 19, 2017 Completed</p>	<p>Topic #1: Village Center Designation Program Invite: Richard Amore/Dept. Housing and Community Development Objectives: Understand state Village Center Designation, and how our existing designation can be better utilized to support the Village Plan. Materials: <i>Village Center Designation Program Application Guidelines</i></p> <p>Topic #2: Growth Projections Invite: Eric Vorwald/CVRPC Objectives: Understand growth implications of proposed density. Compare current residential and commercial structures, build out for existing zoning, and build out for proposed zoning. Compare results for total town and village. Materials: Buildout analyses for base case (current zoning) and preferred scenario</p>
<p>Feb 2, 2017 Completed</p>	<p>Topic #1: Village Density Invite: n/a Objectives: Discuss and decide on proposed densities for village planning areas. Materials: n/a</p> <p>Topic #2: Town Meeting Display Invite: n/a Objectives: Review and comment on draft display materials. Materials: Draft display materials</p>
<p>Feb 16, 2017 Completed</p>	<p>Topic #1: PRD/PUD Regulations Invite: Bruce Johnson/Town TA/ZA Objectives: Understand how the town’s PRD/PUD regulations work. Materials: PRD/PUD language from Land Use & Development Regulations</p> <p>Topic #2: Draft Village Vision Invite: n/a Objectives: Review and comment on draft village vision. Materials: Draft Village Vision</p> <p>Topic #3: Display Materials for Town Meeting Day Invite: n/a Objectives: Review display materials. Materials: Display materials</p>
<p>Mar 2, 2017 Completed</p>	<p>Topic: Display Materials for Town Meeting Day Invite: n/a Objectives: Finalize display materials. Materials: Display materials</p>
<p>Mar 7, 2017 Completed</p>	<p>PUBLIC OUTREACH: Town Meeting Day Display Display materials on Village Planning progress</p>
<p>Mar 16, 2017</p>	<p>Topic: Draft Village Master Plan – Vision & Plan Invite: n/a Objectives: Review and agree on discussion draft of Vision & Plan chapter. Materials: Draft plan chapters</p>

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Apr 6, 2017	<p>Topic: Draft Village Master Plan – Actions & Implementation Invite: n/a Objectives: Review and agree on discussion draft of Actions & Implementation chapter. Materials: Draft plan chapters</p>
Apr 20, 2017	<p>Topic: Final Buildout Analysis Report Invite: Eric Vorwald/CVRPC Objectives: Recap and discussion of final buildout analysis report Materials: Buildout analysis report</p>
May 4, 2017	<p>Topic: Draft Village Master Plan Invite: n/a Objectives: Review plan TOC, Acknowledgments, Chapters 1-3 Materials: Draft Village Master Plan</p>
May 18, 2017	<p>Topic: Draft Village Master Plan Invite: n/a Objectives: Review plan Chapter 4, Executive Summary, Appendices Materials: Draft Village Master Plan</p>
May 31, 2017	<p>GRANT ENDS: Submit draft plan to Dept. of Housing & Community Development</p>
Jun 1, 2017	<p>Topic: Draft Village Master Plan Revisions Invite: n/a Objectives: Review revisions Materials: Draft Village Master Plan</p>
Jun 15, 2017	<p>Topic: PUBLIC MEETING ON DRAFT VILLAGE MASTER PLAN Invite: Public; Eric Vorwald, CVRPC Objectives: Present and receive public comments on Draft Village Master Plan Materials: Draft Village Master Plan</p>
Jul 6, 2017	<p>Topic: Draft Village Master Plan Revisions Invite: n/a Objectives: Review revisions based on Public Meeting Materials: Draft Village Master Plan</p>
Sep 2017 Date TBD	<p>Topic: PUBLIC MEETING ON FINAL VILLAGE MASTER PLAN Invite: Public; Eric Vorwald, CVRPC Objectives: Present and receive public comments on Village Master Plan Materials: Village Master Plan</p>