

**Selectboard Memo**  
**March 7, 2016 SB Meeting**

**Additions to Agenda:**

- **Liquor Licenses**
  - C P Dudley's Store & Plainfield Hardware

**Discussion with Vermont State Police; Consideration of 2016 State Police Contract:**

**Lieutenant Matt Nally**

- New contract will be for a six-month period – yearly contracts are no longer written
- \$68.35/hour rate; last year was \$66.25 (3.2% increase)

**Discussion with Central VT Solid Waste Management District:**

**Ginny Callan, Town CVSWMD Representative**

**Cathleen Gent, CVSWMD Planning Analyst**

- Update on CVSWMD management and facility planning

**Delinquent Tax Collector Report: Karen Gramer, Collector of Delinquent Taxes**

- Ms. Gramer will provide a delinquent tax collection update
- Ms. Gramer will also provide an update on the Laundry property (2726 Horn of the Moon Rd), which is still on track for tax sale; Town Attorney Bruce Bjornlund has agreed to open the necessary probate estate and serve as executor; costs of the probate action may be able to be included as a collectable tax sale cost; Attorney Riley would handle the tax sale

**Consideration of Candidates for East Montpelier Development Review Board Vacancy**

- The three candidates are Steve Sinclair, Karen Saudek, and Andrew Greenwald

**Discussion on Possible Contract with Washington County Sheriff's Department for Speed Enforcement**

- Contract rates: \$28.75/hr plus \$0.62/mile

**Discussion on Formation of Committee to Develop Options for Town-owned Old Laperle Farm Property**

- Board needs to determine next steps regarding this potential committee
  - Develop broad (develop options for property & building) or targeted charge
  - Number of members
  - Specific date for report generation or open-ended
- Determine committee membership:
  - How many open seats & how many group-affiliated seats
  - The Planning Commission would like its representative to be Ray Stout

**Legal Matters: BDE East Montpelier Lazar Solar, LLC PSB CPG Proceedings**

- Likely executive session; for this case the board has already made the necessary finding that premature general public knowledge would place town at a disadvantage

**2016 Selectboard Organization**

- At a minimum, board needs to elect a chair and vice-chair
- Should also authorize a member to sign payroll warrants, payroll vendor warrants, and necessary expense warrants (when due dates don't align with meeting dates; rarely happens)

**2016 Town Meeting Review (out of order to allow schedule to show on one page)**

- The Recreation Board article to move responsibility for town recreation services from a town committee to a contract arrangement with a non-profit entity passed; next steps?
- Voters agreed to add \$10,000 to the Land Conservation Fund; any thoughts on other actions regarding the fund or the Conservation Fund Advisory Committee
- Second Constable Position:
  - No one ran for election; no one received enough write-in votes
  - This is an optional position and does not need to be filled

- 17 V.S.A. §2646(7) allows the 2<sup>nd</sup> Constable “if needed”
- Board needs to decide if it wants to fill the position at this time

### 2016 Selectboard Rules of Transaction

- See draft 2016 rules; changes from 2015 are designed to fit with the Open Meeting Law mandates
- Potential meeting calendar for March through October (to deal with summer and holidays):
  - **March 21<sup>st</sup>** (last year March 30<sup>th</sup>)
  - April 11<sup>th</sup> (13<sup>th</sup>)
  - **May 2<sup>nd</sup>** (4<sup>th</sup>)
  - **May 16<sup>th</sup>** (18<sup>th</sup>)
  - **June 6<sup>th</sup>** (1<sup>st</sup>)
  - **June 20<sup>th</sup>** (23<sup>rd</sup>)
  - July 11<sup>th</sup> (13<sup>th</sup>)
  - **August 1<sup>st</sup>** (3<sup>rd</sup>)
  - **August 15<sup>th</sup>** (17<sup>th</sup>)
  - August 29<sup>th</sup> (31<sup>st</sup>)
  - **September 19<sup>th</sup>** (21<sup>st</sup>)
  - **October 3<sup>rd</sup>** (5<sup>th</sup>)
  - Bold dates are regular meetings; this schedule creates 6 3-week gaps, skips 5 regular meeting dates (both in April & in July, plus September 5<sup>th</sup>), adds 3 special meeting dates (one each in April, July, and August), and avoids school spring break and the 3 Monday holidays (Memorial Day, July 4<sup>th</sup>, & Labor Day); this is essentially the same schedule as last year; as always, more meetings will likely be added as circumstances require
- The board needs to adopt 2016 rules to meet statutory requirements for meeting notice

### Appointments

- Town Tree Warden: Paul Cate
- CVSWMD Town Representative: Ginny Callan
- Development Review Board (3-year terms): Jeff Cueto, Norman Hill, Carol Welch
- Capital Improvement Committee (open term): Kim Watson, PC representative
  - Julie Potter is the current PC representative, but she is taking lead responsibility for the Village Master Plan development process and would like to lessen other obligations
  - No other PC member is ecstatic to join the CIC; Kim is willing to serve with both Scott Hess and Norman Hill willing to step in as alternates when necessary

### Town Administrator Report

- Capital Mutual Aid March Meeting:
  - EMFD (Toby & Ty) will attend; if there is an issue of interest to the town, Toby will provide an update
- ICS 402 Course Offerings:
  - Incident Command System for Executives; 4 course offerings in late March/April at CVRPC
- Laurie Emery, CVRPC Office Manager, Retirement Open House:
  - March 8<sup>th</sup>, 5-7 p.m. at the Steakhouse Restaurant
- MDA Lock-up Program:
  - Looking for an East Montpelier volunteer
- Meeting Schedule:
  - March 21<sup>st</sup>           6:30 pm           Regular SB meeting
  - March 30<sup>th</sup>           6:30 pm           VTrans Village Bridge Forum @ U-32

### Zoning Administrator Report

- No new permit applications since February 29, 2016
- Next DRB meeting is expected to be April 5, 2016
  - Anticipated applications for town park ‘n ride facility; Orchard Valley Waldorf School pre-school on Coburn Road; Carpet Barn front exterior reconstruction; Dion business use of residential property on Fair Road