

Selectboard Memo
March 21, 2016 SB Meeting

Discussion on Mays Way Zoning Violation Concerns

- Ms. May is concerned that her neighbors at 365 Mays Way, who have an active Notice of Violation prohibiting residential (i.e., staying overnight) use, have been spending nights at the property
- ZA Johnson and Constable Conti investigated and found no sign of active, steady use of the property
- Ms. May will not attend the meeting as she agrees that there is no current use, but wants the board to know that she will remain vigilant, will report activity, and expects the Selectboard to use its enforcement powers when necessary

Discussion on Options for Lylehaven Road

- Class 3 town road; listed as 0.1 miles; serves as access to Fairmont Dairy operations and farm housing; two private houses (one on each side) with access right on the edge of the town road and the VT Rte. 14 S right-of-way
- Apparently privately paved by then-farm owner Bud MacLeod (pre-Rappaport days) in late '70s or early '80s (may have been done at the time VT Rte. 14 was realigned/straightened in 1980); Bud was on Selectboard until 1979
- The pavement is in sad shape, especially down near the farm; some sort of action is needed, with options, which should be worked out upfront with Fairmont, including repaving the road, grinding up of the pavement and returning the road to gravel, or simply discontinuing the road and letting ownership revert to Fairmont

Discussion on 2016 Roadside Mowing Concepts and Potential Bid Process

- Road Foreman Garand will be here to discuss options for roadside mowing, including the possibility of adding a mowing element for the excavator and hiring a roadside mowing contractor with the necessary equipment
- Mr. Garand would also like to get a sense of where the board would like the enhanced roadside mowing to occur

Presentation of and Discussion on Draft Financial Policies

Fraud Prevention Policy

Investment Policy

Contingency Reserve Fund Policy

- For the past couple of years our external auditor has recommended that we add more financial policies to guide our actions; in that time we have added cash receipts and fund balance policies; Treasurer Welch has suggested adding the three policies listed above, all based on VLCT model templates
- Treasurer Welch was unable to attend tonight's meeting; he will be at the April 11th meeting to discuss the policies along with other financial matters

Discussion on Potential Town Meeting Update in EM Signpost or Other Forums

- Edie Miller has asked that the board consider doing such an update

Legal Matters: Hudson Quiet Title Action

- Probable executive session

Additions to Agenda

- **Forest Fund CD Renewal**
 - Normal action is to authorize Treasurer Welch to renew on such terms as he sees fit
- **Liquor License for Morse Farm**
 - New request for a sales license
- **Delinquent Tax Collector Concern with Laundry Estate**
 - Ms. Gramer has received an email from a daughter of Reginald Laundry stating that the family will agree to a payment schedule

Town Administrator Report

- Vermont Walk/Bike Summit in Rutland, April 1 & 2, 2016
 - Mr. Etnier would like someone from the town to attend
- Future Direction of Conservation Fund
 - Charles Johnson passed along ideas to broaden reach of fund to include some sort of housing element
- 5-Year Road Plan
 - The expectations on the town are increasing; highway network inventories are a must; the annual financial plan now anticipates that the town has a plan for summer work; the soon-to-be-mandatory town roads permit (part of the ANR effort to improve water quality) will require improvements to be recorded; our road foreman, who keeps the inventory, work history, and upcoming work schedule in his head, will be retiring in the near future; all of which seems to point to the town developing a roads plan and a process to keep it current
 - Possible job for Capital Improvement Committee in conjunction with CVRPC, outside experts, and the road foreman
- CVRPC/DEC VT Clean Water Workshops
 - Two-hour workshop to update town officers and the public on Act 64 (VT's Clean Water Act), including the permit expectations and available assistance
- Meeting Schedule:
 - March 22nd 7:00 pm Initial Laperle Property Committee meeting
 - March 30th 6:30 pm VTrans Village Bridge Forum @ U-32
 - April 11th 6:30 pm Special Selectboard meeting
 - April 14th 7:00 pm EMFD Quarterly Budget Presentation @ ESF
 - April 27th 6:00 pm ICS 402 Training @ CVRPC
 - May 2nd 6:30 pm Regular Selectboard meeting

Zoning Administrator Report

- 2 new permit applications since March 7, 2016
- Next DRB meeting is now expected to be May 3, 2016; no April 5th meeting
 - Received application for a setback waiver for a new garage on Onne (formerly Dave Blosser) parcel on Towne Hill Road
 - Anticipated applications for town park 'n ride facility; Orchard Valley Waldorf School pre-school on Coburn Road; Carpet Barn front exterior reconstruction; Dion business use of residential property on Fair Road