

Selectboard Memo
May 2, 2016 SB Meeting

Delinquent Tax Collector Report: Karen Gramer, Delinquent Tax Collector

Meeting with Bonnie Waninger, CVRPC Executive Director

Update on VTrans Village Bridge Project

- VTrans held a public forum on the project April 26th at U-32; Chair Gardner attended and will provide an update; current plan is to do the actual bridge replacement during the 2018 construction season

Update on Old Laperle Farm Property Committee

- Committee is moving forward with an RFQ for wastewater engineering services; board needs to determine what level of expenditure is acceptable for the committee's efforts

Consideration of IT Contract Renewal with RB Technologies

- The town operates under an annual contract with rbTechnologies for information technology (i.e., computer & network maintenance) services; the agreement provides full protection and update services for our server and managed antivirus protection for our computers along with one hour per month of maintenance support; current cost is \$260/month; the new agreement increases to \$265/month
- If comfortable, board should authorize TA Johnson to sign agreement

Consideration of ESRI FY2017 ArcGIS License Quote

- Standard renewal of town's seat license to use ArcGIS with our Query Manager software for parcel mapping; cost remains \$700
- If comfortable, board should authorize TA Johnson to sign agreement

Discussion on Possible Contract with Washington County Sheriff's Department for Speed Enforcement

- In February board discussed the possibility of contracting with the Sheriff's Department for speed enforcement, in particular for the paved portion of Center Road; a decision was postponed, with the intent to revisit the issue in May

Access Permits:

- **Mawema LLC – 174 Coburn Road**
 - Orchard Valley Waldorf School is proposing to change the use of the currently residential property at 174 Coburn Road to a school use; the intent is to operate a 0-3 year child care program along with some ancillary school uses; the change of use request will be heard by the DRB on May 3, 2016; the property use will shift from residential to commercial with significant additional traffic flow
 - Road Foreman Garand has recommended approval of the change in use for the Coburn Road access; board could approve the permit with the condition that the change is only valid if the DRB approves the underlying requested change in property use

Additions to Agenda:

- **Update on BDE East Montpelier Lazar Solar, LLC 500 kW Solar Facility PSB CPG Application**
 - Property owners Dutch & Jean Cassani have filed a letter with the PSB criticizing the town's opposition to the facility
- **Murray Road Culvert Project Update**
 - Project design is currently underway by Doug Newton (Newton Technical Services); survey work was subcontracted to Chase & Chase; should be ready to go out to bid in May; bid will have two options – one for standard guardrail and one for timber guardrail

- **Templeton Road Fire Station Project Update**
 - Chair Gardner and Road Foreman Mike Garand have settled on a plan to make the eastern bay of the fire station accessible for our grader & excavator; door replacement will cost \$1,605; carpentry quote is \$2,800
- **Center Road “Speed Bump” Option**
 - The road crew replaced a culvert between the Witham and Reed properties on the paved portion of Center Road in the village area; currently the site has not been patched; Road Foreman Garand wants to know if the board would like to test-run a speed bump at this location
- **Conservation Fund Advisory Committee Potential Appointee**
 - Art Chickering has volunteered to serve on the committee

Town Administrator Report

- Snelling Center for Government’s VT Leadership Institute:
 - Does board have interest in nominating someone for the Class of 2017
- Local Emergency Operations Plan:
 - The town’s 2016 LEOP, adopted at the April 11th board meeting, has been accepted by the state
- Grant Application Update:
 - A VTrans paving grant application for County Road, a VTrans structures grant application for Quaker Road, a VTrans Better Roads application for Muddy Brook Road, and a VLCT PACIF application for signs and safety equipment were submitted prior to April 15, 2016
 - Applications have all been accepted as timely; no results as yet
- Meeting Schedule:

○ May 16 th	6:30 pm	Regular Selectboard meeting
○ June 6 th	6:30 pm	Regular Selectboard meeting
○ June 20 th	6:30 pm	Regular Selectboard meeting

Zoning Administrator Report

- 5 new permit applications since April 11, 2016
- Next DRB meeting is on May 3, 2016
 - Applications for a setback waiver for a new garage on Onne (formerly Dave Blosser) parcel on Towne Hill Road, conditional use approval for the Orchard Valley Waldorf School preschool on Coburn Road, and site plan approval for the town park ‘n ride facility