

Selectboard Memo
June 6, 2016 SB Meeting

Discussion with Washington County State's Attorney Scott Williams

Consideration of Conservation Fund Advisory Committee's Recommendation on Proposed VLT/Fairmont Farm Project

- As discussed at May 16th meeting, Vermont Land Trust is in the early stage of putting together a 3-phase conservation project for the bulk of the old Lylehaven Farm properties purchased in 2014 by Fairmont Farm
- The first phase, encompassing some 361 acres along Drake & Clark Roads, includes a trails easement for Cross VT Trail; VLT submitted an application to the EM Conservation Fund Advisory Committee for \$6,000 in town funding from the Conservation Fund; the committee has provided a written recommendation to the board in support of this use of the Conservation Fund

Meeting with Justin Hoy, Halogen Media Works, Regarding East More Kale Festival Planned for Morse Farm on June 25, 2016

Road Foreman Report

- **Plans for Roadside Mowing**
 - Town has boom mower for up to four weeks
 - Doug Grout/Bill Smith are on board for July mowing; contract has not yet been signed
- **Center Road Traffic Calming Options**
 - Speed cart has been returned to Calais
 - Would like to repave raw culvert area in the near future
 - Plan for speed bump; speed limit changes; signage; speed monitoring signs
- **Update on Templeton Road Fire Station**
 - No contract yet for carpentry services
- **Calais Center Road Culvert Replacement Project**
 - Road will be closed from June 14 – 28 due to replacement of the culvert just past the EM town line on the approach to the 3-way Adamant intersection; Toby Talbot has asked if we want signage beyond Sibley Road and, if so, the wording for the signs
- **Potential Factory Street Culvert/Drainage Project**
 - East (VT Rte. 14) side of 135 Factory Street parcel
 - Concerns with the fragility of the existing water system
- **Update on FY2017 Highway Grant Applications**
 - Appears we did not receive the Better Road grant for Muddy Brook Road; no official word yet
- **Update on Murray Road Culvert Project**
 - Nearing completion of design; intend to request bids with standard and timber guardrails as optional components; does Board want to review bid documents before they are sent out?

Consideration of VTrans Grant Agreement for Quaker Road Culvert Replacement

- Standard VTrans grant agreement; 90-10 grant at a total value of \$85,000 so a \$76,500 award; have until 2018 to use grant
- If acceptable, authorize TA Johnson to sign grant agreement

Update on EM Village Park 'n Ride Facility Bid Process

- Process is delayed a bit as the design team works to integrate a sidewalk/hardened path from the intersection's sidewalk landing to the planned park 'n ride along the eastside (away from VT Rte. 14) of the property
- Does the Selectboard want to review the bid documents before they go out?

Update on EM Village Sidewalk Project Right-of-Way Status

- We're in a bit of a delay as our design team and VTrans work out some issues; no decision yet as to whether the town will need to replace the US Rte. 2 culvert

- The hope is to have the release to begin the right-of-way process sometime in July; no VTrans decision as yet as to whether the town can hire an attorney for the process without going out to bid

Consideration of Carlton Smith Fund CD Renewal

- \$50,000 principal; no concern for use of principal; may be an opportunity to explore longer than 1-year cds; need to authorize Treasurer Welch to act; generally allow him to use best judgment

Discussion on BDE East Montpelier Lazar Solar, LLC PSB CPG Proceedings

[Probable executive session]

Consideration of Draft 2016 Town Meeting Minutes

- Town Clerk Conti has submitted the minutes for approval; just need two signatures from among the Selectboard and Town Moderator

Additions to Agenda:

- Cornerstone Restaurant Group, Inc. Special Event Liquor Permit Request:
 - Beer tent for Eat More Kale Festival
 - Selectboard role is to approve/disapprove request, which is then sent along to the VT Department of Liquor Control for issuance/denial

Appointments

- **Funding Request Study Committee**
 - Candidates include current member Sue Racanelli and two new potential members: Paul Erlbaum and Jeanne Malachowski

Town Administrator Report

- Update on Hudson Quiet Title Action Against Town:
 - Hudson family has indicated that it no longer wants to pursue this case; it appears the action will be dropped, although nothing official has been received; the Hudson property is up for sale
- Update on Tax Collection:
 - Two errors have been corrected
- VTrans Grant Monitoring Review May 26, 2016:
 - VTrans finance personnel conducted a monitoring review (essentially an audit) of the active VTrans grants to the town over the past three years; these include
 - The town passed with flying colors – maintaining its place in the low risk group which will keep us on the every-three-years review schedule
- VT State Police Report for March 2016
- Meeting Schedule:

○ June 20 th	6:30 pm	Regular Selectboard meeting
○ July 11 th	6:30 pm	Special Selectboard meeting
○ July 14 th	7:00 pm	Likely date for EMFD quarterly budget presentation at ESF
○ July 21 st	5-9 pm	Community event for Planning Commission's EM Village Master Plan project at ESF
○ August 1 st	6:30 pm	Regular Selectboard meeting

Zoning Administrator Report

- 5 new permit applications since May 16, 2016
- Next DRB meeting is on June 7, 2016
 - Site visit and hearing for the proposed Stoufer dormer & deck for their home at 2295 Brazier Road; house is setback-challenged and needs a variance; located next to Old Meeting House Parish House at southwest corner of Center and Brazier Roads
 - DRB denied the Orchard Valley Waldorf School request for a childcare use at 174 Coburn Road; associated access request was withdrawn