

**Selectboard Memo**  
**June 6, 2016 SB Meeting**

**Discussion with Washington County State's Attorney Scott Williams**

**Consideration of Conservation Fund Advisory Committee's Recommendation on Proposed VLT/Fairmont Farm Project**

- As discussed at May 16<sup>th</sup> meeting, Vermont Land Trust is in the early stage of putting together a 3-phase conservation project for the bulk of the old Lylehaven Farm properties purchased in 2014 by Fairmont Farm
- The first phase, encompassing some 361 acres along Drake & Clark Roads, includes a trails easement for Cross VT Trail; VLT submitted an application to the EM Conservation Fund Advisory Committee for \$6,000 in town funding from the Conservation Fund; the committee has provided a written recommendation to the board in support of this use of the Conservation Fund

**Meeting with Justin Hoy, Halogen Media Works, Regarding East More Kale Festival Planned for Morse Farm on June 25, 2016**

**Road Foreman Report**

- **Plans for Roadside Mowing**
  - Town has boom mower for up to four weeks
  - Doug Grout/Bill Smith are on board for July mowing; contract has not yet been signed
- **Center Road Traffic Calming Options**
  - Speed cart has been returned to Calais
  - Would like to repave raw culvert area in the near future
  - Plan for speed bump; speed limit changes; signage; speed monitoring signs
- **Update on Templeton Road Fire Station**
  - No contract yet for carpentry services
- **Calais Center Road Culvert Replacement Project**
  - Road will be closed from June 14 – 28 due to replacement of the culvert just past the EM town line on the approach to the 3-way Adamant intersection; Toby Talbot has asked if we want signage beyond Sibley Road and, if so, the wording for the signs
- **Potential Factory Street Culvert/Drainage Project**
  - East (VT Rte. 14) side of 135 Factory Street parcel
  - Concerns with the fragility of the existing water system
- **Update on FY2017 Highway Grant Applications**
  - Appears we did not receive the Better Road grant for Muddy Brook Road; no official word yet
- **Update on Murray Road Culvert Project**
  - Nearing completion of design; intend to request bids with standard and timber guardrails as optional components; does Board want to review bid documents before they are sent out?

**Consideration of VTrans Grant Agreement for Quaker Road Culvert Replacement**

- Standard VTrans grant agreement; 90-10 grant at a total value of \$85,000 so a \$76,500 award; have until 2018 to use grant
- If acceptable, authorize TA Johnson to sign grant agreement

**Update on EM Village Park 'n Ride Facility Bid Process**

- Process is delayed a bit as the design team works to integrate a sidewalk/hardened path from the intersection's sidewalk landing to the planned park 'n ride along the eastside (away from VT Rte. 14) of the property
- Does the Selectboard want to review the bid documents before they go out?

**Update on EM Village Sidewalk Project Right-of-Way Status**

- We're in a bit of a delay as our design team and VTrans work out some issues; no decision yet as to whether the town will need to replace the US Rte. 2 culvert

- The hope is to have the release to begin the right-of-way process sometime in July; no VTrans decision as yet as to whether the town can hire an attorney for the process without going out to bid

### **Consideration of Carlton Smith Fund CD Renewal**

- \$50,000 principal; no concern for use of principal; may be an opportunity to explore longer than 1-year cds; need to authorize Treasurer Welch to act; generally allow him to use best judgment

### **Discussion on BDE East Montpelier Lazar Solar, LLC PSB CPG Proceedings**

[Probable executive session]

### **Consideration of Draft 2016 Town Meeting Minutes**

- Town Clerk Conti has submitted the minutes for approval; just need two signatures from among the Selectboard and Town Moderator

### **Additions to Agenda:**

- Cornerstone Restaurant Group, Inc. Special Event Liquor Permit Request:
  - Beer tent for Eat More Kale Festival
  - Selectboard role is to approve/disapprove request, which is then sent along to the VT Department of Liquor Control for issuance/denial

### **Appointments**

- **Funding Request Study Committee**
  - Candidates include current member Sue Racanelli and two new potential members: Paul Erlbaum and Jeanne Malachowski

### **Town Administrator Report**

- Update on Hudson Quiet Title Action Against Town:
  - Hudson family has indicated that it no longer wants to pursue this case; it appears the action will be dropped, although nothing official has been received; the Hudson property is up for sale
- Update on Tax Collection:
  - Two errors have been corrected
- VTrans Grant Monitoring Review May 26, 2016:
  - VTrans finance personnel conducted a monitoring review (essentially an audit) of the active VTrans grants to the town over the past three years; these include
  - The town passed with flying colors – maintaining its place in the low risk group which will keep us on the every-three-years review schedule
- VT State Police Report for March 2016
- Meeting Schedule:
 

○ June 20 <sup>th</sup>	6:30 pm	Regular Selectboard meeting
○ July 11 <sup>th</sup>	6:30 pm	Special Selectboard meeting
○ July 14 <sup>th</sup>	7:00 pm	Likely date for EMFD quarterly budget presentation at ESF
○ July 21 <sup>st</sup>	5-9 pm	Community event for Planning Commission's EM Village Master Plan project at ESF
○ August 1 <sup>st</sup>	6:30 pm	Regular Selectboard meeting

### **Zoning Administrator Report**

- 5 new permit applications since May 16, 2016
- Next DRB meeting is on June 7, 2016
  - Site visit and hearing for the proposed Stoufer dormer & deck for their home at 2295 Brazier Road; house is setback-challenged and needs a variance; located next to Old Meeting House Parish House at southwest corner of Center and Brazier Roads
  - DRB denied the Orchard Valley Waldorf School request for a childcare use at 174 Coburn Road; associated access request was withdrawn