

Selectboard Memo
August 15, 2016 SB Meeting

Road Foreman Report

- Tenco Roadside Mower Update
- Mowing at East Hill Road/VT Rte. 14 S Intersection
- Pedestrian Signage for Center Road
- Truck Traffic Concern on Muddy Brook Road

Consideration of Traffic Ordinance Amendments

- This second draft is again designed to stimulate discussion as the board moves toward adoption of amendments to modernize the town's traffic ordinance, add enforceable parking restrictions in light of legislative adoption of Act 146 (effective January 1, 2005; required a municipal appeals process), update the signage section, and update and add new East Montpelier Center limits to the speed section
- Need to make determinations on:
 - Quaker/Quaker Hill Road name
 - Fine structure
 - Stop and Yield intersections

Consideration of Templeton Road Fire Station Lighting Replacement

- EMFD would like to replace all the fluorescent lighting at the Templeton Road Fire Station with LED fixtures; Efficiency Vermont rebates of \$50/fixture will apply
- Pre-rebate cost to the town is estimated at \$1,871.44; approximate value of the rebate for the work on the town side of the building is \$500

Consideration of Bridge & Culvert Fund Elimination

- The balance of the Special Bridge & Culvert Fund (approximately \$652) was used to offset the bulk of the overage in the FY2016 culvert line as recommended by the town's external auditors
- This fund, which hasn't been used as designed since 2001 (it was funded by any annual remainder from the special projects budget line), is now essentially superfluous given the purpose of the new Capital Reserve Fund; Treasurer Welch requests that this fund be eliminated

Discussion on Town Plan Actions and Goals

- Earlier this year the board decided to review the 2013 Town Plan actions and goals targeted at the SB with an eye toward determining potential board projects in the coming year

Legal Matters [Probable Executive Session]

- **Hudson Adverse Possession Lawsuit**
- **EM Fire District & Crystal Springs Water System**

Discussion with Town Clerk Terri Conti

Appointments

- **Funding Request Study Committee**
 - Sandal Cate has volunteered to serve on the committee

Additions to Agenda:

- **Planning For October 10th Conservation Summit**
 - Desire for a facilitator
 - Refreshments
 - Timing (currently listed at 7:00 p.m.)
- **Listers Errors & Omissions**
 - E E Packard, Inc. owns 8 parcels in the Packard Industrial Park; for tax purposes these are treated as contiguous parcels, so seven are "inactive" and receive discounted valuations; for an unknown reason, the town has only been taxing for the land that is part of the "active" parcel

(14 acres), rather than for all the land (approximately 55 acres); the current assessment is \$556,400; the corrected assessment would be \$955,200; the listers are requesting permission to make this change

- Parcel 10-009.100 is the active parcel
- Inactive parcels include: 10-009.000; 10-009.010; 10-009.020; 10-009.030; 10-009.040; 10-009.050; 10-009.060

➤ **Old LaPerle Farm Property Committee Contract for Wastewater Evaluation Services**

- In a continuation of its effort to evaluate the wastewater potential for the Old LaPerle Farm Property, the committee would like to contract with Stone Environmental to choose, evaluate, and report on wastewater potential for various sites; the proposed contract is for \$1,469
- The committee will have to arrange for excavator services; as discussed previously, the committee has no direct source of funding, so the SB will need to authorize funding for this activity if it decides to support the Stone Environmental contract

Town Administrator Report

- Update on Tax Bills:
 - Intent is to have tax bills out by August 19th; no later than August 26th
 - Listers have frozen the grand list for 2016; there will likely be an “errors & omissions” request for the Packard Industrial Park properties in the near future
- 2016 VLCT Town Fair:
 - Packet is out; will be a two-day affair this year with the annual meeting on Wednesday and the training sessions on Thursday
 - October 5th & 6th at the Champlain Valley Exposition Center in Essex
- FY2016 External Audit:
 - The in-office portion of the audit is complete (done August 8th & 9th); Treasurer Welch has received and processed a number of journal entries as requested by the auditors; the final FY2016 treasurer’s report, which will be distributed in September, will include those adjustments
- State Government Municipal Day:
 - September 9th, 8-4:15 p.m. at National Life; \$25 registration fee
- Meeting Schedule:
 - August 16th 6:30 pm BCA meeting
 - August 22nd 7:00 pm Charter Committee meeting
 - August 29th 6:30 pm Special Selectboard meeting
 - August 30th 5:00 pm CVSWMD Advisory Committee meeting (Montpelier)
 - September 1st 7:00 pm Selectboard attendance at PC meeting
 - September 9th 8 am – 4 pm State Government Municipal Day (National Life complex)
 - September 10th 10 am – 2 pm Mini Rally Day for EM Village (multiple locations)
 - September 19th 6:00 pm Village Sidewalk forum & Selectboard meeting (at ESF)

Zoning Administrator Report

- 3 new permit applications since August 1, 2016
- Next DRB meeting is on September 6, 2016
 - Currently one hearing: Demers additional business use of 1528 US Rte. 2