

**Selectboard Memo**  
**August 29, 2016 SB Meeting**

**Conversation with Town Clerk Position Candidates**

- Candidates to date:
  - C J Flynn
  - Rachael Grossman
  - Ed Deegan
  - Gabrielle Malina
    - Unable to attend
  - Carla Messier
    - Unable to attend
- After conversation with candidates, need to determine process for moving forward to appointment
  - Probably should determine a date for a special meeting

**Discussion of Old LaPerle Farm Property Use by VTrans**

- ECI, a VTrans contractor, is handling the retaining wall construction and under-Rte. 2 sleeve aspect of the Village Bridge project; this job will happen over the next couple of months
- ECI needs a landing for materials and equipment; the Old LaPerle Farm property is available and well located for this purpose; the town would receive leftover material (stone, gravel, top soil)
- If this use is acceptable, need to authorize TA Johnson to handle the landowner aspect of the required documentation to VTrans

**Discussion of Curb Cut Relocation Request for the Kaimen Parcel on Jacobs Road**

- Update: Based on a weekend visit with the contractor, the buyers are willing to use the 13-044 curb cut location at the south end of the parcel
- There is still some concern with drainage; the access location is right on top of a “poor” (CVRPC grade) culvert that needs to be relocated/replaced and lowered; there is also some ledge impingement of the ditch running from the Nishiyachi curb cut to this spot

**Consideration of Contract with VT State Police**

- VSP was only able to give us a 6-month contract last March (April 1 – September 30); this contract will cover the rest of the year (October 1 – March 31) at the same rate
- Requires motion to authorize Chair Gardner to sign contract

**Consideration of Funding for Charter Committee**

- The Charter Committee is requesting funding for legal services at \$100/hour and capped at \$1,700; the figures for the original charter effort in 2013 were \$90/hour and a \$3,600 cap

**Consideration of Facilitator for Conservation Summit**

- Possible facilitators:
  - Andy Robinson
  - Cindy Cook
  - Delia Clark
  - Jen Knauer
  - Joseph Gainza
- Summit’s expected participants:
  - Town: SB, PC, Conservation Fund Advisory Committee, Revolving Loan Advisory Committee
  - Trails: EM Trails (Mary Stone & others); Cross VT Trail (Greg Western)
  - Public: VHCB (Gus Seelig &/or others); ACCD; CVRPC (Bonnie Waninger)
  - Non-profit: VT Land Trust (Britt Haselton); Downstreet (Eileen Peltier)
- Need to determine an acceptable budget for the facilitator and decide how we want to proceed in the selection process

## **Consideration of Special Event Liquor Permit: Caledonia Spirits, Inc. at Morse Farm**

- Single day event on September 18, 2016
- Since there was time for SB consideration at a warned meeting, the protocol for speedy approval was not used

## **Legal Matters [Probable Executive Session]**

- **Hudson Adverse Possession Lawsuit**
  - Property inspection issue: Michael Hudson would like to schedule another inspection

## **Additions to Agenda:**

- **VLCT Town Fair & Annual Meeting**
  - Review draft municipal policy
  - Any recommended changes?
    - Due by September 7<sup>th</sup>
  - Select voting delegate for annual meeting
    - Carl is willing to serve as the delegate
- **Listers Errors & Omissions**
  - Veteran's Exemption for Jason Gorton, 155 Carleton Blvd; parcel #09-026.000; exemption was approved by the Veterans Administration
    - This will decrease assessed value for tax purposes by \$40,000

## **Town Administrator Report**

- Update on Murray Road Culvert:
  - New estimate on timber rail (a different, less robust type that still meets standards) gives a net increase of \$12-13,000 compared to the original estimate of \$33-35,000
- Update on Tax Bills:
  - Bills are out!
- 2016 VLCT Town Fair:
  - October 5<sup>th</sup> & 6<sup>th</sup> at the Champlain Valley Exposition Center in Essex
- State Government Municipal Day:
  - September 9<sup>th</sup>, 8-4:15 p.m. at National Life; \$25 registration fee
- Meeting Schedule:
  - August 30<sup>th</sup> 5:00 pm CVSWMD Advisory Committee meeting (Montpelier)
  - August 31<sup>st</sup> 4-6 pm Open house for Town Clerk Conti
  - August 31<sup>st</sup> 6:30 pm BCA meeting
  - September 1<sup>st</sup> 6:00 pm Potential special Selectboard meeting
  - September 1<sup>st</sup> 7:00 pm Selectboard attendance at PC meeting
  - September 9<sup>th</sup> 8 am – 4 pm State Government Municipal Day (National Life complex)
  - September 10<sup>th</sup> 10 am – 2 pm Mini Rally Day for EM Village (multiple locations)
  - September 19<sup>th</sup> 6:00 pm Village Sidewalk forum & Selectboard meeting (at ESF)

## **Zoning Administrator Report**

- 3 new permit applications since August 15, 2016
- Next DRB meeting is on September 6, 2016
  - Currently one hearing: Demers additional business use of 1528 US Rte. 2

## **Personnel Matters**