

Selectboard Memo
August 29, 2016 SB Meeting

Conversation with Town Clerk Position Candidates

- Candidates to date:
 - C J Flynn
 - Rachael Grossman
 - Ed Deegan
 - Gabrielle Malina
 - Unable to attend
 - Carla Messier
 - Unable to attend
- After conversation with candidates, need to determine process for moving forward to appointment
 - Probably should determine a date for a special meeting

Discussion of Old LaPerle Farm Property Use by VTrans

- ECI, a VTrans contractor, is handling the retaining wall construction and under-Rte. 2 sleeve aspect of the Village Bridge project; this job will happen over the next couple of months
- ECI needs a landing for materials and equipment; the Old LaPerle Farm property is available and well located for this purpose; the town would receive leftover material (stone, gravel, top soil)
- If this use is acceptable, need to authorize TA Johnson to handle the landowner aspect of the required documentation to VTrans

Discussion of Curb Cut Relocation Request for the Kaimen Parcel on Jacobs Road

- Update: Based on a weekend visit with the contractor, the buyers are willing to use the 13-044 curb cut location at the south end of the parcel
- There is still some concern with drainage; the access location is right on top of a “poor” (CVRPC grade) culvert that needs to be relocated/replaced and lowered; there is also some ledge impingement of the ditch running from the Nishiyachi curb cut to this spot

Consideration of Contract with VT State Police

- VSP was only able to give us a 6-month contract last March (April 1 – September 30); this contract will cover the rest of the year (October 1 – March 31) at the same rate
- Requires motion to authorize Chair Gardner to sign contract

Consideration of Funding for Charter Committee

- The Charter Committee is requesting funding for legal services at \$100/hour and capped at \$1,700; the figures for the original charter effort in 2013 were \$90/hour and a \$3,600 cap

Consideration of Facilitator for Conservation Summit

- Possible facilitators:
 - Andy Robinson
 - Cindy Cook
 - Delia Clark
 - Jen Knauer
 - Joseph Gainza
- Summit’s expected participants:
 - Town: SB, PC, Conservation Fund Advisory Committee, Revolving Loan Advisory Committee
 - Trails: EM Trails (Mary Stone & others); Cross VT Trail (Greg Western)
 - Public: VHCB (Gus Seelig &/or others); ACCD; CVRPC (Bonnie Waninger)
 - Non-profit: VT Land Trust (Britt Haselton); Downstreet (Eileen Peltier)
- Need to determine an acceptable budget for the facilitator and decide how we want to proceed in the selection process

Consideration of Special Event Liquor Permit: Caledonia Spirits, Inc. at Morse Farm

- Single day event on September 18, 2016
- Since there was time for SB consideration at a warned meeting, the protocol for speedy approval was not used

Legal Matters [Probable Executive Session]

- **Hudson Adverse Possession Lawsuit**
 - Property inspection issue: Michael Hudson would like to schedule another inspection

Additions to Agenda:

- **VLCT Town Fair & Annual Meeting**
 - Review draft municipal policy
 - Any recommended changes?
 - Due by September 7th
 - Select voting delegate for annual meeting
 - Carl is willing to serve as the delegate
- **Listers Errors & Omissions**
 - Veteran's Exemption for Jason Gorton, 155 Carleton Blvd; parcel #09-026.000; exemption was approved by the Veterans Administration
 - This will decrease assessed value for tax purposes by \$40,000

Town Administrator Report

- Update on Murray Road Culvert:
 - New estimate on timber rail (a different, less robust type that still meets standards) gives a net increase of \$12-13,000 compared to the original estimate of \$33-35,000
- Update on Tax Bills:
 - Bills are out!
- 2016 VLCT Town Fair:
 - October 5th & 6th at the Champlain Valley Exposition Center in Essex
- State Government Municipal Day:
 - September 9th, 8-4:15 p.m. at National Life; \$25 registration fee
- Meeting Schedule:
 - August 30th 5:00 pm CVSWMD Advisory Committee meeting (Montpelier)
 - August 31st 4-6 pm Open house for Town Clerk Conti
 - August 31st 6:30 pm BCA meeting
 - September 1st 6:00 pm Potential special Selectboard meeting
 - September 1st 7:00 pm Selectboard attendance at PC meeting
 - September 9th 8 am – 4 pm State Government Municipal Day (National Life complex)
 - September 10th 10 am – 2 pm Mini Rally Day for EM Village (multiple locations)
 - September 19th 6:00 pm Village Sidewalk forum & Selectboard meeting (at ESF)

Zoning Administrator Report

- 3 new permit applications since August 15, 2016
- Next DRB meeting is on September 6, 2016
 - Currently one hearing: Demers additional business use of 1528 US Rte. 2

Personnel Matters