

Selectboard Memo
October 3, 2016 SB Meeting

Discussion with Arthur Montague Regarding Road Drainage

- Follow-up to the site visit at Lyle Young Road

Road Foreman Report

- **2016/17 Winter Roads Policy**
 - Essentially the same as last year
- **Signage Concerns**
 - There continues to be push-back against the new, large street signs
- **Advertisement for Town Highway Position**
 - Need to determine the details of the planned-for hiring of another road crew member on, potential, a road foreman track

Consideration of Traffic Ordinance Amendments

- This third draft is potentially the final version as the board moves towards adoption of amendments to modernize the town's traffic ordinance, add enforceable parking restrictions in light of legislative adoption of Act 146 (effective January 1, 2005; required a municipal appeals process), update the signage section, and update and add new East Montpelier Center limits to the speed section
- Need to make determinations on:
 - Fine structure
 - Stop and Yield intersections

Discussion on Upcoming Land Conservation Summit with Meeting Facilitator Cindy Cook

- The Land Conservation Summit is one week away – Monday, October 10th
- Ms. Cook will discuss summit discussion procedures, expectations, and board preferences

Update on Charter Committee

- The Charter Committee has submitted a letter updating the board on its progress to date, focusing mainly on the delinquent tax collector position and tax provisions
- The committee requests a response; Carl Etnier, who will not be at the meeting tonight, submitted a draft response

Consideration of Contract with Chase & Chase Surveyors

- The Quaker Road culvert project (under a VTrans structures grant) is in the design stage with Doug Newton, Newton Technical Services; just like with the recent Murray Road culvert project, there is a survey component to the design; Chase & Chase is providing an agreement for the necessary surveying services at a cost of \$4,100; this is a grant-covered expense
- If comfortable with the agreement, need to authorize TA Johnson to complete the contract

Consideration of Permit for WEC Powder Horn Glen Road Utility Line Replacement

- WEC is requesting a permit to replace the underground line along Powder Horn Glen Road; if board agrees to allow, the permit needs to be signed by all members

Consideration of VLCT Membership Renewal

- The annual VLCT PACIF membership renewal is due at the end of the week; if desired to continue, need to authorize TA Johnson to sign and submit the paperwork
- One issue on the property insurance aspect: the WEC lot and the LaPerle Farm property both have structures that are essentially valueless; currently neither structure is listed on our property insurance (liability coverage is, of course, intact); do we want to list the structures and, if so, at what value; two options are actual cash value or debris removal value

Discussion of VLCT Draft Municipal Policy

- The VLCT annual meeting is on October 5th; if the board has issues with the draft policy document, now is the time to inform the town's voting delegate (Carl Etnier)

Town Administrator Report

- Cross VT Trail Assn Grant Opportunity:
 - Land and Water Conservation Fund
 - CVTA would like to join forces with the town to try to land a grant that will help close the gap for the local match necessary for the Winooski River Bridge project
 - No action needed; there will be a pre-application meeting to determine if the town and CVTA can successfully work with this grant program
- Appeals to the State Property Tax Hearing Officer
 - The Clark Appeals of BCA Decisions
 - The State Hearing Officer has rendered his decisions on the two Clark appeals of lot valuation decisions by the BCA; in both cases, the hearing officer lowered the assessment significantly below the level set by the BCA
 - The Perchlik Appeals of BCA Decisions
 - Perchliks have formally appealed both recent BCA decisions for their properties on Coburn Road and VT Rte. 14 N
- 2016 VLCT Town Fair:
 - October 5th & 6th at the Champlain Valley Exposition Center in Essex
- Meeting Schedule:
 - October 10th 7 – 9 pm Land Conservation Summit at ESF
 - October 17th 6:30 pm Selectboard regular meeting
 - October 20th 7:00 pm EMFD quarterly budget presentation at ESF
 - November 7th 6:30 pm Selectboard regular meeting

Zoning Administrator Report

- 4 new permit applications since September 19, 2016
- Next DRB meeting is on October 4, 2016
 - Currently two hearings: Demers additional business use of 1528 US Rte. 2; Bragg Farm storage shed at 1005 VT Rte. 14 N