

Selectboard Memo

December 19, 2016 SB Meeting

PUBLIC HEARING ON THE PLAN OF MERGER TO MERGE THE FIRE DISTRICT WITH TOWN

➤ **Joint hearing with East Montpelier Fire District #1 Prudential Committee**

Budget Discussion: GMT/Route 2 Commuter Bus

David Armstrong, GMT Planning Manager

- Organization is requesting a level-funded appropriation for FY2018 (\$8,333)
- Mr. Armstrong is unable to attend the meeting; he is awaiting a phone call to participate in the discussion by speakerphone
- Bottom line purpose of discussion is to determine if board will allow the requested article to be placed on the 2017 Town Meeting Warning

Budget Discussion: Kellogg-Hubbard Library

Tom McKone, KHL Executive Director

Lindy Biggs, KHL Town Representative

- Organization is requesting a level-funded appropriation for FY2018 (\$38,614)
- Again, bottom line purpose of discussion is to determine if board will allow the requested article to be placed on the 2017 Town Meeting Warning

Budget Discussion: Montpelier Senior Activity Center

Janna Clar, MSAC Director

- Organization is looking for an FY2018 appropriation of \$7,000, up \$2,000 from the voter-approved \$5,000 for FY2017
- Once again, bottom line purpose of discussion is to determine if board will allow the requested article to be placed on the 2017 Town Meeting Warning

Presentation of FY2018 Capital Improvement Committee Plan

- Capital Improvement Committee is presenting an updated, for FY2018, plan for anticipated capital expenditures over the foreseeable future; committee is recommending a level-funded Capital Reserve Fund budget line (\$414,817) for FY2018

Discussion on 2016 Charter Committee Report

- The Charter Committee has completed the work requested by the board; the committee is recommending charter amendments that will add the town clerk and delinquent tax collector positions to the list of appointed offices
- First hearing on the proposed amendments is scheduled for Monday, January 16, 2017, 6:00 p.m. at the Emergency Services Facility

Presentation of Funding Request Study Committee Report

- Only four changes from FY2017 appropriations: \$3,000 for Twin Valley Seniors, up from \$1,500; \$600 for Washington County Diversion Program, up from \$450; \$125 for Project Independence, down from \$250; and, \$500 for T.W. Wood Gallery (new entity); total \$21,836, up 10% from last year's \$19, 811

Presentation of FY2016 Financial Audit

- Final FY2016 external audit has been received & posted to website as statutorily required; only "significant deficiency" relates to the fact Sullivan Powers created some of the journal entries required to properly adjust for our modified accrual accounting method (as opposed to our former modified cash) at the close of the fiscal year; from now on we will be expected to propose the necessary journal entries and Sullivan Powers will determine if we're doing them correctly

Presentation of Quote for FY2017 Financial Audit

- Sullivan Powers has submitted a proposal to do the town's FY2017 external audit at the same cost (\$13,600) as FY2016, which was the last year of a 3-year agreement between Sullivan Powers and the town; agreement (2 sets) requires board signatures

Preliminary Discussion on FY2018 Budget Development

- See draft budget and staff analysis for FY2018
 - Added line for updates of town documents; in particular, during FY2018 we'll need to revise our Local Hazard Mitigation Plan; CVRPC will provide significant assistance, but will charge for a part of the service (state grant funding to CVRPC no longer covers full plan development like it did in 2012); estimated cost is \$3,000 to \$5,000

Preliminary Discussion on 2017 Town Meeting Warning Development

- 2nd Constable Position:
 - VLCT has provided an opinion that including the 2nd Constable position on the 2017 Town Meeting Warning is optional; if the SB decides the position is not needed, it can choose to not put it on the warning
- East Montpelier as Sanctuary Community:
 - Two-fold issue: whether to move forward with the concept; and, if so, whether to do so as a direct Selectboard action prior to January 20th or as a 2017 Town Meeting discussion
- Conservation Fund Advisory Committee:
 - Submitted a recommendation for a \$15,000 2017 Town Meeting Warning article for the Conservation Fund

Legal Matters [Probably executive session]

- **Hudson Adverse Possession Lawsuit**
 - Court approved motion to forego mediation; a pretrial status conference is scheduled for February 6, 2017

Appointments

- **Energy Committee**
 - Dave Grundy, Steve Knowlton, Bob Morey
- **Wrightsville Beach Recreation District**
 - Bill Merrylees would like to step down; Kim Kendall has offered to replace him

Town Administrator Report

- CV Transfer Station Amendment of Solid Waste Permit Notice:
 - State intends to amend Casella's permit to anoint it one of 20 facilities around the state designated as "Temporary Debris Storage and Reduction Sites" for emergencies; host municipalities have until December 22nd to forward questions/concerns to VT DEC
- Mike Bald Hogweed Update and Chervil Information:
 - Another good year regarding the hogweed eradication effort at the Village Cemetery site; low cost maintenance (\$500) is recommended for 2017
 - He provided some chervil information and offered to do a workshop on the topic in the spring
- VT Association of Chiefs of Police Annual Legislative Luncheon:
 - Tuesday, January 10, 2017, noon at the Capitol Plaza Hotel
- Big Heavy World Request for FY2018 Funding
 - Serves Vermont's music community; asking for \$250; missed the funding request process
- Selectboard Meeting Schedule:
 - The deadline for petitions for article placement on the 2017 Town Meeting Warning is January 19th; the board could finalize the warning at either a January 23rd or 30th meeting; if the choice is the 23rd, this would also be a good time to finalize the budget
- Meeting Schedule:

○ January 2 nd	6:00 pm	Selectboard regular meeting; hearing on fire district merger
○ January 16 th	6:00 pm	At ESF: SB regular meeting; hearing on charter amendments
○ January 30 th	6:30 pm	Selectboard special meeting; final budget/warning approvals

Zoning Administrator Report

- 1 new permit application since December 5, 2016
- No DRB meeting scheduled