

**Selectboard Memo**  
**February 20, 2017 SB Meeting**

**Additions to Agenda:**

- **C. P. Dudley Store Annual Liquor Sales License Renewal**

**Discussion with Julie Potter, CVRPC Town Representative**

- Ms. Potter will provide an overview of Central VT Regional Planning Commission activities

**Work Session on CVRPC Central VT Municipal Energy Survey**

- CVRPC Municipal Energy Survey on town-specific energy mapping constraints and preferred sites for renewable energy development
- SB, PC, Conservation Fund Advisory Committee, and Energy Committee have been requested to complete the on-line survey; paper copies have been provided so that the committee members can develop the answers and then each committee can submit the results on-line
- Survey due by March 6, 2017

**Discussion with Friends of Coburn Road**

- Review of letter drafted by Renee Carpenter with regard to future ownership scenarios for the Coburn Pond parcel now owned by VTrans; letter states that the town has interest in exploring ownership options, including the possibility of town ownership

**Consideration of Financial Agreement for Purchase of New 2018 Mack 10-Wheeler**

- Purchase comparison between the 2016 Mack purchase and the 2017 Mack purchase:

	<u>2017 Proposal</u>	<u>2016 Purchase</u>
○ Mack Chassis	\$127,000	\$128,880
○ Mack Warranty	\$ 5,250	\$ 4,975
○ Trade-in of 2008	[\$ 38,000]	[\$ 45,000]
○ Tenco Body	\$ 60,672	\$ 58,984
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○ Total Truck Cost	\$154,922	\$147,759
○ Document Fee	\$ 395	\$ 395
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○ Total Financed	\$155,317	\$148,234
○ Interest Rate	2.84%	2.49%
○ Annual Payments (5)	\$ 32,827.11	\$ 31,122.76

- Notes:
  - 2018 Mack GU713 R (last year's was a 2017 Mack GU713)
  - Majority of cost differential from last year's purchase is in the trade-in value of the second 2008 International that has an extra year of service and about 33% higher mileage
  - Proposal from Kansas State Bank; identical 5-year "leases" (town owns vehicle at end of term)
  - First payment due when chassis built (around end of June); payments 2-5 due on schedule (based on closing date of loan), likely around March 8, 2018-2021
- If okay with financing plan, TA Johnson will complete paperwork; board will be required to finalize loan documents at next meeting

**Consideration of Amendments to Town Personnel Policy**

- Proposed amendments cover three areas:
  - Changes necessary to reflect the Vermont Earned Sick Leave Act
    - Part-time employee eligibility drops to 18 hours/week
    - Options for use of sick leave must be at least in minimal conformance with the Act
  - Changes to reflect the lines of authority developed by the board
    - Town Administrator has basic personnel management oversight of all employees; Selectboard retains responsibility for all hiring, termination, and compensation issues

- Changes to reflect an altered interpretation in how the town will calculate hours of overtime for eligible employees
  - Sick, vacation, and holiday leave will not count toward 40 hours of actual work per week; hours worked on weekends will be eligible for overtime compensation in all normal circumstances

**Work Session for 2017 Town Meeting**

- Discussion on what needs to be done at town forum & meeting and who's responsible for it

**Legal Matters: Potential Executive Session**

- **Hudson Adverse Possession Lawsuit**
  - Trial set for April 6 & 7, 2017; 6 hours on the 6<sup>th</sup> (9-3) and 3 hours on the 7<sup>th</sup> (9-noon)

**Liquor Licenses:**

- **Morse Farm Special Event**
  - Special tasting event for Caledonia Spirits on March 25, 2017; if approved, town clerk will complete process – no board signatures needed
- **C. P. Dudley Store**
  - Standard annual wine/beer sales license renewal; board members need to sign all three copies

**Access Permit:**

- **17-003 Rauh Additional Curb Cut; 940 Murray Road**
  - The Rauhs want to add an agricultural access on the southwest end of their property; Road Foreman Garand recommends the board approve the application with no conditions

**Town Administrator Report**

- Mike Bald Invasive Plant Workshop:
  - May 1<sup>st</sup>, 5:00 p.m. at the ESF; includes a review of the hogweed situation at the Village Cemetery as a control example
  - Will want to determine possible sites of concern before the workshop; could do an onsite review of at least one site from 3-5 p.m. that afternoon
- Board of Civil Authority Hearings Workshop:
  - VLCT's Carl Anders will handle the workshop
  - Scheduled for April 17<sup>th</sup> (a normal board meeting night) at the ESF; short board meeting will follow the workshop
- VTrans Forum on Village Bridge & Rtes. 2/14 Intersection Project:
  - Forum set for Wednesday, February 22, 2017, 6:30 p.m. at U-32
  - Current plan is to use a temporary bridge after all
- Meeting Schedule:
 

○ February 22 <sup>nd</sup>	6:30 pm	At U-32; VTrans Village Bridge project forum
○ March 4 <sup>th</sup>	9:30 am	Town Forum at EMES; second hearing on charter amendments
○ March 6 <sup>th</sup>	6:30 pm	Selectboard regular meeting
○ March 7 <sup>th</sup>	9:30 am	Town Meeting at EMES
○ March 20 <sup>th</sup>	6:30 pm	Selectboard regular meeting

**Zoning Administrator Report**

- **5** permit applications so far in 2017
- Upcoming DRB meetings:
  - February 21, 2017 for two subdivision sketch plan reviews and a conceptual site plan review
  - March 14, 2017 for subdivision hearings and any other matters that might arise