



# Vermont Better Roads Grant Program

## APPLICATION

### Cover Sheet



Please complete this page ONCE and return with your Grant Category Application(s)

Town/Organization: Town of East Montpelier

Contact Person(s): C. Bruce Johnson Title: Town Administrator

Address: 40 Kelton Road, PO Box 157, East Montpelier 05651

Email: eastmontadmin@comcast.net Phone: (802) 223 3313x204

DUNS #: 10 887 3704 Fiscal Year End Month (MM): 06

Please use the documentation checklist below to ensure that all of the relevant items regarding your application have been included.

- Grant application cover sheet (Only submit one)
- Grant application form (One per project)
- Itemized Cost estimate for labor, equipment, and materials (see enclosed Cost Estimate Worksheet). If applicable, please break down funding by source (i.e. different grant sources)
- Project Location Map (please show location of affected water)
- Sketch of proposed project and erosion control measures or other management practices, including distances in fee
  - Also show approximate location of town/other right-of-way and/or property lines and limits of work
- Letters of Support (from Regional Planning Commission, VTrans District Technical Staff, ANR Rivers Engineer, etc.)
- If Category C River/Road Conflict or Category D River/Stream Structure or Culvert, you must attach ANR/ACOE consultation (see page 20)
- Photos must be color and clear to see.**
  - Please make sure there are enough photos to get a good idea of the project area**



# Vermont Better Roads Grant Program



## APPLICATION

### CATEGORY A

#### Road Inventory and Capital Budget Planning Project

Municipality: Town of East Montpelier

Types of Projects:  Road Erosion Inventory     Culvert Inventory     Both

Watershed (circle all that apply):

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Battenkill/Hoosic/Walloomsac    | <input type="checkbox"/> Lamoille              | <input type="checkbox"/> Deerfield                                 |
| <input type="checkbox"/> Southern Lake Champlain         | <input checked="" type="checkbox"/> Winooski   | <input type="checkbox"/> Stevens/Wells/Waits/Ompompanoosuc         |
| <input type="checkbox"/> Otter/Little Otter/Lewis Creeks | <input type="checkbox"/> White                 | <input type="checkbox"/> Passumpsic                                |
| <input type="checkbox"/> Northern Lake Champlain         | <input type="checkbox"/> Ottauquechee/Black    | <input type="checkbox"/> Upper Connecticut River                   |
| <input type="checkbox"/> Missisquoi Bay                  | <input type="checkbox"/> West/Williams/Saxtons | <input type="checkbox"/> Lake Memphremagog/<br>Coaticook/Tomifobia |

A watershed map is available at this link: <http://dec.vermont.gov/watershed/map/basin-planning>

#### Describe how the grant funds will be spent and attach a project budget:

With the assistance of Central VT Regional Planning the Town of East Montpelier will conduct a road erosion assessment

(including gravel and paved roads), site prioritization, and capital budgeting plan to help identify and fix road and ditch erosion near our surface waters. This inventory will follow the available guidance from ACT 64 and the draft Municipal Roads General Permit. Additional the funding will be used to update East Montpelier existing Road Surface Management System (RSMS) inventory to incorporate the results from the road erosion assessment. This update to the RSMS will be used by the town for future capital budgeting for road surface improvements and repairs.

#### How do you plan to meet the required 20% match on this grant?

(Town labor, equipment, materials, general fund cash match, etc):

The Town will provide in-kind match through meetings with the Town road crew and selectboard, accompanying CVRPC staff to help locate and document erosion

locations across town, and assisting in the development of the Capital Plan and budget.



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## APPLICATION

Requested Grant Amount (\$8,000 max):	\$ 8000 .00
+	
Local Match:	\$ 2000 .00
=	
<b>Total Project Cost:</b>	<b>\$ 10000 .00</b>

**Examples of how to calculate the required 20% match/requested grant amount:**

**Formula:**

**Total Eligible Project Cost:**

Category A- \$10,000    Category B- \$25,000    Categories C & D- \$50,000

**Maximum Grant Award:**

Category A- \$8,000    Category B- \$20,000    Categories C & D- \$40,000

**Formula:**

If Total Project Cost is **more** than the **Total Eligible Project Cost**, then

Match=Total Project Cost-**Maximum Grant Award**

If Total Project Cost is **less** than or equal to the **Total Eligible Project Cost**, then

Match=Total Project Cost x 0.2

Estimated Completion Date: 11/1/2018

REQUIRED ATTACHMENTS: a) Project budget                      b) Appropriate supporting documents.

By signing this application, I certify that all the information provided is accurate to the best of my knowledge. We will comply with all the requirements of the grant including making our books available for audit if required.

**SIGNATURE OF APPLICANT:**

Name: \_\_\_\_\_ Title: Town Administrator  
**MUST BE TOWN ADMINISTRATOR/MANAGER OR SELECT BOARD CHAIR**

<b>East Montpelier Better Roads Grant Budget</b>		
<b>Task</b>	<b>CVRPC Cost</b>	<b>Town Cost (Inkind Match)</b>
Meetings with Town Road Crew	\$240.00	\$40.00
Road Erosion Assessmnet	\$4,109.03	\$821.81
Site Prioritisation	\$240.00	\$40.00
Capital Budgeting Plan	\$1,294.17	\$258.83
Presentaion to the Town	\$240.00	\$40.00
Mileage (145 miles) x \$0.52	\$75.40	
RSMS	\$1,726.00	\$799.36
Mileage (214 miles) x \$0.52	\$75.40	

Total	\$8,000.00	\$2,000.00
		\$10,000.00



## Central Vermont Regional Planning Commission

February 27, 2017

Better Roads Program  
Agency of Transportation  
Municipal Assistance Bureau  
1 National Life Drive  
Montpelier, Vermont 05633

*FY2018 Better Roads Grant  
Central Vermont Regional Planning Commission Letter of Support*

To Whom It May Concern,

On behalf of the Central Vermont Regional Planning Commission (CVRPC), I am writing to express our support and assistance to the Town of East Montpelier, as they apply for a Better Roads Category A Grant to conduct a Road Erosion Inventory with our assistance. This project will complement CVRPC's Water Quality program which target the State wide Lake Champlain phosphorus reduction goal through education, outreach, project implementations, and our own municipal stormwater planning work in Central Vermont.

CVRPC is a regional planning organization working with and for twenty-three municipalities in Central Vermont, including all the towns in Washington County and three towns in Orange County. We work cooperatively with member municipalities, area non-profits, other regional organizations, State and Federal agencies, and the general public to address regional issues. Part of our efforts under our Water Quality program is ongoing municipal assistance and education on the VTANR Municipal Roads General Permit (MRGP). The major piece of this permit is the identification, through an inventory of municipal roads, segments that are connected to surface waters and not fully in compliance with the permits best management practices.

The completed inventory and capital plan will help provide East Montpelier and CVRPC with the information needed to be ready for MRGP implementation and to help meet the State wide goal of phosphorus reduction in Lake Champlain. I thank you for your time, and urge you to fund this project, to enable East Montpelier and CVRPC's partnership on this needed inventory.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Currier', written over a light blue horizontal line.

Daniel Currier  
Program Manager  
Central Vermont Regional Planning Commission

### East Montpelier Connected Roads Erosion Inventory Map



#### Legend

#### East Montpelier Culvert Locations Hydrologically Connected Road Segments

- |                      |                  |
|----------------------|------------------|
| • Under 18 inches    | — No (42 Miles)  |
| • 18 inches and over | — Yes (20 Miles) |



This map is for planning purposes only  
Data is only as accurate as the original sources  
This map may contain errors or omissions