

Selectboard Memo
March 20, 2017 SB Meeting

Additions to Agenda:

➤ **Annual Tax Map Maintenance Agreement**

- Standard agreement for tax map updates; \$1,950/year – increased from the \$1,830 rate for the past few years; agreement requires SB signatures

Discussion with Vermont State Police; Consideration of 2017 State Police Contract: Lieutenant Matt Nally

- New contract will be for a one year period – yearly contracts are back in vogue
- \$68.35/hour rate; same as last year

State Police Community Advisory Board Report

- Town Representative Don Welch will give a brief presentation

Discussion on 2017 Roadside Mowing, 2017 Lawn Mowing, and 2017/18 Winter Sand Procurement Concepts

- Road Foreman Garand recommends:
 - No roadside mowing bid; town will rent equipment and handle the job in-house this year
 - No winter sand changes; town will continue to self truck sand, preferably the granite sand from Northeast Materials
- The most recent two-year contract for lawn mowing with Creative Visions LLC (Tim Frazier) expired at the end of 2016; the board should determine whether it wants to add the Old LaPerle Farm mowing/brush hogging and other elements to the standard mowing expectations

Work Session on Draft Conservation Fund Application Packet

- See proposed Conservation Fund Advisory Committee packet and Planning Commission response
- Assuming the SB develops some language tweaks to the proposed packet, the CFAC will amend its document for presentation at the SB's April 3rd meeting

2017 Selectboard Organization

- At a minimum, board needs to elect a chair and vice-chair
- Should also authorize a member to sign payroll warrants, payroll vendor warrants, and necessary expense warrants (when due dates don't align with meeting dates; rarely happens)

2017 Selectboard Rules of Transaction

- See draft; no substantive changes
- Will want to add Four Corners Schoolhouse as a Section 12.2 public notice site when the proposed notice board is installed in building's entryway

2017 Town Meeting Review

Consideration of Draft 2017 Town Meeting Minutes

- See draft minutes prepared by Town Clerk CJ Flynn

Discussion on Presidential Election Candidate Financial Transparency Issue: Motion Adopted at 2017 Town Meeting

- Board should decide what, if anything, it intends to do regarding the adopted motion

Discussion on Immigration Policy Issue: Motion Adopted at 2017 Town Meeting

- Board should decide what, if anything, it intends to do regarding the adopted motion

Appointments:

➤ **Full Slate of Prospective Appointees:**

- See list

➤ **Special Situations**

- CVSWMD Town Representative
 - No one has yet shown interest in the post
- Auditor Vacancy
 - No one ran for the 3-year auditor position up for election at Town Meeting; notice of the vacancy has been posted; applicants will be considered at the board's April 3rd meeting
- Town Service Officer
 - This post is no longer a state mandated office (changed 7/1/16)
- Capital Improvement Committee
 - Casey Northrup would like to continue, but is no longer on SB and the CIC only has one slot for at-large members; currently the make-up of the committee is two SB members, one Planning Commission member, the treasurer, and one at-large member; does the board want to alter this?
- Recreation Board
 - This is still a town board despite the desire/intent to shift to independent/non-profit status; only two members of the board will be "active" in terms of Selectboard appointment as of the end of the month; the Rec Board is meeting this evening and is expected to provide a list of board candidates in time for the SB's April 3rd meeting

Town Administrator Report

- Murray Road Culvert Replacement Project Update:
 - The intent is to close the road for the main part of the project; the question is the time period to include in the bid documents; 21 days appears to be the logical minimum, although longer might be better if the board approves; the design notes will say something to the effect of "full road closure limited to a maximum of 21 [or another amount] calendar days, with at least one-way traffic maintained at all other times"
 - Pre-bid construction meeting will be held April 10th at 9:00 a.m. at the site; bids will be due May 1st and will be presented at the board meeting that evening
- The annual "make sure the town has its house in order" meeting with our VTrans district project manager will be held at the town office March 22nd, 9:00 a.m.; the board will handle the standard annual financial plan, road standards certification, grant application decisions, etc. at its April 3rd meeting
- Agreement with rbTechnologies for Town IT Services:
 - rbTech is offering to roll the current IT services agreement, which expires May 1st, for another year on the same rate/terms (\$267/month); any concerns?
- EM Fire District #1 Loan:
 - DEC's Ashley Lucht has presented a new loan schedule to the EM Fire District that will alter the first payment due date to October 1, 2017 from March 1, 2017; assuming the Fire District accepts this, the loan's first payment will now be due after the projected dissolution date of the district, which will make it the town's responsibility and will also open up new avenues for forgiveness of the loan (although that is still unlikely)
- Prevent Child Abuse Vermont Outreach Event:
 - Annual "Pinwheel Garden" event slated for April (proclaimed Child Abuse Prevention Month in Vermont); \$1/pinwheel; intended to be planted in quantities as a symbolic garden
- Invitation to State Police:
 - Fair and Impartial Policing discussion will be held as the first agenda item for the May 15th board meeting; VSP Lt. Nally and Capt. Jonas will participate
- Meeting Schedule:
 - April 3rd 6:30 pm Selectboard regular meeting
 - April 17th 6:30 pm BCA workshop and Selectboard regular meeting at the ESF
 - April 20th 7:00 pm EMFD quarterly budget presentation at the ESF
 - May 1st 6:00 pm Invasive plant workshop and Selectboard meeting at the ESF

Zoning Administrator Report

- 7 permit applications so far in 2017
- Upcoming DRB meeting:
 - March 21, 2017 for the Cherry Tree LLC subdivision hearing (as rescheduled)