

Selectboard Memo
May 1, 2017 SB Meeting

Addition to Agenda:

- **Auditor Florence Morse Incompatible Office Issue**
 - Under recently-amended 17 VSA §2467(a)(1) an auditor cannot be the spouse of a cemetery commissioner; Florence has submitted her resignation

Open and Review Contractor Bids for Murray Road Culvert Replacement Project

- Early in April the town requested bids for the replacement of the undersized culvert on Murray Road at the Montpelier line; Doug Newton, of Newton Technical Services, developed the design; the culvert will be purchased from Contech; the town needs to determine who will be handling the construction and if the contractor will also construct the pre-fab culvert or whether Contech will do that (the comparison price for Contech to do the assembly is \$9,800)
- Six firms have submitted bids; all bids have two components: the price for culvert assembly and a total price, including culvert assembly
- The six firms are:
 - G & N Excavation, Inc.
 - Hebert Excavation Corporation
 - Dubois Construction Inc.
 - Duranleau Construction Corporation
 - Blow & Cote Inc.
 - Lamberti Excavating
- If comfortable with a specific bid/contractor, board should authorize TA Johnson to reach an agreement with the contractor

Town Treasurer Report

- Treasurer Don Welch will present the update on the town's current financial status

Discussion on Potential Grant Applications:

- **Old LaPerle Farm Property Committee Grant Application to VHCB Project Feasibility Fund Program**
 - The committee would like to apply for a \$10,000 VHCB grant to fund the implementation of the recommendations from the Crane Associates senior housing study done in 2008 as part of the EMSLI effort to locate senior housing in EM Village
 - The SB should, if in agreement, to authorize the grant submission
- **EMSLI Conceptual Community Development Block Grant Application**
 - Renée Carpenter, Chair of the East Montpelier Senior Living Initiative, will be here to discuss the possible grant application effort

Consideration of ESRI FY2018 ArcGIS License Quote

- Standard renewal of town's seat license to use ArcGIS with our Query Manager software for parcel mapping; cost remains \$700
- If comfortable, board should authorize TA Johnson to sign agreement

Update on Charter Amendment Process in VT Legislature and Discussion of Next Steps

- The charter amendment bill (H.527) has passed the House and is currently on the Senate Calendar for second reading; passage is expected before the end of the week
- The charter amendments anticipate the Selectboard taking action prior to July 1, 2017 to ensure viable candidates are available for appointment effective on July 1st; the seven posts subject to this appointment schedule include the town clerk, town treasurer, assistant town clerk, assistant town treasurer, collector of current taxes, collector of delinquent taxes, and zoning administrator
- Filling the town clerk position requires compliance with the new selection committee charter provision; formation of the selection committee needs to happen in the near future

Workshop on Management Techniques for the Control of Wild Chervil and Other Invasive Plant Species by Mike Bald of Got Weeds?

- Please see articles authored by Mr. Bald (*Stewardship = Presence and So Why Don't You Use the Chems, Mike?*)

Town Administrator Report

- VTrans Grant Applications:
 - The town has been notified that it has received the FY2018 VTrans paving grant for Muddy Brook Road; the town has requested prompt processing of the grant paperwork to ensure that the project can be completed this summer; we should be receiving the actual grant agreement from VTrans shortly
 - No word yet on the applications for a VTrans structures grant for an engineering study of the Center Road Mallory Brook culvert or for a VTrans Better Roads grant for an updated roads inventory and road erosion assessment.
- Letters from VT Land Trust:
 - VLT President Gil Livingston will be retiring at end of 2017
 - Request for contribution to the conservation of the Armstrong Farm in Calais
- CVRPC Energy Planning Workshops:
 - On May 2, 2017 CVRPC will hold a targeted workshop for the three towns, including East Montpelier, granted special training on the Act 174 standards and how towns can craft Town Plan language that will be granted deference in Public Service Board proceedings; the expectation is that EM Energy Committee members and PC Chair Jean Vissering will attend the workshop held at CVRPC
 - On May 11, 2017 CVRPC will hold a general workshop on the same topic for all the towns in the region; all are invited to the training to be held at the Waterbury Municipal Building, 6 p.m.
- Meeting Schedule:
 - May 8th 6:30 pm Special Selectboard meeting at town office building
 - May 15th 6:30 pm Selectboard meeting at the ESF; Fair & Impartial Policing event
 - May 22nd 6:30 pm Special Selectboard meeting at Calais town hall
 - June 5th 6:30 pm Selectboard regular meeting

Zoning Administrator Report

- 2 permit applications since April 17, 2017
- Next DRB meeting May 2, 2017
 - Only hearing is for a 3-lot subdivision of the Duane Wells remainder lot fronting on Captain Kidd, Banfield, and Clark Roads