

**Selectboard Memo
July 24, 2017 SB Meeting**

Additions to Agenda

- **Consideration of Karen Saudek Recommendations to Alter Town Clerk Job Description**
 - She'd like the board to consider slight wording tweaks to emphasize ability to use knowledge & training, rather than just the possession of the knowledge and training

Discussion with Recreation Board

- The Recreation Board will be here to discuss the current status of and baseline need for, if any, the proposed shift of the board to a non-profit entity; other topics include the state of the recreation field and handling of finances

Creation of the Rural Roads Vegetation Assessment Project Advisory Committee and Appointment of Members

- Potential members: Seth Gardner (SB rep); Jean Vissering (PC rep); Tree Warden Paul Cate; Road Foreman Guthrie Perry; Jeff Cueto; Ken Feld; Jack Pauly
- It should be acknowledged that this is more of a working group – it shouldn't need to warn gatherings as it works with Joanne Garton & the Dept. of Forests, Parks, and Recreation to develop the town-specific information necessary to support the planned guidance manual; any actual meeting where action items will be handled would need to be warned as normal

Updates on Town Position Openings

- **Road Foreman**
 - Guthrie Perry officially took the reins today
- **Town Clerk**
 - Three new applications have been received
 - The selection committee will meet July 31, 2017, at 4 p.m.; the target is to have a new recommendation, if warranted, to the SB for the August 7th board meeting
- **DRB Vacancy**
 - One application has been received; the board will have consideration of this appointment at its August 7th meeting
- **Tax Policy Committee**
 - Two volunteers have stepped forward; obviously we need more; the committee creation will be on the August 7th meeting agenda

Discussion on Use Of and Potential Improvements To the Town-Owned Hudson Parcel

- Town closed on the 2812 US Rte. 2 property on July 20th; the place needs to be cleaned out – there is a significant amount of stuff in the house and garage

Consideration of Signpost Article on Personnel Changes

- The draft article, which has a beginning of August deadline for submission, has a bit of an unfinished feel to it; clearly there are additional changes coming

July 10, 2017 Minutes

- The approved minutes will be used as the “written decision” for the July 10th reconsideration of the Adams' dog hearing protective order
- The executive session element of “Personnel Matters” has been removed – the board didn't enter executive session

Town Administrator Report

- Concern Regarding Kelton Road Pull-off:
 - There is a belief that the pull-off just north of the Sodom Brook crossing is being used for drug dealing; the situation is being monitored by the VT State Police; VSP is warning that the noticed vehicles (silver Honda; red SUV) should not be approached
- Volvo Loader Issues:
 - The loader is suffering from loss of power (injector failure); CRW has repaired a number of issues, but has not yet isolated the power problem; another fix will be attempted in the coming days
- Update on Roadwork:
 - Pike Industries is back on County Road today doing the shoulders; the work should be done by July 25th
 - Larry Hebert Excavation has installed the new culvert on Murray Road; site work continues; the guardrail is expected to be installed early next week; the road should be opened by the end of next week (the window for closure was through August 10th)
 - Muddy Brook Road remains in “one lane” condition (the western slump area has eroded at the edge of road); Dubois Construction should be onsite to do the grant-funded slump repairs sometime in August
 - Our municipal roads grant has been increased to \$9,700 (with a town match of \$1,940); this is the grant we submitted a letter of intent for back in early June; we have a meeting with CVRPC & VTrans on Thursday, August 10th, 8 a.m. to select the site(s)
 - The traffic study for the Gallison Hill, Towne Hill, Brazier Roads intersection is out for bid (CVRPC is managing); proposals are due August 4th; this whole thing is on a very tight timeline (85% completion by the end of September)
- Meeting Schedule:
 - August 7th 6:30 pm SB regular meeting; set tax rates
 - August 21st 6:30 pm SB regular meeting
 - Sept. 11th 6:30 pm Selectboard special meeting (no September 4th or 18th meeting)
 - Sept. 11th 8:30 am 2017 Municipal Day; VT agency workshops at National Life

Zoning Administrator Report

- 1 permit application since July 10, 2017
- No DRB meeting in August; the next scheduled meeting is September 5th