

**Selectboard Memo**  
**November 20, 2017 SB Meeting**

**Additions to Agenda**

- **VTrans Park 'n Ride Grant Amendment**
  - VTrans has awarded the town an amendment to increase the grant from \$300,000 to \$418,000 to cover construction inspection overages and other added costs; the grant remains 100% federal funding with no town match; if comfortable, board should authorize TA Johnson to complete agreement
- **VTrans Park 'n Ride Property Issue**
  - In order to make mowing easier and ensure a working swale to transport water from the north & east sides toward the south (Old LaPerle farmhouse area) end, the park 'n ride needs more land at the northeast corner; Mr. LaPerle has agreed to trade the triangular parcel he owns behind (to the east of) the old WEC garage to the town in return for some of the land near the putting green further to the east
  - To make this happen, the town will need to survey a new line and get a formal boundary adjustment approved, followed by deedwork to finalize the transfer

**Public Forum on Towne Hill/Gallison Hill/Brazier Roads Intersection Study**

- This is the last of three opportunities for the public to assist the consultants for the Towne Hill, Gallison Hill, & Brazier Roads Intersection Study; this evening is focused on review of the draft final report
- Roger Dickinson, of Lamoureux & Dickinson Consulting Engineers, and Jim Donovan, of Broadreach Planning & Design, are the lead consultants on the study and will be here to facilitate the discussion

**Discussion on Quaker Road Culvert Replacement Plans: Doug Newton, Newton Technical Services**

- The town is working with a VTrans structures grant on a project to replace the undersized cross culvert just southeast of the Brown property on Quaker Road, about 0.5 miles from US Rte. 2; the project is in the design phase, with the intent to go out to bid in the spring of 2018; Mr. Newton will be here to discuss the preliminary plans, focusing on the guardrail aspect; there is no guardrail at the site presently, but VTrans standards call for installation for this project

**Consideration of Letter of Extension for LaPerle Farm Parcel VHCB Feasibility Study Grant**

- The Old LaPerle Farm Property Committee's VHCB grant expires on December 1<sup>st</sup>; if an extension is desired, the Selectboard will need to submit a letter of request; if comfortable, the board should authorize Chair Gardner to sign the request

**Consideration of Application for CVRPC Transportation Planning Funding for Towne Hill Road/US Rte. 2 Intersection**

- Once again, CVRPC has funding for a few transportation studies in the Central VT area; last June the board submitted an application for the now-ongoing Towne Hill/Gallison Hill/Brazier Roads intersection study; this is the same process – the town submits a letter requesting consideration of a particular project, in this case the US Rte. 2/Towne Hill Road intersection; the board will likely be invited to present the proposal to the CVRPC Transportation Advisory Committee; Frank Pratt is our TAC representative and is very supportive of this study proposal; if the board wants to move forward with the request, it should authorize TA Johnson to complete the process

**Work Session on Hazard Mitigation Plan Update**

- The town's current hazard mitigation plan expires March 1, 2018; the desire is to have a plan in place to present to VT Emergency Management by the end of February 2018
- This evening the board will focus on projects of concern to highlight in the plan

## East Montpelier Gully Jumpers Snowmobile Club Request for Designated Town Road Usage for Trail Crossings

- See letter for the annual request for use of town roads to allow non-direct road crossings in certain limited circumstances; if comfortable, need motion accepting request

## Assignment of Name for Cherry Tree LLC Subdivision Road

- No names have been submitted as yet

## Appointments

- **Town Health Officer:** No volunteer, although Ed Deegan is willing to do it if necessary
- **Town Auditor:** Ed Deegan has volunteered

## Town Administrator Report

- Plan for Town Volunteer Appreciation Party:
  - Time: 5:00 to 8:00 p.m., Friday, December 15<sup>th</sup>
  - The event will honor retired road foreman Mike Garand, who will attend
- Replacement Process for Justice of Peace Dave Grundy:
  - Mr. Grundy, who resigned last month, was a part of the Democratic Party slate for the November 2016 election; as such, the local Democratic Party is expected to recommend a replacement for Governor Scott's consideration; the party will hold a meeting on this issue next Monday, November 27<sup>th</sup>, 4:00 p.m. at the town office
- December 11<sup>th</sup> Joint Meeting with Calais Selectboard at Calais Town Office:
  - The time is still tentative at 7:00 p.m.
  - There will be two agenda items:
    - Discussion on EMFD FY2019 operation budget request
    - Presentation by Jeremy Hansen, Berlin Selectboard member, on a possible Central VT consortium to provide internet service
- Property Tax Payments – 1<sup>st</sup> Installment Update:
  - 1<sup>st</sup> 2017/18 payment due November 15<sup>th</sup>; 3.7% unpaid at this point, compared to 3.2% last year; overall 40.2% of 2017/18 property tax still unpaid, compared to 40.0% at this time last year
- Tax Sale Update:
  - Tax levy has been recorded for three parcels: Clement/Buck, 365 Mays Way; Kaiser, 161 Dodge Road; and, Thomas/Rand, 127 Sandy Pines Road
  - Tax sale scheduled for January 26, 2017, 10 a.m. at the town office
- Meeting Schedule:
  - December 4<sup>th</sup> 6:30 pm Regular Selectboard meeting
  - December 7<sup>th</sup> 7:00 pm Annual EMFD operating budget presentation @ ESF
  - December 11<sup>th</sup> 7:00 pm Tentative joint EMFD budget meeting with Calais board @ Calais Town Hall
  - December 15<sup>th</sup> 5:00 pm Town Volunteer Appreciation Party Honoring Mike Garand
  - December 18<sup>th</sup> 6:30 pm Regular Selectboard meeting

## Zoning Administrator Report

- 3 permit application since November 6, 2017
- No DRB meeting currently scheduled