

**Selectboard Memo  
December 4, 2017 SB Meeting**

**Meeting with Central VT Economic Development Corporation's Executive Director Jamie Stewart**

**Consideration of Reimbursement Request to VTrans for Muddy Brook Road Slump Repair & Paving Grant**

- Board should review the TA-65 & TA-66 forms for the grant; if comfortable with the reimbursement requests, board members should approve the submissions and sign the TA-65 forms

**Consideration of Northfield Savings Bank Resolution to Convert Checking Account to Savings Account**

- The account in question is the checking account the town took over from the Recreation Board; the Rec Board's finances are now handled as part of normal town accounting processes utilizing the People's Bank accounts; the Northfield Savings account is maintained to allow access to the bank's certificates of deposit at highly favorable rates
- The paperwork is designed to convert the checking account to a savings account to increase interest earnings; the board needs to formally adopt the resolution

**Work Session on Hazard Mitigation Plan Update**

- The town's current hazard mitigation plan expires March 1, 2018; the desire is to have a plan in place to present to VT Emergency Management by the end of February 2018
- The board will postpone this item until a later meeting

**Preliminary Discussion on FY2019 Budget Development**

**Preliminary Discussion on 2018 Town Meeting Warning Development**

**Appointments**

- **Town Health Officer:** Ginny Burley

**Town Administrator Report**

- Grant Update:
  - The town received a \$26,000 (\$20,000 state funds; \$6,000 town match) state Municipal Planning Grant to update the zoning regulations
  - The Vermont Housing & Conservation Board has approved the extension of the \$10,000 feasibility study grant for the town-owned LaPerle farm property through July 1, 2018
- Plan for Town Volunteer Appreciation Party:
  - Time: 5:00 to 8:00 p.m., Friday, December 15<sup>th</sup>
  - The event will honor retired road foreman Mike Garand, who will attend
  - Special presentation for Mike scheduled at 6:00 p.m.
- Meeting Schedule:
  - December 7<sup>th</sup> 7:00 pm Annual EMFD operating budget presentation @ ESF
  - December 11<sup>th</sup> 7:15 pm Joint EMFD budget meeting with Calais board @ Calais Town Hall
  - December 15<sup>th</sup> 5:00 pm Town Volunteer Appreciation Party Honoring Mike Garand
  - December 18<sup>th</sup> 6:30 pm Regular Selectboard meeting

**Zoning Administrator Report**

- 1 permit application since November 20, 2017
- No DRB meeting currently scheduled