

**Selectboard Memo
December 4, 2017 SB Meeting**

Meeting with Central VT Economic Development Corporation's Executive Director Jamie Stewart

Consideration of Reimbursement Request to VTrans for Muddy Brook Road Slump Repair & Paving Grant

- Board should review the TA-65 & TA-66 forms for the grant; if comfortable with the reimbursement requests, board members should approve the submissions and sign the TA-65 forms

Consideration of Northfield Savings Bank Resolution to Convert Checking Account to Savings Account

- The account in question is the checking account the town took over from the Recreation Board; the Rec Board's finances are now handled as part of normal town accounting processes utilizing the People's Bank accounts; the Northfield Savings account is maintained to allow access to the bank's certificates of deposit at highly favorable rates
- The paperwork is designed to convert the checking account to a savings account to increase interest earnings; the board needs to formally adopt the resolution

Work Session on Hazard Mitigation Plan Update

- The town's current hazard mitigation plan expires March 1, 2018; the desire is to have a plan in place to present to VT Emergency Management by the end of February 2018
- The board will postpone this item until a later meeting

Preliminary Discussion on FY2019 Budget Development

Preliminary Discussion on 2018 Town Meeting Warning Development

Appointments

- **Town Health Officer:** Ginny Burley

Town Administrator Report

- Grant Update:
 - The town received a \$26,000 (\$20,000 state funds; \$6,000 town match) state Municipal Planning Grant to update the zoning regulations
 - The Vermont Housing & Conservation Board has approved the extension of the \$10,000 feasibility study grant for the town-owned LaPerle farm property through July 1, 2018
- Plan for Town Volunteer Appreciation Party:
 - Time: 5:00 to 8:00 p.m., Friday, December 15th
 - The event will honor retired road foreman Mike Garand, who will attend
 - Special presentation for Mike scheduled at 6:00 p.m.
- Meeting Schedule:
 - December 7th 7:00 pm Annual EMFD operating budget presentation @ ESF
 - December 11th 7:15 pm Joint EMFD budget meeting with Calais board @ Calais Town Hall
 - December 15th 5:00 pm Town Volunteer Appreciation Party Honoring Mike Garand
 - December 18th 6:30 pm Regular Selectboard meeting

Zoning Administrator Report

- 1 permit application since November 20, 2017
- No DRB meeting currently scheduled